



# **APPENDIX “F”**

## **INDEX OF FORMS**

**MUNICIPAL AND SCHOOL BOARD**

**ELECTION PROCEDURES**

**2026**

TOWNSHIP OF NORTH DUNDAS

Application to Amend Voters' List

Municipal Elections Act, 1996, s. 24, 25

Application to Amend Voters' List Municipal Elections Act, 1996 (s.17, s.24, s.25) Form EL15

- Check only one
add applicant's name to list
correct applicant's information on list
delete applicant's or family member's name from list (deceased, moved, other)

Name of applicant, date of birth (year, month, day), last, first, middle

Qualifying address on voting day, commercial property, At qualifying address, applicant is: owner since, tenant since, other since, spouse or s.s.p. date, unqualified (deleted name only)

Previous qualifying address (if applicable), At previous address, applicant was: owner, tenant, other, spouse or s.s.p.

Current mailing address of applicant (if different than Qualifying address above), At mailing address, applicant is: owner, tenant, other, spouse or s.s.p.

School Support

- Applicant is Roman Catholic (includes Greek & Ukrainian Catholics)
Applicant has French Language Education Rights

Applicant wishes to be an elector for the following school board

- English-Public (anyone can support English-public)
English-Separate (must be Roman Catholic)
French-Public (must have French Language Education Rights)
French-Separate (must be Roman Catholic & have French Language Education Rights)

I, the undersigned, hereby declare that I am a Canadian citizen, that I have attained the age of eighteen (18) on or before Voting Day, and that on Voting Day, I am entitled to be an elector in accordance with the facts or information submitted on this form, and that I understand the effect thereof. I hereby apply to have my name included or amendments made on the Voters' List in accordance with such facts or information.

signature of applicant, date

This information is collected under authority of s.17, s.24 and s.25 of the Municipal Elections Act and s.15 and s.16 of the Assessment Act and will be used to determine voter eligibility.

Certificate of Approval (to be completed by Clerk or designate), Refused (state reason), Approved, I hereby certify that the Voters' List for said voting subdivision in this municipality shall be amended in accordance with the statement of facts or information contained herein, signature of clerk or designate, date

**Form EL10**

**TOWNSHIP OF NORTH DUNDAS**

**APPOINTMENT AND OATH OF DEPUTY RETURNING OFFICER**

*Municipal Elections Act, 1996, s.15(1)*

Municipality:
Name of Person Appointed as Deputy Returning Officer:

The person named above is hereby appointed Deputy Returning Officer (DRO) for the Township of North Dundas and in addition to the duties and responsibilities of a DRO as provided in the *Municipal Elections Act, 1996*, is hereby delegated the following duties and responsibilities pursuant to the *Municipal Elections Act, 1996*.

- authority to amend the Voters' List to add an Elector, remove an Elector's own name and/or correct erroneous information;
- authority to require a person to provide proof of identity, qualifications or any other matter;
- authority to approve or deny applications for revision to the Voters' List
- authority to administer the Oral Oath of Secrecy, the Oral Oath of Affirmation of Qualification, and the Oral Oaths at Voting Place;
- authority to maintain peace and order at the Voting Place by removing anyone who is causing a disturbance; and
- authority to receive election results as they are reported on Election Day.

\_\_\_\_\_  
Municipal Clerk or designate

I, the person named above, solemnly swear (or affirm) that I will:

- act faithfully in the capacity set out in my appointment and perform all the duties required by law without partiality, fear or affection,
- maintain and aid in maintaining the secrecy of the voting,
- not interfere nor attempt to interfere with an Elector when she/he is marking her/his ballot, obtain or communicate any information as to how an elector is about to vote or has voted, or directly or indirectly induce an Elector to show her/his marked ballot to any person, and
- other duties as assigned by the Returning Officer.

Declared before me at the Township of North Dundas, in the County of Dundas, this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Municipal Clerk or designate

\_\_\_\_\_  
Deputy Returning Officer

**Form EL11**

**TOWNSHIP OF NORTH DUNDAS**

**APPOINTMENT AND OATH OF AN ELECTION OFFICIAL**

*Municipal Elections Act, 1996, s.15(2)*

Municipality:
Name of Person Appointed as Election Assistant:

The person named above is hereby appointed an Election Assistant for the Township of North Dundas and is hereby delegated the following duties and responsibilities pursuant to the *Municipal Elections Act, 1996*.

- authority to amend the Voters' List to add an Elector, remove an Elector's own name and/or correct erroneous information;
- authority to require a person to furnish proof of identity, qualifications or any other matter; and
- authority to administer the Oral Oath of Secrecy, the Oral Oath of Affirmation of Qualification, and the Oral Oaths at Voting Place;

\_\_\_\_\_  
Municipal Clerk or designate

I, the person named above, solemnly swear (or affirm) that I will:

- act faithfully in the capacity set out in my appointment and perform all duties required by law without partiality, fear or affection;
- maintain and aid in maintaining the secrecy of the voting;
- not interfere nor attempt to interfere with an elector when she/he is marking her/his ballot, obtain or communicate any information as to how an elector is about to vote or has voted, or directly or indirectly induce an elector to show her/his marked ballot to any person; and,
- other duties as assigned by the Deputy Returning Officer and/or the Returning Officer.

Declared before me at the Township of North Dundas, in the County of Dundas, this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Municipal Clerk or designate

\_\_\_\_\_  
Election Assistant

**Form EL14**

**TOWNSHIP OF NORTH DUNDAS**

**CANDIDATE'S DECLARATION - PROPER USE OF VOTERS' LIST**

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*Municipal Elections Act, 1996, s.23(4) (5);*

I, \_\_\_\_\_, being a candidate for the office of  
\_\_\_\_\_, hereby request the Clerk to provide me

with the following information when it becomes available:

a paper copy of the Voters' List. Please note that a copy of all revisions made to the Voters' List will be provided on or before Thursday, October 1, 2026.

