

**THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS
BYLAW No. 2026-08**

***Being a Bylaw to provide for the Regulation of Water
in the Township of North Dundas***

WHEREAS the *Municipal Act*, 2001, S.O. 2001, Chapter 25, Section 5 (3), as amended, provides that the powers of the Municipality shall be exercised by bylaw.

AND WHEREAS under Section 11 of the *Municipal Act*, 2001, as amended, a municipality may pass bylaws respecting matters within the sphere of jurisdiction of Public Utilities, and Public Utilities includes a system that is used to provide water services for the public;

AND WHEREAS Section 81 (1) and Section 81 (2) of the *Municipal Act*, 2001, as amended, authorizes a public utility to shut off the supply of water if fees and charges payable for water and wastewater services are overdue;

AND WHEREAS Section 434.1 of the *Municipal Act*, 2001, as amended, authorizes The Township of North Dundas to require a Person, subject to such conditions as the municipality considers appropriate, to pay an Administrative Penalty if the municipality is satisfied that the Person has failed to comply with a bylaw of the municipality;

AND WHEREAS Sections 434.2(1) and (2) of the *Municipal Act*, 2001, as amended, authorize The Township of North Dundas to add any imposed Administrative Penalty to the tax roll for any property in the local municipality for which all the owners are responsible for paying the Administrative Penalty, and collect it in the same manner as municipal taxes;

AND WHEREAS Sections 444 and 445 of the *Municipal Act*, 2001, as amended, provide for a municipality to make an order to discontinue a contravening activity or correct a contravention through order, setting out particulars of the contravention and the date which compliance must be achieved;

AND WHEREAS Subsection 11(1) of the *Safe Drinking Water Act*, 2002, S.O. 2002, c.32, as amended, requires every owner of a Municipal Drinking Water System to ensure that all water provided by the system meets the requirements of drinking water quality standards and that the system is operated in accordance with the *Safe Drinking Water Act*, 2002 as amended;

AND WHEREAS Section 19 of the *Safe Drinking Water Act*, 2002, as amended, requires every person who oversees or has the decision making authority over a Municipal Drinking Water System to exercise the level of care, diligence and skill that a reasonably prudent person would be expected to exercise in a similar situation and act honestly, competently and with integrity, with a view to ensuring the protection and safety of the users of the Municipal Drinking Water System;

AND WHEREAS the *Ontario Building Code*, O. Reg. 163/24 as amended, requires Potable Water systems to be protected from contamination.

NOW THEREFORE the Council of The Corporation of the Township of North Dundas enacts as follows:

1.0 Short Title

1.1 This Bylaw may be referred to as the "Water Supply Bylaw".

2.0 Definitions of Terms

2.1 "**Administrative Fee**" means any fee specified in this Bylaw.

2.2 "**Administrative Penalty**" means an administrative penalty established pursuant to By-law 2023-11 "Administrative Monetary Penalty System (AMPS)" for a contravention of a Designated By-law.

- 2.3 **"AMPS"** means Administrative Monetary Penalty System.
- 2.4 **"Authorized Functions List"** means the list of functions and persons authorized to carry out such functions as set out in Appendix A.
- 2.5 **"Authorized Tester"** means persons described in the Authorized Functions List permitted to carry out any of the corresponding authorized functions that has registered with the Corporation, provided all requested documentation to the Corporation, paid any applicable fee, and received a corporation registration number.
- 2.6 **"Auxiliary Water Supply"** means any Water Supply on or available to the Property, other than the Potable Water supplier by the Corporation.
- 2.7 **"Backflow"** means the flowing back or reversal of the normal direction of water.
- 2.8 **"Backflow Prevention Device" or "Backflow Preventer"** means a device installed to prevent the reverse flow of any substances into the Municipal Drinking Water System which may contaminate the Water Supply.
- 2.9 **"Building"** shall mean a Structure permanent or temporary supplied with Water by the Corporation.
- 2.10 **"Building Code"** means O. Reg 163/24, the Ontario Building Code, made under the *Building Code Act*, 1992, S.O. 1992, c.23 as amended from time to time.
- 2.11 **"Bylaw"** means this Bylaw No. 2026-08 to provide for the Regulation of Water Supply (Water Supply Bylaw) in the Township of North Dundas, and bylaws 2018-55, 28-02, and 2013-19.
- 2.12 **"By-pass"** means plumbing that is installed around a Water Meter for the purpose of allowing water to flow to the Property without passing through the Water Meter.
- 2.13 **"CFO"** shall mean Chief Fire Official.
- 2.14 **"Township"** means the geographical area of the Township of North Dundas.
- 2.15 **"Corporation"** means the Corporation of the Township of North Dundas.
- 2.16 **"Council"** means the Municipal Council of the Corporation.
- 2.17 **"Cross-Connection"** shall mean any connection between a Potable Water supply and any source of pollution or contamination that may allow backflow of contaminants, pollutants, infectious agents, other material, or substance that will change the water quality in the Municipal Drinking Water System and includes swivel or changeover devices, removable sections, jumper connections and By-pass arrangements.
- 2.18 **"Cross-Connection Control Survey"** is an inspection of a Building to identify any existing Backflow Prevention Devices and any internal plumbing Cross-Connections that may require Backflow Prevention Devices in order to comply with this Bylaw.
- 2.19 **"Curb Stop"** shall mean the valve on the Private Water Service or Private Water Main owned and used by the Corporation to shut off or turn on the Water Supply from the Municipal Drinking Water System to any Premises.