OR

if provided an electronic copy of the Voters' List. Please note that a copy of all revisions made to the Voters' List will be provided on or before Thursday, October 1, 2026.

AND

a copy of the Lists showing the name of each person who has voted at each Advance Vote.

**I, the undersigned, do hereby agree to use the Voters' List for election purposes only and I understand that I am prohibited by the *Municipal Elections Act, 1996* from using the Voters' List for commercial purposes.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Name: \_\_\_\_\_  
please print

**Form EL16**

**TOWNSHIP OF NORTH DUNDAS**

**APPLICATION FOR REMOVAL OF DECEASED PERSONS NAME FROM VOTERS' LIST**

*Municipal Elections Act, 1996 [s. 25 (2), (3), (4)]*

Municipality		
Surname of Applicant		Given Names
Full Address of Residence	Apt #	Postal Code

**IN RESPECT OF**

Name as Entered in Voters' List		
Full Address of Residence	Apt #	Postal Code

**ENTERED ON LIST FOR**

Ward No. (if any)	Voting Subdivision No. (if any)	Assessment Roll Number (to be completed by Clerk or designated election official)
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I, the undersigned, hereby solemnly affirm and declare that the contents of this form as completed by me are true.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date Signed

**Form EL18(A)**

**TOWNSHIP OF NORTH DUNDAS**

**DECLARATION OF QUALIFICATIONS MUNICIPAL CANDIDATES**

*Municipal Elections Act, 1996*

I, \_\_\_\_\_, a nominated candidate for the office of:

- Mayor \_\_\_\_\_
- Deputy Mayor \_\_\_\_\_
- Councillor, \_\_\_\_\_

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected to and to hold the office of:  
 Mayor \_\_\_\_\_  
 Deputy Mayor \_\_\_\_\_  
 Councillor, \_\_\_\_\_
2. Without limiting the generality of paragraph 1, I am at least eighteen (18) years of age, a Canadian citizen, a resident of the (TOWNSHIP OF NORTH DUNDAS) or the owner or tenant of land in the (TOWNSHIP OF NORTH DUNDAS) or the spouse of such owner or tenant.
3. I am not ineligible, disqualified or prohibited under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* or any other *Act* to be elected to or hold the above-mentioned office.
4. Without limiting the generality of paragraph 3,
  - I am not an employee of the (TOWNSHIP OF NORTH DUNDAS), or if I am an employee of the (TOWNSHIP OF NORTH DUNDAS), I am on an unpaid leave of absence as provided for by section 30 of the *Municipal Elections Act, 1996*.
  - I am not a person who is not an employee of the (TOWNSHIP OF NORTH DUNDAS) but who is the Clerk, Treasurer, Integrity Commissioner, Auditor General, Ombudsman or registrar referred to in section 223.11 of the *Municipal Act, 2001* or an investigator referred to in subsection 239.2 (1) of (TOWNSHIP OF NORTH DUNDAS), or a person who is not an employee of the (TOWNSHIP OF NORTH DUNDAS) but who holds an administrative position of the (TOWNSHIP OF NORTH DUNDAS).
  - I am not a judge of any court.

I am not a member of the Assembly as provided in the *Legislative Assembly Act* or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the (TOWNSHIP OF NORTH DUNDAS) prior to 2:00 p.m. on Nomination Day, August 21, 2026. I understand that the Clerk of the (TOWNSHIP OF NORTH DUNDAS) will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.

- I am not a public servant within the meaning of the *Public Service of Ontario Act, 2006*, or if I am a public servant, I have followed and will continue to follow all the relevant provisions of Part V of such *Act*.
  - I am not a Federal employee within the meaning of the *Public Service Employment Act*, or if I am a Federal employee, I have followed and will continue to follow all the relevant provisions of Part 5 of such *Act*.
5. I am not prohibited from voting at the municipal election under section 17 (3) of the *Municipal Elections Act, 1996*.
- I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
  - I am not a corporation.
  - I am not a person acting as executor or trustee or in any other representative capacity, except as a voting proxy in accordance with section 44.
  - I am not prohibited because of a conviction of a corrupt practice described in subsection 90 (3), if voting day in the current election is less than five years after voting day in the election in respect of which I was convicted.
6. I am not a person who was convicted of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the *Criminal Code (Canada)* in connection with an act or omission that relates to an election to which this Act applies and I am not a person who is ineligible to be nominated for, any office until the next two regular elections have taken place after the election to which the offence relates (Section 91 (1)).
7. I am not ineligible from being elected to or holding office by reason of any violations of the election campaign financial requirements, violations for not filing the financial statement or any other violations pursuant to the *Municipal Elections Act, 1996*. (Section 88.23)

AND I make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the (TOWNSHIP OF NORTH DUNDAS)

This \_\_\_\_\_ day of \_\_\_\_\_, 2026

\_\_\_\_\_  
Signature of Candidate

**Form EL19**

**TOWNSHIP OF NORTH DUNDAS**

**WITHDRAWAL OF NOMINATION**

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*Municipal Elections Act, 1996 (s. 36)*

I, \_\_\_\_\_, hereby withdraw my name as a candidate  
Name of Candidate

for the office of \_\_\_\_\_.  
Name of Elected Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Candidate

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This withdrawal delivered to me at \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 2026.  
time

\_\_\_\_\_  
Municipal Clerk or designate

*A person who has been nominated may withdraw his or her nomination by filing a written withdrawal in the Clerk's office by 2:00 p.m. on Nomination Day (August 21, 2026) if the nomination was filed on or before Nomination Day and by 2:00 p.m. on August 26, 2026, if the nomination was filed under section 33(5).*

**Form EL20**

**TOWNSHIP OF NORTH DUNDAS**

**DECLARATION OF ACCLAMATION TO OFFICE**

*Municipal Elections Act, 1996 [s. 37(1)]*

I hereby declare the certified candidates listed below to be acclaimed to the office that follows their respective names pursuant to Section 37 of the *Municipal Elections Act, 1996*:

<b>NAME OF CERTIFIED CANDIDATE</b>	<b>OFFICE</b>	<b>QUALIFYING ADDRESS</b>

Dated this \_\_\_\_\_ day of August, 2026

\_\_\_\_\_  
Municipal Clerk or designate

**TOWNSHIP OF NORTH DUNDAS**

**OATH OF QUALIFICATION**

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*Municipal Elections Act, 1996 (s.52(1)3)*

I am the person named or intended to be named on the Voters' List or document shown to me; and I have not before voted at the election now being held in the Township of North Dundas. I am a Canadian citizen, at least 18 years of age and a resident of the Township of North Dundas or a non-resident owner or tenant of land in the Township of North Dundas, or the spouse of such owner or tenant.

NAME (please print)	SIGNATURE

**Form EL43**

**TOWNSHIP OF NORTH DUNDAS  
NOTICE OF DEFAULT**

*Municipal Elections Act, 1996 [Section 88.23, 88.25, 88.31, 92 (1)]*

TO:

_____ / _____	
Name of Candidate	Office
_____	
Address	Postal Code

FROM:

The Clerk, or designated election official of
_____
Township of North Dundas

TAKE NOTICE that you are in default of the requirements of the *Municipal Elections Act, 1996*, because:  
(circle all that apply)

- |   |
|---|
| A. You failed to file a document (a financial statement and if applicable, an auditor's report) with the Municipal Clerk as required by Section 88.25 (Candidates' Financial Statements, etc.) or 88.32 (Return of Surplus for Subsequent Expenses) of the <i>Municipal Elections Act 1996</i> on or before the relevant date, or |
| B. You failed to pay the amount of the surplus shown in a document (a financial statement and if applicable, an auditor's report) which were filed with the Municipal Clerk by the relevant date as required by Section 88.31 (Treatment of Surplus and Deficit) of the <i>Municipal Elections Act, 1996</i> , or                 |
| C. A document (a financial statement and if applicable, an auditor's report) filed under Section 88.25 of the <i>Municipal Elections Act 1996</i> shows on its face that you have incurred expenses exceeding the amount permitted under Section 88.20 (Candidates' Expenses) of that Act.  |
| D. You failed to pay the amount of the surplus shown in a document (a financial statement and if applicable, an auditor's report) filed with the Municipal Clerk by the relevant date as required by Section 88.32 (Return of Surplus for Subsequent Expenses) of the <i>Municipal Elections Act 1996</i> .                       |

If this notice indicates that you have failed to file a document required by Section 88.25 or 88.32 of the *Municipal Elections Act, 1996* the following provisions and penalties apply:

**TO A SUCCESSFUL CANDIDATE**

- (i) you forfeit any office to which you were elected and the office shall be deemed to be vacant
- (ii) until the next regular election has taken place, you are ineligible to be elected or appointed to any office to which the *Municipal Elections Act, 1996* applies.

OR

TO AN UNSUCCESSFUL CANDIDATE

- (i) until the next regular election has taken place, you are ineligible to be elected or appointed to any office to which the *Municipal Elections Act, 1996* applies.

**NOTICE OF PENALTIES**

*Corrupt practice and ineligibility for office*

- 91.** (1) *If a person is convicted of a corrupt practice under this Act, or of an offence under the Criminal Code (Canada) in connection with an act or omission that relates to an election to which this Act applies, then, in addition to any other penalty provided for in this Act,*
- (a) *any office to which the person was elected is forfeited and becomes vacant; and*
- (b) *the person is ineligible to be nominated for, or elected or appointed to, any office until the next two regular elections have taken place after the election to which the offence relates.*

*Exception*

- (2) *However, if the presiding judge finds that the person committed the corrupt practice or offence under the Criminal Code (Canada) without any intent of causing or contributing to a false outcome of the election, clause (1) (b) does not apply.*

*Offences re campaign finances*

*Offences by candidate*

- 92.** (1) *A candidate is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalties described in subsection 88.23 (2),*
- (a) *if the candidate incurs expenses that exceed the amount determined for the office under section 88.20; or*
- (b) *if the candidate files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.*

*Exception, action in good faith*

- (2) *However, if the presiding judge finds that the candidate, acting in good faith, committed the offence inadvertently or because of an error in judgment, the penalties described in subsection 88.23 (2) do not apply.*

*Additional penalty, candidates*

- (3) *If the expenses incurred by or under the direction of a candidate exceed the amount determined for the office under section 88.20, the candidate is liable to a fine equal to the excess, in addition to any other penalty provided for in the Act.*

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Date

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Municipal Clerk or designate

TOWNSHIP OF NORTH DUNDAS

**CONSENT TO RELEASE PERSONAL INFORMATION**

*(Municipal Freedom of Information and Protection of Privacy Act)*

Personal information on the Nomination Paper is collected under the authority of the *Municipal Elections Act* and will be used to assist the Clerk in the administration of the 2026 Municipal Election. Questions regarding this collection should be forwarded to the Clerk, 636 St. Lawrence St., P.O. Box 489, Winchester, ON., K0C 2K0, 613-774-2105

.....