- 2.20 "Designated Bylaw"** means a bylaw, or a part or provision of a bylaw, that is designated under this or any other bylaw and is listed in any Schedule of this Bylaw to which AMPS applies.
- 2.21 "Enforcement Officer"** means a Municipal Bylaw Enforcement Officer, and a Provincial Offences Officer.
- 2.22 "Fire Code"** means O. Reg. 213/07, the Ontario Fire Code, made under the *Fire Protection and Prevention Act*, 1997, S.O 1997, c.4, as amended from time to time.
- 2.23 "Fire Hydrant"** shall mean any apparatus for drawing water directly from a water main and which is used principally for firefighting purposes.
- 2.24 "Fire Protection System"** means an assembly of pipes and fittings within a Building that is used to convey water from the Water Supply to a sprinkler or standpipe system or as described in the Building Code.
- 2.25 "Fire Water Service"** means a Water Supply pipe that conveys water from a water main to a Fire Protection System.
- 2.26 "Hand-watering device"** means a container that is not connected to a Watering Device, and is used to apply water and is operated by muscular power only.
- 2.27 "Highway"** means a highway as described in sections 1(1) and 26 of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended.
- 2.28 "Main Shut-Off Valve"** means the privately owned shut-off valve located immediately inside of a Building that turns off the Water Supply to all fixtures within the Building.
- 2.29 "Manager"** means the "Director of Environmental Services" for the Corporation and for the purposes of exercising any of the powers or duties of the Manager under this Bylaw, shall include any employee designated by the said Manager to exercise any such powers or duties.
- 2.30 "Meter Chamber"** is a Structure, typically underground, that covers and protects a Water Meter assembly and provides a means to access the Water Meter.
- 2.31 "Meter Tag"** means a tag supplied by the Corporation that provides information on responsibilities pertaining to the Water Meter.
- 2.32 "Municipal Drinking Water System"** means the Potable Water system as defined by Subsection 2(1) of the *Safe Drinking Water Act*, 2002, S.O 2002, c.32, as amended from time to time, owned and operated by the Corporation.
- 2.33 "Municipal Fire Hydrant"** shall mean a Fire Hydrant that is owned and maintained by the Corporation.
- 2.34 "Municipal Right-Of-Way"** means a road allowance owned by the Corporation, a public walkway, municipal services (parking lot) or public utilities.
- 2.35 "NFPA"** means the National Fire Protection Association.
- 2.36 "Occupant"** shall include any lessee, tenant, Owner, the agent of a lessee, tenant or Owner, or any person in possession or occupation of a Premises.

- 2.37 "Ontario Low Water Response (OWLR)"** means a Low water Response issued by the Province or Conservation Authority.
- 2.38 "Owner"** shall include any Person that is the registered owner of the Property under consideration or any agent thereof, a person entitled to a limited estate in land, a trustee in whom land is vested, a committee of the estate of a mentally incompetent individual, an executor, an administrator, and a guardian.
- 2.39 "Penalty Notice"** means a notice given pursuant to Section 4.0 of By-law 2023-11 "Administrative Monetary Penalty System (AMPS)".
- 2.40 "Person"** means an individual, partnership, association, firm or corporation, business entity, or club, incorporated group or organization, federal or provincial, crown agents, school boards and regional municipalities, to whom the context can apply accordance with the *Interpretation Act*, R.S.O. 1990, c. 1.11, as amended, but specifically excludes the Corporation and agents acting on behalf of the Corporation.
- 2.41 "Potable Water"** means water that is safe for human consumption.
- 2.42 "Premise Isolation"** means isolation of the Building or Structure's Water Supply from the Corporation's Municipal Drinking Water System by means of a Backflow Prevention Device installed at Water Supply entry.
- 2.43 "Premises"** shall mean any house, tenement, Building, Structure, lot, part of a lot, or both, in which Private Water Service pipes run through or past.
- 2.44 "Private Fire Hydrant"** shall mean a Fire Hydrant that is located on private Property, is part of a private Water Distribution System, or is connected to a Private Water Main or Private Water Service pipe.
- 2.45 "Private Fire Service Line"** shall mean a pipe connected to a municipal main which is installed on private property, and shall only be utilized for fire protection purposes, such as sprinkler systems or water storage reservoirs for the purpose of fire fighting.
- 2.46 "Private Water Main"** shall mean a pipe connected to a municipal main, which is installed on private Property, and may supply multiple Private Water Services and/or Private Fire Hydrant laterals.
- 2.47 "Private Water Service"** means the part of the "service pipe" from the Property line to the Water Meter location.
- 2.48 "Private Water System"** means water lines, valves, hydrants, wet wells, and any other water supply or distribution component owned and operated by a private entity.
- 2.49 "Property"** means both public and private lands, Buildings, Structures, or mobile homes which are located in the Township, and which may be entitled to a service connection.
- 2.50 "Qualified Person"** means a person who is registered with the Corporation and is authorized to carry out the functions outlined on the "Authorized Functions List" in Appendix A.
- 2.51 "Service"** means the supply of water by the Township to a private property.
- 2.52 "Service Connection Charge"** means the capital connection charge outlined in Bylaw 2025-72, 15-2001, and 2025-18 as amended.

- 2.53 "Structure"** means anything constructed or built permanently or temporarily which is provided with a source of Potable Water.
- 2.54 "Temporary Water Meter"** means a non-Corporation owned water meter that is installed to provide an authorized temporary water supply.
- 2.55 "Test Report"** means a test report consists of a detailed test performed annually by a Qualified Person that identifies whether a Backflow Prevention Device is functioning properly.
- 2.56 "Wastewater"** means the composite of water and water-carried wastes from residential, commercial, industrial, or institutional Premises or any other source.
- 2.57 "Water"** shall mean Potable Water supplied by the Corporation.
- 2.58 "Water Distribution System"** means the Buildings, Structures, machinery, equipment, appurtenances, devices, conduit, intake, outlets, underground pipelines and installations, and other works designed for transmission, distribution, and storage of Potable Water by the Corporation, and includes lands occupied for such purposes and uses.
- 2.59 "Water for Essential Uses"** includes, but is not limited to, any water, whether or not produced, treated or stored by the Township and obtained through a metered water distribution system, for drinking and sanitation, health care, public institutions, public protection and safety.
- 2.60 "Watering Device"** includes but is not limited to, a hose bib, hose, pipe, sprinkler, in ground or above ground irrigation system or drip irrigation system used to apply water, but does not include a Hand Watering Device.
- 2.61 "Water Meter"** means a device or mechanism which is owned by the Corporation for the purpose of measuring the flow or quantity, or both, of Water.
- 2.62 "Watermain"** means the pipe owned by the Corporation which distributes Water to abutting properties and the general area.
- 2.63 "Water Service Connection"** means the part of a Water supply pipe located on public Property or street side, going from the Watermain to the property line.
- 2.64 "Water Supply"** means the supply of Potable Water to a Property that has undergone treatment processes operated by the Corporation.
- 2.65 "Water Turn on"** means the request for the Corporation to turn the water on to the building.

3.0 Connecting to the Corporation's Water Supply

- 3.1** All applications for turning on, and turning off, the supply of Water to any Premises, shall be made in person utilizing the form at the front desk located at 636 St. Lawrence Street Winchester, or downloaded from <https://www.northdundas.com/municipal-services/water-sewer> and emailed to info@northdundas.com with a title "Water Shut off/ Turn on Request." All applications must have all fields complete in order to be considered.
- 3.2** Every Person making an application for turning on the supply of water shall, at the time of application, pay the prescribed fee in advance.

- 3.3** No Water Supply shall be turned on until payment of the prescribed fee has been made.
- 3.4** No Person, other than a Person authorized by the Corporation, may turn on the Water Supply to a Premises.
- 3.5** A Water Supply turn-on fee shall be charged, as set out in the Corporation of the Township of North Dundas Bylaw No. 2025-71, as amended, (the "Water Rates Bylaw"), in each of the following:
- 3.5.1** where the Water Supply is provided to the Property; or
- 3.5.2** after a shut-off period greater than thirty (30) days duration, then a new turn-on fee shall be paid.
- 3.6** The Owner of each separately assessed parcel of land that is connected to the Municipal Drinking Water System shall pay the applicable Water Supply fees identified in the Water Rates Bylaw.
- 3.7** Where the Water Supply to any Premises has been turned off because of non-payment of the rates and charges levied or for any other reason pursuant to this Bylaw, the Water Supply shall not be turned on again until all rates and charges due in respect of the Water Supply have been paid, and any other additional expenses incurred or fees payable as a result of turning on or off the Water Supply have been paid.
- 3.8** Every Person requesting that the supply of Water to their Premises be turned off or turned on shall give notice to the Corporation. A minimum of two business days' notice is required.
- 3.8.1** Emergency requests outside of normal business hours shall be subject to additional fees as outlined in Bylaw No. 2025-71, as amended, (the "Water Rates Bylaw")
- 3.9** No Person shall install, lay, repair, renew or take up a Water Service Connection or connect to any Watermain owned by the Corporation, located on Corporation Property or within the Municipal Right-Of-Way without having the applicable permits issued by the Corporation.
- 3.10** Every Water Service Connection is to be laid in a straight line and at a right angle to the Watermain, as near as practicable.
- 3.11** Where the applicant for a Water Service Connection indicates in his or her application a desired location for the Water Service Connection, the Water Service Connection will be located as indicated, providing the proposed location is approved by the Manager.
- 3.12** Where the applicant for a Water Service Connection does not indicate in their application a desired location for the Water Service Connection, the Water Service Connection will be located as determined by the Manager and if the applicant subsequently requires a relocation of the Water Service Connection, such relocation will be at the expense of the applicant. All water service connections and service relocations shall be consistent with existing policies and practices.
- 3.13** Unless otherwise directed by the Manager all Water Service Connections shall be laid:
- 3.13.1** at a depth of two meters (2 m) below the surface of the soil surrounding the trench in which the pipes are laid or below the certified road grade where the pipes are laid on a road allowance; and in accordance with the Ontario Building Code, O. Reg. 163/24

- 3.14** Unless otherwise directed by the Manager, all Private Water Service pipes shall be of the same size as the Water Service Connections laid by the Manager or authorized to be laid by a subdivision agreement.
- 3.15** Municipal Water Service Connections to a Property line shall not be installed in, over or across the Property of another Owner unless a registered easement is obtained by the applicant for such a location and such arrangement is approved by the Manager.
- 3.16** Upon payment of the *service connection charge*, the Owner or Owner's contractor shall either:
- 3.16.1** Carry out all excavation, backfilling and restoration associated with the trench in which the Water Service Connection pipe is to be installed. Upon preparation of an approved trench for the Water Service Connection, the Owner's contractor shall tap the Watermain under the Corporation's supervision, supply and install the Water Service Connection piping from the Watermain up to a point at or near the Property line, and supply and install the Curb Stop and post.
 - 3.16.2** The Owner's contractor will also be responsible for the installation of the Private Water Service.
 - 3.16.3** All work will be subject to approval by the Manager or their agent.
- 3.17** A separate and independent Water Service Connection shall be required for:
- 3.17.1** single family dwellings;
 - 3.17.2** each dwelling unit of a semi-detached Building;
 - 3.17.3** each dwelling unit of a linear row housing Building;
- 3.18** Unless otherwise directed by the Manager, one Water Service Connection of proper size from the Watermain to Property line and a private distribution system shall be provided for:
- 3.18.1** apartment buildings;
 - 3.18.2** commercial buildings;
 - 3.18.3** condominiums;
 - 3.18.4** industrial buildings;
 - 3.18.5** row housing clusters;
 - 3.18.6** institutional buildings.
- 3.19** No supply of water shall be provided from the Watermain unless the Water Service Connection is correctly installed according to Corporation standards and in accordance with all provisions specified herein.
- 3.20** The Owner of a Property shall ensure that all Private Water Service pipes, private water systems, and private fire service lines on the Owner's Property are protected from freezing. The Owner shall be responsible for:
- 3.20.1** any damage incurred as a result of freezing of any Private Water Service pipes, private water systems, and private fire service lines on the Owner's Property.

3.20.2 any water loss or discharge which occurs as the result of freezing of any Private Water Service pipes, private water systems, and private fire service lines on the Owner's Property.

3.20.3 thawing of any frozen Private Water Service pipes, private water systems, and private fire service lines on the Owner's Property.

4.0 Water Meters

4.1 Installation of a Water Meter with a Radio Frequency Identification (RFID) Transmitter shall be a condition of Water Supply.

4.2 No person shall utilize water that does not pass through a Township issued Water Meter. All Water supplied to a Property within the Township, except water used for firefighting purposes, or Water authorized by the Manager for unmetered use, shall pass through a Water Meter and the rates charged for such water shall be those identified in the Water Rates Bylaw.

4.3 No Person shall willfully or negligently allow, permit, or cause to be allowed or permitted, Water, other than water used for firefighting purposes or Water authorized by the Manager for unmetered use, to be supplied to a Property without passing through a Water Meter.

4.4 The Owner shall pay all Water Connection and Water Turn On Charges as indicated in the Water Rates Bylaw, as amended, before the Corporation will supply the Owner with a Water Meter.

4.5 The Water Meter and RFID Transmitter shall be purchased from the Corporation at the rates identified in the Water Rates Bylaw, as amended.