Name of Candidate: \_\_\_\_\_

Candidate for the office of:

- Mayor
- Deputy Mayor
- Councillor, \_\_\_\_\_
- Councillor, \_\_\_\_\_
- Councillor, \_\_\_\_\_
- Trustee English Public
- Trustee English Separate
- Trustee French Public
- Trustee French Separate

I acknowledge that the Nomination Form filed by me contains personal information and I am aware that the Clerk will disclose all or part of it to the general public.

Candidate Signature: \_\_\_\_\_

Municipal Clerk Or Designate: \_\_\_\_\_

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.



TOWNSHIP OF NORTH DUNDAS

NOTICE OF REJECTION OF NOMINATION

*Municipal Elections Act, 1996 [s. 35 (3), (4), (5)]*

TO:

_____ / _____	
Name of Candidate	Office
_____	_____
Address	Postal Code

**TAKE NOTICE** that the nomination you filed has been examined and has been rejected for the following reasons:

I am not “*satisfied*” that you are a “*person qualified to be nominated*” as required by the *Municipal Elections Act, 1996* or by the relevant legislation which sets out qualification for the office for which you filed your nomination.

OR

I am not “*satisfied*” that your “*nomination complies with*” the requirements of the *Municipal Elections Act, 1996*.

\_\_\_\_\_ Date

\_\_\_\_\_ Municipal Clerk or designate

**NOTE:** The Clerk’s decision to reject a nomination is final and where rejected, the Clerk shall give notice of such rejection to the person who sought to be nominated and to all candidates for that same office [Section. 35 (4),(5)]. The Clerk may choose to expand on the above options to include specific reasons for the rejection of the nomination.





TOWNSHIP OF NORTH DUNDAS

DECLARATION OF ACCLAMATION TO OFFICE  
ADDITIONAL NOMINATIONS

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*Municipal Elections Act, 1996 [s. 37 (2)]*

I hereby declare the certified candidates listed below to be acclaimed to the office that follows their respective names pursuant to Section 37 of the *Municipal Elections Act, 1996*:

NAME OF CERTIFIED CANDIDATE	OFFICE	QUALIFYING ADDRESS

Dated this \_\_\_\_\_ day of August, 2026.

\_\_\_\_\_  
Municipal Clerk or designate

**TOWNSHIP OF NORTH DUNDAS**  
**OATH OF RETURNING OFFICER**

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*Municipal Elections Act, 1996*

I, the undersigned, appointed in the capacity of Returning Officer, for the Township of North Dundas swear or solemnly affirm:

That I will act faithfully in the capacity set out in my appointment and perform all the duties required by law without partiality, fear, favour or affection; and

That I will maintain and aid in maintaining the secrecy of the voting; and

That I will not attempt to:

- interfere with an elector when he/she is marking his/her ballot, or
- obtain or communicate any information as to how an elector is about to vote or has voted, or
- directly or indirectly induce an elector to show his/her marked ballot to any person, or
- directly or indirectly influence how an elector votes.

SWORN or affirmed before me at the

\_\_\_\_\_ of \_\_\_\_\_

in the County of Dundas

this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Commissioner of Oaths, etc.

\_\_\_\_\_  
Signature of Returning Officer

**Form ND 18**

**TOWNSHIP OF NORTH DUNDAS  
APPOINTMENT AND PRELIMINARY OATH  
OR AFFIRMATION FOR ELECTION OFFICIALS**

**Check Applicable Box Below**

- DEPUTY RETURNING OFFICER**
- ASSISTANT RETURNING OFFICER**
- ELECTION ASSISTANT**

Municipality:
Name of Person Appointed:

I, the undersigned, appointed in the capacity of \_\_\_\_\_ do hereby swear or solemnly affirm:

That I will act faithfully in the capacity set out in my appointment and perform all the duties required by law without partiality, fear, favour or affection; and

That I will maintain and aid in maintaining the secrecy of the voting; and

That I will not attempt to:

- interfere with an elector when he/she is marking his/her ballot, or
- obtain or communicate any information as to how an elector is about to vote or has voted, or
- directly or indirectly induce an elector to show his/her marked ballot to any person, or
- directly or indirectly influence how an elector votes.

SWORN or affirmed before me at the  
\_\_\_\_\_ of \_\_\_\_\_

in the County of Dundas

this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Signature of person appointed

**Form ND22**

**TOWNSHIP OF NORTH DUNDAS  
APPOINTMENT OF SCRUTINEER BY CANDIDATE**

*Municipal Elections Act, 1996*

TAKE NOTICE that I, \_\_\_\_\_  
Name of Candidate

a candidate for the office of \_\_\_\_\_  
office to which election is being sought

hereby appoint \_\_\_\_\_ to represent me and attend:

- the activation of the Voatz System ("0" count audit)
- at the receipt of the voting results
- at a recount (if such becomes necessary)

in the Township of North Dundas in respect of the Municipal Election to be held on Monday,  
October 26, 2026 under the *Municipal Elections Act, 1996*.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Candidate

**CONDUCT OF SCRUTINEERS**

- 1) ANYONE who is creating a disturbance at the Help Centre or receipt of voting results will be removed as directed by the Clerk.
- 2) Before being admitted to the Help Centre or receipt of voting results, a person appointed as scrutineer shall produce and show his/her **Form ND22** to the Clerk for the Help Centre or receipt of voting results and take the "Oral Oath of Secrecy" **Form ND25** from the Clerk before being permitted to remain in the Help Centre or receipt of voting results. The Clerk shall require proof of identity and residence of the scrutineer, as prescribed in *O. Reg. 304/13*.
- 3) **Cell phones SHALL be turned off** upon entering the Help Centre or receipt of voting results and their use is prohibited while in the Help Centre or receipt of voting results.
- 4) The Clerk is responsible for conduct in the Help Centre or receipt of voting results and no candidate or scrutineer has the right to interfere with the Clerk in the discharge of his/her duties.

- 5) Scrutineers are prohibited from sitting at the table which is provided exclusively for the Election Officials.
- 6) Scrutineers/candidates wishing to observe the receipt of the voting results MUST be at the Help Centre prior to 8:00 p.m. No one will be admitted to the Help Centre after 8:00 p.m. Once admitted to the Help Centre, no one shall be permitted to leave until the voting results have been received and the Vote Count Summary Report (supplied by the provider) has been signed by all in attendance.
- 7) The candidate or scrutineer shall not communicate the results to anyone until the Clerk has released the unofficial results to the general public.
- 8) The total of votes cast for each candidate as tabulated by the system is final. At this point, the Clerk is not required to do a recount/second count.

**Rights of Scrutineers (includes Candidates, except Candidates elected by acclamation)**

- to be present to verify and ensure that all totals of votes cast are at “0” and shall be required to sign the “Activation of Voatz System” Form ND44 that attests to this fact.
- to observe the receipt of the voting results at the Help Centre, but shall not interfere with the process
- to sign the Vote Count Summary Report (supplied by the provider)
- in the event of a recount, Section 61 of the *Act* prescribes the number of scrutineers entitled to be present and their rights

**Scrutineers and Candidates are prohibited from the following:**

- from attempting, directly or indirectly, to influence or interfere with how an elector votes
- attempting to campaign or persuade an elector to vote for a particular candidate
- displaying a candidate's election campaign material or literature in the Help Centre or on Municipal Property
- compromising the secrecy of the voting
- interfering or attempting to interfere with an elector who voting
- obtaining or attempting to obtain, any information about how an elector intends to vote or has voted
- communicating any information obtained about how an elector intends to vote or has voted

Any person failing to abide by the above rights and prohibitions shall be directed to leave the Help Centre or receipt of the voting results.

**Form ND23**

**TOWNSHIP OF NORTH DUNDAS**

**ESTIMATED MAXIMUM CAMPAIGN EXPENSES**

*Municipal Elections Act, 1996 [s. 33.0.1(1)]*

TO:

_____ / _____	
Name of Candidate	Office
_____	
Address	Postal Code

I hereby certify that the estimated maximum campaign expenses that a candidate is permitted to incur for the office of \_\_\_\_\_ in the Municipal Election to be held October 26, 2026, is \$ \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Municipal Clerk or designate

**Form ND23B**

**TOWNSHIP OF NORTH DUNDAS**

**ESTIMATED MAXIMUM AMOUNT OF CONTRIBUTIONS  
OWN CAMPAIGN**

---

*Municipal Elections Act, 1996 [s. 33.0.2, 88.9.1]*

TO:

_____ / _____	
Name of Candidate	Office
_____	
Address	Postal Code

I hereby certify that the estimated maximum amount of contributions to your own campaign that a candidate is permitted to incur for the office of \_\_\_\_\_ in the Municipal Election to be held October 26, 2026, is \$\_\_\_\_\_.

\_\_\_\_\_

Date

\_\_\_\_\_

Municipal Clerk or designate



**FORM ND 25**

**TOWNSHIP OF NORTH DUNDAS**

**ORAL OATHS AT VOTING PLACE**

**ORAL OATH TO VOTE WITH ASSISTANCE**

I, \_\_\_\_\_ being an elector entitled to vote in the Township of North Dundas swear or solemnly affirm I require assistance to mark my ballot.

\_\_\_\_\_  
Signature of Elector

**ORAL OATH OF FRIEND OF ELECTOR**

I, \_\_\_\_\_ a friend of \_\_\_\_\_ an elector who requires assistance to vote and who is entitled to vote in the Township of North Dundas swear and solemnly affirm:

That I will mark the ballot as directed by the elector, and that I will keep secret the manner in which this elector voted.

\_\_\_\_\_  
Signature of Elector

\_\_\_\_\_  
Signature of Friend

**ORAL OATH OF INTERPRETER**

I, \_\_\_\_\_ acting as interpreter for \_\_\_\_\_, an elector entitled to vote in the Township of North Dundas swear or solemnly affirm:

That I will faithfully translate the necessary oaths as well as any lawful questions necessarily put to the elector and his/her answers at this voting place.

\_\_\_\_\_  
Signature of Elector

\_\_\_\_\_  
Signature of Interpreter

Signature of Election Official \_\_\_\_\_



TOWNSHIP OF NORTH DUNDAS

DECLARATION OF ELECTION RESULTS

*Municipal Elections Act, 1996 (s. 55(4(a))*

I, Lea Anne Munro, Deputy Clerk of the Corporation of the Township of North Dundas in the County of Dundas declare the following candidates elected as a result of the Municipal Election held October 26th, 2026.