4.6 All Water Meters shall be owned and remain the property of the Corporation.

4.7 The Owner shall be liable for damage caused to the installed Water Meter and shall be responsible for returning the Water Meter to the Corporation if the Water Supply is to be terminated.

4.8 The Water Meter must be installed by the Owner according to the installation specifications provided by the Corporation and approved and sealed by an authorized representative of the Corporation.

4.9 The Water Meter must be installed within seven (7) days of being supplied by the Corporation.

4.10 The Owner must notify the Corporation within 48 hours that the installation of the Water Meter is complete.

4.11 Each Water Meter will be installed with a Meter Tag.

4.12 No Person shall remove or tamper with the Meter Tag.

4.13 The Corporation may, upon ascertaining that the water use has occurred and the usage has bypassed the required water meter, shall shut off and stop the Water Supply. Reasonable attempt will be made to contact the Owner to provide notice of the interruption to the Water Supply.

4.14 If a building requires servicing, from the Township, the Corporation reserves the right to install a Water Meter on any service inside all serviced Buildings, including residential and non-residential Properties, at any time and thereafter charge water rates identified in the Water Rates Bylaw for Water consumed as read on the Water Meter register. Should access not be made available for the

installation of the Water Meter, the Corporation reserves the right to deny water Supply.

- 4.15** All Properties where a Water Meter is to be installed must have the appropriate private plumbing in place prior to installation.
- 4.16** Pursuant to this Bylaw, the testing, flow rates and procedures used to determine Water Meter accuracy will be in accordance with the most current American Water Works Association Standards.
- 4.17** Every Owner shall make all Water Meters accessible for repairs, maintenance, change outs and readings upon request.
- 4.18** If, in the opinion of the Manager, the condition of the Private Water Service pipe and/or valves and of the plumbing system on such piping is such that the Water Meter cannot be safely installed without fear of damage to the Private Water Service pipe and valves, the Manager may require the Owner or Occupant to make such repairs as may be deemed necessary to facilitate the installation of the Water Meter. If, upon written notice receipt, the Owner does not comply with the Manager's request, then the Water Supply to the Property may be turned off after 14 days.
- 4.19** No person shall conduct maintenance, repair, reading, or disconnection of any Water Meter except for authorized employees or agents of the Corporation.
- 4.20** Every Owner shall be liable for the safety and care of any Water Meter placed on the Owner's Property, and will be charged for a replacement meter and/or labour associated to repair all damage thereto, whether occasioned by frost, hot water, blows or injury from any cause, and for the loss of any Water Meter that is removed from their Premises without the consent of the Corporation, whether through theft or otherwise, and the cost of every such Water Meter and RFID Transmitter, or of repairing or replacing the same, shall be payable to the Corporation on demand and the Corporation may collect such cost according to law, and until paid or collected, such cost shall remain a lien on such Property and may also be collected in the like manner as taxes.
- 4.21** Water Meters shall be installed at each point at which Private Water Service pipes enter a Building unless the Manager directs, in writing, that another location be used. It is required that there be enough clearance from walls and other obstacles to allow the installation of a meter without changes being made to the Private Water Service pipe.
- 4.22** Only one Water Meter shall be installed per Private Water Service pipe entry point to any Building unless otherwise directed by the Manager.
- 4.23** Every Water Meter shall be installed in a manner readily accessible to employees and agents of the Corporation.
- 4.24** Where a Water Meter cannot be placed in a suitable location inside a Building, it shall be placed in a Meter Chamber. The location and construction of the Meter Chamber shall be approved by the Corporation and the cost of such construction shall be the responsibility of the Owner.
- 4.25** Where a Meter Chamber is required, as determined by the Manager, the Meter Chamber shall be provided with a Water Meter and shall be constructed and maintained by the Owner in a manner satisfactory to the Manager and shall be accessible to the employees or agents of the Corporation.
- 4.26** The size and make of Water Meters to be installed shall be established by the Manager and shall be based on either consumption estimates provided by the Owner or, where no estimates provided by the Owner or the estimates

provided by the Owner are, in the opinion of the Manager, inappropriate, on the consumption estimates of the Manager.

- 4.27 All pipe connections shall be made to the Private Water Service pipe on the outlet side of the Water Meter. A sealed By-pass around the Water Meter may be permitted.
- 4.28 Fire supply lines which are not supplied by a separate service shall be connected before any Water Meter unless otherwise approved by the Manager.
- 4.29 Where the Owner of a Property requests a connection of a diameter of 3.84 cm (2 inches) or larger, the Owner shall provide a By-pass to the specification of the Manager. This By-pass shall be a type which can be sealed in a closed position by an employee or authorized agent of the Corporation.
- 4.30 An Owner is required to immediately notify the Manager of any breakage, stoppage, or irregularity in a Water Meter.
- 4.31 Any Water Meter will be removed and tested upon request of the Owner. If it is found to register correctly, the expense of removing and testing the Water Meter must be paid by the Owner requesting that such Water Meter be removed and tested.
- 4.32 The Corporation will not supply, install, inspect or read private Water Meters, nor will the Corporation bill Owners based on the consumption on private Water Meters. Water Supply pipes to private Water Meters must be connected to the Owner's plumbing after the Corporation's Water Meter.
- 4.33 Any breakage, stoppage, irregularity, or leaking of a Water Meter or its couplings must be reported immediately to the Corporation. The Corporation is not liable for damages caused by such leaks.

5.0 Billing for Water and Wastewater Services

- 5.1 Owners of Properties connected to the Municipal Drinking Water System shall be held responsible for all charges as listed in the Water Rates Bylaw.
- 5.2 The Corporation shall be the sole supplier of all Water Meters registering consumption of water supplied and billed by the Corporation.
- 5.3 The Owner shall be billed for all water passing through the Water Meter, whether used or wasted.
- 5.4 The register of the Water Meter shall be prima facia evidence of the quantity of water supplied.
- 5.5 Where for any reason the consumption of water on a Property has not been recorded, or where in the opinion of the Corporation, the consumption of water has been wrongly recorded, the Manager shall estimate the quantity of water consumed by averaging the water consumed in the last 12 months and the Owner shall be liable to pay for such estimated consumption.
- 5.6 Where an Owner requests the temporary removal of a Water Meter for construction purposes, the Owner will be responsible for any costs incurred for the removal and re-installation.
- 5.7 Bills which are not paid by the due date shall be subject to an interest charge of 1.25% per month.