<u>OFFICE</u>	<u>ELECTED CANDIDATE</u>
MAYOR	_____
DEPUTY MAYOR	_____
COUNCILLOR	_____
COUNCILLOR	_____
COUNCILLOR	_____
UCDSB (EP) TRUSTEE	_____
CDSBEO (ES) TRUSTEE	_____
CEPEO (FP) TRUSTEE	_____
CSDCEO (FS) TRUSTEE	_____
REJECTED BALLOTS	_____
DECLINED BALLOTS	_____

\_\_\_\_\_  
Date

\_\_\_\_\_  
Municipal Clerk or designate

TOWNSHIP OF NORTH DUNDAS

NOTICE OF RECOUNT

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*Municipal Elections Act, 1996 (Sections 56-58) and O. Reg. 101/97*

I, \_\_\_\_\_, Clerk of the Corporation of the  
name of Clerk

\_\_\_\_\_ in the Township of North Dundas hereby declare that  
a recount of the votes cast in the Municipal Election held October 26, 2026 for

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state office or by-law/question

shall be held commencing at \_\_\_\_\_ on \_\_\_\_\_  
time date

at \_\_\_\_\_.  
location

THE RECOUNT IS BEING CONDUCTED PURSUANT TO SECTION \_\_\_\_\_ OF  
THE *MUNICIPAL ELECTIONS ACT, 1996*.

---

Date

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Municipal Clerk or designate

TOWNSHIP OF NORTH DUNDAS

DECLARATION OF RECOUNT RESULTS

*Municipal Elections Act, 1996 [Section 62 (4)]*

I, \_\_\_\_\_, Clerk or designate of the Corporation of the  
\_\_\_\_\_ in the Township of North Dundas declare that:

(1) On the \_\_\_\_\_ day of \_\_\_\_\_, 2026, I conducted a recount of the  
ballots cast in the Municipal Election held October 26, 2026 for:

the office(s) of: \_\_\_\_\_

the following question or by-law: \_\_\_\_\_

(2) No application has been made for a judicial recount under Section 63.

(3) The successful candidate(s) elected is/are: \_\_\_\_\_

(4) The result of the vote upon the question or bylaw is: \_\_\_\_\_

\_\_\_\_\_  
Name of Clerk

CLERK OF THE CORPORATION OF THE

\_\_\_\_\_  
IN THE TOWNSHIP OF NORTH DUNDAS

**Form ND30**

**TOWNSHIP OF NORTH DUNDAS  
WITNESS STATEMENTS AS TO DESTRUCTION OF ELECTION MATERIAL**

*Municipal Elections Act, 1996 [Section 88 (2)]*

**FIRST WITNESS**

I \_\_\_\_\_ state that I was present upon \_\_\_\_\_ and did witness  
Name of Witness date

\_\_\_\_\_ of the above stated municipality destroy all ballots used in the  
Name of Clerk  
municipal election held on October 26, 2026 for the election of persons to the offices listed below.

\_\_\_\_\_  
Signature of Witness

**SECOND WITNESS**

I \_\_\_\_\_ state that I was present upon \_\_\_\_\_ and did witness  
Name of Witness date

\_\_\_\_\_ of the above stated municipality destroy all ballots used in the  
Name of Clerk  
municipal election held on October 26, 2026 for the election of persons to the offices listed below.

\_\_\_\_\_  
Signature of Witness

**LIST OF OFFICES FOR WHICH BALLOTS DESTROYED:**

_____	_____
_____	_____
_____	_____
_____	_____

**CATEGORY OF DOCUMENTS AND OTHER MATERIALS DESTROYED:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Destruction of Records**

After 120 days from declaring the results of the election under Section 55, the Clerk shall destroy the ballots in the presence of **two witnesses**. The Clerk may also destroy any other documents and materials related to the election except those listed below under the Retention of Records section of the manual.

**Retention of Records**

The ballots and any other documents or materials shall not be destroyed if:

- a court orders that they be retained; or
- a recount has been commenced and not finally disposed of.

In addition, documents filed under Sections 88.25 (candidates' financial statements, etc.), 88.29 (financial statements, etc. of registered third parties) and 88.32 (return of surplus for subsequent expenses) until the members of the council or local board elected at the next regular election have taken office.

**TOWNSHIP OF NORTH DUNDAS  
NOTICE OF PENALTIES**

*Municipal Elections Act, 1996 (s. 33.1)*

TO:

Name of Candidate		/	Office	
Address			Postal Code	

**EFFECT OF DEFAULT BY CANDIDATE [88.23 (1)]**

**TAKE NOTICE THAT A CANDIDATE SHALL** be subject to the penalties listed below, in addition to any other penalty that may be imposed under the *Municipal Elections Act, 1996*:

- a) if he or she fails to file documents with the Municipal Clerk as required under section 88.25 or 88.32 by the relevant date;
- b) if a document filed under section 88.25 shows on its face a surplus, as described in section 88.31, and the candidate fails to pay the amount required by subsection 88.31 (4) to the Municipal Clerk by the relevant date;
- c) if a document filed under section 88.25 shows on its face that the candidate has incurred expenses exceeding what is permitted under section 88.20; or
- d) if a document filed under section 88.32 shows on its face a surplus and the candidate fails to pay the amount required by subsection 88.32 by the relevant date.

**OFFENCES [92 (1)]**

**TAKE NOTICE THAT A CANDIDATE SHALL** be guilty of an offence and, on conviction, is subject to the penalties listed below, in addition to any other penalty that may be imposed under the *Municipal Elections Act, 1996*:

- a) incurs expenses that exceed what is permitted under section 88.20; or
- b) files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.

**PENALTIES [88.23 (2)]**

In the case of a default described above:

- (a) the candidate forfeits any office to which he or she was elected and the office is deemed to be vacant; and
- (b) until the next regular election has taken place, the candidate is ineligible to be elected or appointed to any office to which the *Municipal Elections Act* applies.

**REFUND (34)**

A candidate is entitled to receive a refund of the nomination filing fee if the documents (financial statement and auditor's report) required under subsection 88.25 (1) are filed on or before 2:00 p.m. on the filing date in accordance with that subsection.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Municipal Clerk or designate

The Clerk shall, before voting day, give to each person nominated for an office notice of the penalties under subsections 88.23 (2) and 92 (1) related to election campaign finances and the refund of the nomination filing fee that the candidate is entitled to receive in the circumstances described in section 34.

**Form ND42**

**TOWNSHIP OF NORTH DUNDAS  
APPLICATION FOR RE-ISSUE OF A VOTER INFORMATION LETTER  
(LOST AND UNUSED)**

Surname:	Given Name(s):	
Qualifying Address (Street No & Name):	City:	Postal Code:
Mailing Address (if different):		
Tel Number:	Roll Number:	
<p>I, _____, being the above named individual and having provided proof of identity and residence as prescribed in O. Reg. 304/13, to the Election Official, do hereby make the following declaration:</p> <p>1. That I am an eligible elector for the municipality and that I am on the Voter's List or have made an application to be included on the Voter's List;</p> <p>2. <input type="checkbox"/> That I have not received by mail a Voter Information Letter from the municipality,</p> <p style="text-align: center;">OR (check appropriate)</p> <p><input type="checkbox"/> That I have lost or misplaced the Voter Information Letter provided by the municipality and I am unable to locate the said Voter Information Letter for the purpose of voting by telephone/internet.</p> <p>3. That I understand that should the Voter Information Letter be received by mail or found, the Letter shall be immediately returned to an Election Official of the municipality and that I shall not attempt to use or to give to someone else for voting purposes.</p> <p>I, _____, solemnly declare that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the <i>Canada Evidence Act</i> dated this _____ of _____, 2026. I further understand that making a false statement is an offence under the <i>Municipal Elections Act, 1996</i> and that I will be subject to prosecution.</p> <p>_____ Signature of Applicant</p> <p>_____ Signature of Election Official</p>		
<b>FOR USE BY ELECTION OFFICIAL ONLY PROCEDURAL POLICY FOR RE-ISSUANCE</b>		
SIGNATURE OF ACKNOWLEDGEMENT		
<p>I, the above-named individual, hereby acknowledge receipt of a NEW Voter Information Letter provided by the Election Official.</p> <p>_____ Signature of Applicant</p> <p>_____ Date</p>		
<p>I, the above-named Election Official, do hereby acknowledge that I have provided a NEW Voter Information Letter to the applicant and have followed the procedures identified above.</p> <p>_____ Signature of Applicant</p> <p>_____ Date</p>		

**TOWNSHIP OF NORTH DUNDAS  
APPLICATION FOR RE-ISSUE OF A VOTER'S INFORMATION LETTER  
(USED BY AN IMPERSONATOR)**

Surname:	Given Name(s):	
Qualifying Address (Street No. & Name):	City:	Postal Code:
Mailing Address (if different)		
Tel. Number:	Roll Number:	

I, \_\_\_\_\_, being the above named individual and having provided proof of identity and residence as prescribed in O. Reg. 304/13 to the Election Official, do hereby make the following declaration AND provide the required information to the Election Official:

1. That I am an eligible elector for the municipality and that I am on the Voters' List or have made an application to be included on the Voter's List, and;

That I have not received by mail a Voter Information Letter from the municipality and an imposter has voted.

OR (check applicable box)

That I have lost or misplaced the Voter Information Letter provided by the municipality and unable to locate the said Voter Information Letter for the purpose of voting by telephone and that an imposter has voted.

OR (check applicable box)

That I have received the Voter Information Letter provided by the municipality and that an imposter has voted.

2. That I have not voted or have not personally used the Voter Information Letter to vote, nor have I provided and given my Voter Information Letter to another person for the purpose of voting.

3.  That I have no knowledge, direct or indirect, as to who has used my Voter Information Letter to vote in my name.

OR (check applicable box)

I have personal knowledge of who has used my Voter Information Letter to vote and I have provided such information to the Election Official for the purpose of providing the same to the Police for further investigation and prosecution.

4. That I have answered all questions of the Election Official truthfully and to the best of my knowledge and further understand that the Police may be communicating with me for the purpose of furthering this investigation and prosecution of the imposter(s) of corrupt election practices or mail tampering or fraud.

5. That should a new Voter Information Letter be issued by an Election Official that, as a condition to re-issuance, that I will be required to vote only at the Help Centre in the municipality.

6. That I further agree that should I obtain additional information as to who has voted on my behalf that I will communicate such information with the Election Official and the Police.

I, \_\_\_\_\_, solemnly declare that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act* dated this \_\_\_\_\_ day of \_\_\_\_\_, 2026 and do hereby accept the terms and conditions of this application.

I, \_\_\_\_\_, further acknowledge that any false statement made is an offence either under the *Municipal Elections Act* and/or an infraction under the Criminal Code of Canada and subject to penalties and/or a term of imprisonment.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Election Official  
Witness as to the Signature of the Applicant

<b>PROCEDURES OF ELECTION OFFICIAL</b>	
1.	Verification that the Voter Personal Identification Number (PIN) has been used.
2.	Issuance of Voter Information Letter and NEW Personal Identification Number (PIN).
3.	Activation of Personal Identification Number (PIN).
_____ Signature of Election Official	
<b>SIGNATURE OF ACKNOWLEDGEMENT BY APPLICANT</b>	
I, the above named individual, hereby acknowledge receipt of a NEW Voter Information Letter provided by the Election Official and agree that I will vote immediately at the Help Centre and further understand that should I leave the Help Centre WITHOUT VOTING that the Voter Information Letter received will be deactivated and that I will not be further entitled to vote.	
_____ Signature of Applicant	_____ Date
I, the above named Election Official, do hereby acknowledge that I have provided a NEW Voter Information Letter to the applicant and have followed the procedures identified above.	
_____ Signature of Election Official	_____ Date
<b>FOR USE BY THE ELECTION OFFICIAL VOTER LEAVES THE HELP CENTRE</b>	
1.	<p>Voter has left the Help Centre after voting:</p> <p>Verify if Personal Identification Number (PIN) has been used to confirm that the elector has voted. If the PIN has not been used, the following must be completed:</p> <p>Deactivate Voter Personal Identification Number immediately</p> <p><b>SIGNATURE OF ELECTION OFFICIAL CONFIRMING THAT VOTER HAS LEFT THE HELP CENTRE WITHOUT VOTING.</b></p>
_____ Signature	_____ Date / Time