- 5.8** The Corporation may add any unpaid balances and interest charges for water and Wastewater services to the tax roll for the associated Property to be collected in the same manner as taxes on the Property.
- 5.9** Owners should refer any bill complaints or disputes in writing to the Environmental Services Department immediately upon detection.
- 5.10** Any Owner desiring to question their bill shall do so in writing within twelve (12) months of the issue date shown on such bill.
- 5.11** In the event the Corporation determines it is necessary to make a billing adjustment because of an Owner being underbilled, such adjustment shall be retroactive from the determination of the underbilling for a period of up to twelve (12) months.
- 5.12** Despite Subsection 5.11, in the event that a billing adjustment is the result of an unauthorized connection to the Municipal Drinking Water System, or willful interference with or damage to metering equipment, the Owner shall be responsible for all payments of such accounts from the date such unauthorized connection to the Municipal Drinking Water System or interference with the metering equipment occurred.
- 5.13** In the event the Corporation determines it is necessary to make a billing adjustment as a result of an Owner being over-billed, such adjustment will be estimated by the Corporation, and based on such estimate, the Corporation will credit the Owner's account for the overbilled amount without interest for a period not to exceed twelve (12) months.
- 5.14** In the event an Owner has been billed in error for Water Supply they did not receive, the Corporation will credit the Owner's account for any amounts paid by the Owner, without interest, respecting the period during which the Owner was incorrectly billed by the Corporation, such period not to exceed twelve (12) months.
- 5.15** The Corporation may authorize programs or projects which may exempt Persons or Properties from a provision or provisions of this Bylaw, subject to compliance with the bonusing provisions of the *Municipal Act, 2001*.

6.0 Fire Hydrants

6.1. General

- 6.1.1.** No Person shall connect, cause to connect, or allow to remain connected, any piping fixture, fitting, container, or appliance to any Fire Hydrant, in a manner which under any circumstance would allow water, Wastewater or any liquid or substance to enter the Municipal Drinking Water System.
- 6.1.2.** No Person shall operate or draw water from any Fire Hydrant except for the purposes of firefighting, or other operations authorized by the Corporation.
- 6.1.3.** No Person shall in any way tamper or interfere with any Fire Hydrant, valve, or appurtenance without authorization from the Corporation.
- 6.1.4.** Except for Water utilized for fire protection or maintenance and testing operations authorized by the Corporation, no Person shall take water from a Fire Hydrant without supplying and utilizing an appropriate Backflow Prevention Device and appropriate Temporary Water Meter. All Backflow Prevention Devices and Temporary Water Meters are to be approved by the Manager prior to Fire Hydrant

operation. The Backflow Prevention Device and Temporary Water Meter is to be supplied by the requested Persons and promptly removed post-use.

6.1.5. Any Persons, other than the Corporation, planning to utilize a Fire Hydrant for the purposes of annual maintenance under Section 6.3.2 of this Bylaw, flow testing or temporary Water Supply shall:

a) Notify the Corporation prior to maintenance.

6.1.6. No Person shall, in any manner, obstruct free access to any Fire Hydrant, valve or other Fire Protection System. In addition, as per the *Fire Code* O. Reg. 213/07 subsection 6.6.4.3 and its amendments, no refuse, rubbish, snow or any other matter which would cause such obstruction shall be permitted to accumulate closer than three (3) meters to a Fire Hydrant, or other Fire Protection System.

6.1.7. Snow removal around fire hydrants and fire protection systems shall be the responsibility of the property owner.

6.2. Municipal Fire Hydrants

6.2.1. Any Municipal Fire Hydrant is the property of the Corporation and shall be maintained by the Corporation.

6.2.2. No person shall connect, alter, or operate a Municipal Fire Hydrant unless otherwise approved by the Corporation.

7.0 Water Service Conditions

7.1 The Corporation does not guarantee any determined water pressure or flow rate, nor does it guarantee the Water to be free of colour and/or turbidity at all times. Water quality shall meet standards as prescribed by applicable regulations.

7.2 Where a Water Service Connection is provided for a Fire Protection System, no Water shall be taken by any Person except for the following purposes:

7.2.1 fire protection; or

7.2.2 for the testing or maintenance of the system.

7.3 No work having to do with the supply of Water or with the laying, repairing, renewing or the taking up of a Watermain or Water Service Connection shall be done under or upon a Highway or Municipal Right-Of-Way except by permit or agreement from the Corporation.

7.4 No Person except those authorized by the Corporation shall:

7.4.1 tap off or make any connection to a Watermain

7.4.2 turn off or on any Watermain valve; or

7.4.3 turn off or on or interfere in any manner with any Water Service Connection.

7.5 Where the Manager detects any waste of Water on any Premises due to a leaky valve, a defective or improper pipe or defective or improper fixtures or negligence by the Owner, the Manager shall notify the Owner of the Premises of the repairs, alterations or direction needed to correct the waste of Water.