**TOWNSHIP OF NORTH DUNDAS  
DECLARATION OF QUALIFICATIONS THIRD PARTY ADVERTISER**

*Municipal Elections Act, 1996 (Section 88.6)*

I, \_\_\_\_\_, am:  
individual or corporation or trade union name

- An individual who is normally resident in Ontario
- A corporation that carries on business in Ontario
- A trade union that holds bargaining rights for employees in Ontario

I, \_\_\_\_\_, am:  
person or agents' name

- A person
- An agent

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* to file a notice of registration to be a registered third party advertiser for the election.
2. I am not:
  - A Candidate whose nomination has been filed.
  - A federal political party registered under the *Canada Elections Act* or any federal constituency association or registered candidate at a federal election endorsed by that party.
  - A provincial political party, constituency association, registered candidate or leadership contestant registered under the *Election Finances Act*.
3. I am not under the direction of a Candidate whose nomination has been filed.

AND I make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Township of North Dundas

This \_\_\_\_\_ day of \_\_\_\_\_, 2026

\_\_\_\_\_  
Signature of individual or representative of the corporation or trade union

\_\_\_\_\_  
Signature of Municipal Clerk or designate

**Note:** Each individual or representative of the corporation or trade union may be asked for ID and each person or agent filing on behalf of a corporation or trade union may be requested to provide a resolution from the corporation or trade union that authorizes the person or agent to register on their behalf.

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used for the registration of third party advertisers for the municipal election and will be available for public inspection in the office of the Clerk of the TOWNSHIP OF NORTH DUNDAS until the next municipal election. Questions about this collection of personal information should be directed to the Clerk.

**TOWNSHIP OF NORTH DUNDAS  
CONTRIBUTIONS TO REGISTERED THIRD PARTIES**

*Municipal Elections Act, 1996 (Sections 88.12, 88.13, 88.14)*

**CONTRIBUTIONS TO REGISTERED THIRD PARTIES [SECTION 88.12 (1) to (5)]**

A contribution shall not be made in relation to third party advertisements that appear during an election in a municipality unless they are a registered third party.

A contribution to a registered third party, or to an individual acting under his, her or its direction, shall only be made during the campaign period.

Contributions shall only be made by the following:

- An individual who is normally resident in Ontario.
- A corporation that carries on business in Ontario.
- A trade union that holds bargaining rights for employees in Ontario.
- The registered third party and, in the case of an individual, his or her spouse, subject to if the spouse of a registered third party is not normally registered in Ontario, the spouse may make contributions only to the registered third party.

The following shall not make a contribution:

- A federal political party registered under the *Canada Elections Act* or any federal constituency association or registered candidate at a federal election endorsed by that party.
- A provincial political party, constituency association, registered candidate or leadership contestant registered under the *Election Finances Act*.
- The Crown in right of Canada or Ontario, a municipality or local board.

**ACCEPTANCE OF CONTRIBUTIONS [SECTION 88.12 (7) to (8)]**

A contribution may be accepted only by a registered third party or an individual acting under the direction of the registered third party.

A contribution may be accepted only from a person or entity that is entitled to make a contribution.

A contribution of money that exceeds \$25 shall not be contributed in the form of cash and shall be contributed in a manner that associates the contributor's name and account with the payment or by money order signed by the contributor.

**MAXIMUM CONTRIBUTIONS TO REGISTERED THIRD PARTIES (SECTION 88.13)**

A contributor shall not make contributions in relation to third party advertisements exceeding a total of:

- \$750 to a registered third party that appear during an election in a municipality;
- \$5,000 to two or more third parties registered in the same municipality;
- Except if the third party is contributing to itself, then the maximum contributions do not apply;
- Except if the contributor is the spouse of an individual that is a registered third party, then the maximum contributions do not apply.

**FUND-RAISING FOR REGISTERED THIRD PARTIES (SECTION 88.14 AND 88.28)**

Only registered third parties in the municipality may hold a fund-raising function relating to third party advertisements.

Fund-raising functions may only be held during the campaign period.

\*NOTE: Please note the third-party advertiser is solely responsible for complying with the legislation in the *Municipal Elections Act* relating to third party advertising.

**Form ND54**

**TOWNSHIP OF NORTH DUNDAS**

**OFFICIAL LIST OF REGISTERED THIRD PARTIES**

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*Municipal Elections Act, 1996 [Section 88.12 (9) and (10)]*

**NOTICE** is hereby given that during the period commencing May 1<sup>st</sup>, 2026 and ending on October 23<sup>rd</sup>, 2026, the following third parties have filed all the necessary papers and declarations and as Clerk, I am satisfied that such third parties are qualified and that their Notice complies with the requirements of the *Municipal Elections Act, 1996*. I have, therefore, certified the following third parties:

<b>NAME OF THIRD PARTY</b>	<b>CONTACT PERSON</b>	<b>EMAIL ADDRESS</b>	<b>PHONE NUMBER</b>

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Municipal Clerk or designate