- 7.5.1** The Manager shall, prior to the shut off of a Water Supply to a Premises, provide reasonable notice of the shut-off to the Owners and Occupants of the Premises by personal service or prepaid mail or by posting the notice on the Property in a conspicuous place on the Premises.
- 7.5.2** Where repairs, alterations or any directions ordered by the Manager are not made within fourteen (14) calendar days following the issuance of notice to the owner by personal service, prepaid mail, or posting a notice as mentioned in 7.5.1, the Manager is authorized to turn off the Water Supply to the Premises.
- 7.5.3** Where the condition of any pipe or fixture is such that it causes a damage to any Property, the Manager is authorized to turn off the Water Supply to the Premises without notice. Reasonable attempt through available contact information will be made to contact the Owner to notify them of the interruption.
- 7.5.4** Where Water Supply has been turned off pursuant to Subsection 7.5 and 7.5.3 herein, it shall not be turned on again until the repairs or alterations have been made, the condition of all pipes and fixtures is satisfactory, and all fees and charges pursuant to this By-law have been paid in full.
- 7.5.5** The Corporation shall not be responsible for any damages incurred to any Property as a result of turning off the Water Supply to any Premises pursuant to Subsection 7.5.2 or 7.5.3 herein.
- 7.5.6** Despite Subsection 7.5.1, in the event of an emergency or potential emergency, or where in the opinion of the Manager shutting off portions of the system is necessary, the Water may be shut off and kept off as long as is necessary.
- 7.5.7** The Corporation, its agents or servants, shall not be liable for any damage resulting therefrom whether notice of the shut off has been given. When requested in an emergency situation by the Manager or his or her representative, every Owner shall limit or discontinue the use of Water as requested.
- 7.6** No water-operated syphons or water-driven motors are to be used with Water supplied by the Corporation. Any existing installations of this type are to be removed within twelve (12) months of receiving notice in writing by the Corporation.
- 7.7** The Corporation may supervise and inspect any or all work done on private Property to a Water Service Connection with a service pipe, Water Meter, Radio Transmitter, or other related appurtenances associated with the supply of Water.
- 7.8** The Manager shall, in every case of Water Supply to a Premises, approve the Water Service Connection required, the size of the pipe to be used in supplying Water and the location in the Highway in which such pipes shall be laid.
- 7.9** Where a Water Meter is required, no Person shall install a pipe that is smaller or larger than that approved between the Watermain and the Water Meter without the consent of the Manager.
- 7.10** Any Person who requests a service larger than that which exists to his or her Premises may be supplied with a larger service pipe at the discretion of the Manager, the person requesting the larger service shall be responsible for the payment of the upsize in service provided that such larger service will not adversely affect the Municipal Drinking Water System. Every connection on

such Premises shall be detached from the existing service and attached to the new service immediately.

- 7.11** Where any departure from the prescribed procedures outlined in this section are permitted in order to accommodate the needs of an Owner, the Owner shall be charged with the expenses of making the change.
- 7.12** Every Main Shut-Off Valve shall be placed immediately inside the outer wall of the Premises being supplied with Water.
- 7.13** The Owner of every Premises shall be responsible for turning off the Main Shut-Off Valve where damage could occur as a result of the Premises being vacant.
- 7.14** No Person shall connect anything other than a Fire Protection System to a Fire Water Service.
- 7.15** Notwithstanding subsection 7.14, the normal supply line may be connected to a Fire Water Service when so approved by the Manager. In such a case, a Curb Stop shall be installed on the other line at the Property line or at a distance from the Building it serves approved by the Manager.
- 7.16** Any and all defects to the Private Water Service, Private Water Main and Meter Chambers shall be repaired by the Owner of the Property being serviced. Should the Corporation become aware of any such defect, and upon written notification to the Owner, the said defect is not repaired within fourteen (14) days of the date of the notification or within such time as the Manager may deem necessary, then the Corporation may turn off the Water Supply to the Property. If the Corporation is ordered to restore the Water Supply to the Property, then the Corporation may repair the defective Water Service Connection and charge the cost to the Owner and collect such cost according to law, and until paid, such cost shall remain a lien on such Property and may also be collected in the like manner as taxes. The Corporation shall not be held responsible for the cost of restoration.
- 7.17** No Person, other than Persons authorized by the Manager for that purpose, shall be permitted to operate the Curb Stop to any Premises.
- 7.18** All Curb Stops shall be left clear and accessible at all times so that the Water in the Water Service Connection and Private Water Mains may be turned off or on as may be found necessary by the Manager.
- 7.19** All Private Water Services and Water Meters shall be properly protected from frost and any other damage at the expense and risk of the Owner of the Property being serviced.
- 7.20** The Owner shall be responsible for water loss occasioned by a leak in the Private Water Service and/or Private Water Main and the charge for such Water loss, as determined by the Manager, shall be paid by the Owner upon demand by the Corporation and the Corporation shall not be held responsible for any damages arising from such leakage.
- 7.21** When any Premises is left vacant or without heat, it is the Owner's responsibility to shut off the Water Supply from within the Premises and to drain the piping therein. The Owner or Occupant shall notify the Corporation to have the Curb Stop turned off to stop the Water Supply to prevent damages. The valve will be turned on only at the Owner's request in the Owner's presence.
- 7.22** When any Premises is left vacant, unattended or without heat, where the Water Supply has not been shut off, and damage occurs to it and its

contents from a leaking or burst Water pipe, the Owner or the Occupant shall not make a claim against the Corporation. Should the Manager become aware of such leaking or burst pipes, the Manager shall turn off the Curb Stop, and the Water supply shall not be turned on until repairs have been completed.

7.23 Every Owner and Occupant of a Premises supplied with Water from the Corporation's Water supply shall grant access at all times between the hours of 08:00 a.m. and 04:30 p.m., Monday to Friday inclusive, to employees and authorized agents of the Corporation for the purpose of Water Meter reading, installing, inspecting, altering and repairing Water lines, Water Meters, Backflow Prevention Devices, fixtures or appurtenances. Failure to allow such access following reasonable requests for same may result in the Water Supply to the Premises being turned off without notice. Reasonable attempt will be made to contact the Owner to notify of the interruption of Water Supply.

8.0 Cross-Connection Control

8.1 Application

8.1.1 This Bylaw applies to any Structure or Building where a condition exists that may be hazardous or detrimental to the Water Supply as determined by the Corporation.

8.2 Cross-Connection Prohibited

8.2.1 No Person or Owner shall connect, cause to be connected, or allow to remain connected to the Municipal Drinking Water System any piping, fixture, fitting, container or appliance, in a manner which, under any circumstances, may allow water, Wastewater, non-Potable Water, or any other liquid, chemical or substance to enter the Water Distribution System.

8.2.2 In addition to Section 8.2.1 and in accordance with all other provisions of this By-law, every Owner of a Property to which this Bylaw applies under Section 8.1.1, shall ensure that a Backflow Prevention Device is installed in respect of Premise Isolation in every Building or Structure where a connection to the Municipal Drinking Water System exists.

8.2.3 No Person shall connect, cause to be connected, or allow to remain connected to the Municipal Drinking Water System any Auxiliary Water Supply without approval from the Corporation.

8.3 Cross Connection Control Survey

8.3.1 Every Owner of a Property as described in Subsection 8.1, shall, every five (5) years, upon change of ownership, upon Property zoning change or as requested by the Corporation, cause to have a Cross-Connection Control Survey carried out for each Building or Structure on their Property at their own expense.

8.3.2 Cross-Connection Control Surveys shall be carried out by a person permitted to do so set out by the Authorized Function List.

8.4 General Provisions

8.4.1 No Person shall submit any documentation to the Corporation that contains inaccurate or false information.

- 8.4.2** All costs associated with installing, testing, maintaining, relocating, replacing, removing, and any other work related to Backflow Prevention Devices shall be at the expense of the Owner.
- 8.4.3** Where an Owner does not comply with any provision of this Section, the Corporation may:
 - 8.4.3.1** order the Owner to comply with the bylaw requirements and in doing so, shall provide reasonable particulars of the Owner's non-compliance and prescribe the time period for compliance with such order;
 - 8.4.3.2** impose a fine in accordance with Section 15.0 of this Bylaw; and
 - 8.4.3.3** shut off the Water Supply to the Property or any portion thereof until such a time as all provisions of this Section 8.4 are met.

9.0 Conservation Measures

- 9.1** Water Conservation Measures as set out in this part shall come into effect the 1st day of May each year and shall cease to be in effect on the 30th day of September each year. The following Water Conservation Measures shall be followed by all Persons connected to the Townships servicing:
 - 9.1.1** Outside use of water on a Property designated by an even-numbered 9-1-1 address shall be permitted by means of no more than one (1) water connection on even numbered calendar days.
 - 9.1.2** Outside use of water on a property designated by an odd numbered 9-1-1 address shall be permitted by means of no more than one (1) water connection on odd-numbered days.
 - 9.1.3** Any property not designated by a 9-1-1 address, and serviced by the Township water supply system, shall receive the designation of either an even or odd numbered 9-1-1 address from the Township Building Division.
 - 9.1.4** No property shall be permitted the outside use of water on Sundays.
- 9.2** No Owner shall permit and no Person shall:
 - 9.2.1** Water during a rainfall; or
 - 9.2.2** Water/Wash a driveway, walkway, or roadway during a rainfall.
- 9.3** Outside use of Water shall not be permitted except between the hours of 05:00-07:00 and 20:00-23:00 on any day between the first day of May each year until the last day of September of the same year.
- 9.4** Upon installation of a significant amount of new grass, sod, or landscaping on a property, the outside use of Water shall be permitted on said property for the newly installed grass and/or sod each day during the times noted in 10.3, for a period of one week from the initial date of installation.

10.0 Conservation Measures During a Drought

- 10.1** All measures and requirements in Section 11 shall reference stage triggers as found in the North Dundas Drinking Water System Trigger and Action Plan
- 10.2** Stage Triggers are defined as

- 10.2.1** For bedrock wells:
Winchester Wells 1,2,5,6
Watch Stage 1 - When water levels less than 4.0 meters above the pump intake
Alert Stage 2 - When water levels are less than 2.0 meters above the pump intake
Critical Stage 3 - When water levels are less than 1.0 meters above the pump intake.
- 10.2.2** For esker wells:
Wells 7a, 7b, 7c, 8a, 8b, Chesterville 5, Chesterville 6
Watch Stage 1 - When water levels are less than 2.0 meters above the pump intake
Alert Stage 2 - When water levels are less than 1.0 meters above the pump intake
Critical Stage 3 - When water levels are less than 0.5 meters above the pump intake.
- 10.3** When one of the wells identified in 10.2.1 and/or 10.2.2 has a Watch stage triggered the following measures shall be implemented and enforced:
 - 10.3.1** Outside use of water on a property designated by an even-numbered 9-1-1 address shall be permitted by means of hand watering only on even days
 - 10.3.2** Outside use of water on a property designated by an odd numbered 9-1-1 address shall be permitted by means of hand watering only on odd days
 - 10.3.3** New grass, sod or landscaping on a property shall be permitted to be watered for a period of one week from the initial date of installation with the times noted in 10.4
 - 10.3.4** The Prohibition of the cleaning of the exterior of a building
 - 10.3.5** The prohibition of the Wash/Cleaning of vehicles, boats, offroad vehicles, motorcycles, bikes, campers, RVs, and trailers
 - 10.3.6** Large water users, (those using more than 500 m³ of water per day) will be issued a notice that the Township is under a watch and future restrictions may be applied if water sources do not recover. Large water users will be encouraged to begin conserving water where able.
- 10.4** When one of the wells identified in 10.2.1 and/or 10.2.2 has an Alert stage triggered the following measures shall be implemented and enforced:
 - 10.4.1** No outside water use will be permitted on any day
 - 10.4.2** New grass, sod, or landscaping shall not be permitted to be watered
 - 10.4.3** No recreational use of water will be permitted including but not limited to pool filling, adding water to water features, wading pools, splash pads
 - 10.4.4** Large water users (those using more than 500 m³ of water per day) that have not completed a water audit, and do not have a water conservation plan shall be required to cut consumption by 20% only until such a time as the level 3 Low Water Response is lifted

11.0 Declaration of Emergency

- 11.1** When making the determination that emergency provisions are in effect, the Manager shall have regard to the existence or likelihood of any one or more off the following:
 - 11.1.1** When more than 2 wells identified in 10.2.1 or 10.2.2 have a Critical stage triggered
 - 11.1.2** A major transmission or water main break which impacts flows to the distribution systems
 - 11.1.3** A catastrophic loss in the Water system, such as the complete loss of a production well, storage system, or treatment system.
- 11.2** The Manager shall notify the CAO and Council of the Township of the emergency.
- 11.3** The Manager shall give notice of the declaration by any one or more off the following means, following the Township's Emergency Management Protocol:
 - 11.3.1** Notices placed on the Corporations Website Social Media platform
 - 11.3.2** Publication of notice in a local newspaper
 - 11.3.3** Announcements on the radio or television
 - 11.3.4** Delivery of notices to affected premises
 - 11.3.5** Any other means of giving notice that has a reasonable likelihood of coming to the attention of people who are affected
- 11.4** All restrictions identified in Section 10 will continue except:
 - 11.4.1.1** Large Water users (those using more than 500 m³ of water per day) that have not completed a water audit, and do not have a water conservation plan shall be required to cut consumption by essential uses only until such a time as level 3 is lifted
- 11.5** During a declaration of emergency no new water allocations shall be permitted.

12.0 Inspection and Access to Property

- 12.1** The Corporation or any Person authorized by the Corporation for the purposes of this Bylaw may, at reasonable times, enter onto any land on which the Corporation supplies Water for the following purposes:
 - 12.1.1** To install, inspect, repair, alter, or disconnect service pipe or wire, machinery, equipment and all other works used to supply Water to, or collect Wastewater from the Building or land
 - 12.1.2** To inspect, install, repair, replace, or alter a Water Meter
- 12.2** For the purposes of carrying out an installation, inspections, repair, disconnection, or other work, the Corporation may shut off or reduce the supply of water to any Building or land.

- 12.3** If an Owner discontinues the use of the Municipal Drinking Water System or the Corporation lawfully decides to cease the supply of Water to any Building or land, the Corporation or individuals authorized by the Corporation may enter onto the Premises:
- 12.3.1** To shut off the supply of Water;
 - 12.3.2** To remove any property of the Corporation, or
 - 12.3.3** To determine whether the Water Supply or Wastewater collection system is being used lawfully.
- 12.4** Whenever the Corporation exercises a power of entry pursuant to this Section 13.0, the Corporation shall not enter a Premises that is a dwelling unless:
- 12.4.1** The consent of the Occupant and or Owner is first obtained, ensuring the Occupant and or Owner is first advised that entry may be denied;
 - 12.4.2** A warrant is obtained under Section 158 of the *Provincial Offences Act*,
 - 12.4.3** The delay necessary to obtain a warrant or the consent of the Occupant would result in immediate danger to the health and safety of any person; or

The entry of the dwelling is for the purpose of Section 12.1.2 or 12.3 and notice is given to the Occupant pursuant to Section 12.5.

- 12.5** Whenever the Corporation or any person authorized by the Corporation exercises a power of entry pursuant to this Bylaw, the Corporation shall:
- 12.5.1** Provide reasonable notice to the occupier of the land by personal service, prepaid mail or by posting the notice on the Property in a conspicuous place;
 - 12.5.2** As is practical, restore the Property to its original condition where any damage is caused by the inspection that is deemed not relevant to the determination of a contravention or compliance with this Bylaw.

13.0 Prohibitions

13.1 No Person shall:

- 13.1.1** willfully hinder or interrupt, or cause or procure to be hindered or interrupted, the Corporation or any of its officers, contractors, agents, servants or workers, in the exercise of any of the power conferred by this Bylaw;
- 13.1.2** willfully let off or discharge Water so that the Water runs waste or useless out of the Municipal Drinking Water System;
- 13.1.3** being an Owner, tenant, Occupant or inmate of any house, Building or other place supplied with Water from the Municipal Drinking Water System, improperly waste the Water or, without the consent of the Corporation, lend, sell or dispose of the Water, give it away, permit it to be taken or carried away, use or apply it to the use or benefit of another, or increase the supply of Water agreed for;

- 13.1.4** without lawful authority, willfully or negligently open or close any Curb Stop or Fire Hydrant, or obstruct the free access to any Fire Hydrant, Main Shutoff Valve, Meter Chamber or Corporation owned pipe by placing on around it any building material, rubbish or other obstruction;
- 13.1.5** throw or deposit any injurious or offensive matter into the Water or Municipal Drinking Water System, or upon the source water ice if the water is frozen, or in any way foul the Water or commit any willful or negligent damage or injury to the Municipal Drinking Water System, pipes or Water, or encourage the same to be done;
- 13.1.6** Willfully or negligently alter any Water Meter placed upon any service pipe or connected therewith, within or without any Building or other place, so as to lessen or alter the amount of Water registered; or lay, or cause to be laid, any pipe or main to connect with any pipe or main of the Municipal Drinking Water System, or in any way obtain or use the Water without the consent of the Corporation; or use Water in contravention with the regulations.

14.0 Enforcement

- 14.1** An Enforcement Officer may issue a Penalty Notice to the Person who has contravened this Bylaw in accordance with the Administrative Monetary Penalty System (AMPS) By-law 2023-11, and the Person shall be liable to pay an Administrative Penalty as set out in Schedule 16 of the AMPS Bylaw.
- 14.2** Each day on which a Person contravenes any provision of this Bylaw shall be deemed to constitute a continuing offence under this Bylaw.
- 14.3** The Corporation may make an order to any Person who, by act, default, neglect or omission, occasions any loss, damage or injury to any water public utility works, or to any Municipal Drinking Water System plant, machinery, fitting or appurtenance directing that the lost, damaged or injured work, system, plant, machinery, fitting appurtenance be repaired or replaced at the Person's expense and, in default of repair or replacement being done by the Person, such repair or replacement shall be done at the Person's expense and the Corporation may recover the costs of the said repair or replacement by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes.
- 14.4** Every Person who willfully or maliciously damages or causes or knowingly permits to be damaged any Water Meter, lamp, lustre, Private Water Service pipe, conduit, wire, rod or water fitting belonging to the Corporation or willfully impairs or knowingly permits the same to be altered or impaired, so that the Water Meter indicates less than the actual amount of the Water that passes through it, is guilty of an offence and on conviction is liable to a fine.
- 14.5** Every Person who willfully removes, destroys, damages, fraudulently alters or in any way injures any Water Meter, Private Water Service pipe, conduit, wire, rod, pedestal, post, plug, lamp or other apparatus or thing belonging to the Corporation, is guilty of an offence and on conviction is liable to pay a fine.
- 14.6** Every Person who willfully or negligently throws or deposits any injurious or offensive matter into the Water or Municipal Drinking Water System or upon the source water ice if the source water is frozen, or in any way fouls the Water or commits any willful or negligent damage or injury to the Municipal Drinking Water System, pipes or Water, or encourages the same to be done, is guilty of an offence and on conviction is liable to pay a fine.

14.7 If a Person is required by the Corporation to pay an Administrative Penalty under Section 15.3 in respect to a contravention of this Bylaw, the Person shall not be charged with an offence in respect of the same contravention.

15.0 Previous By-law Repealed

15.1 Bylaw No.'s 2018-55, 28-02, 2013-19 of the Corporation, and all amendments thereto, are hereby repealed.

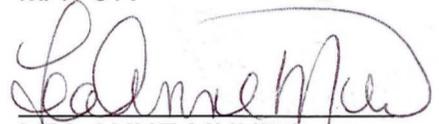
16.0 Effective Date

16.1 This bylaw comes into force and effect on the day it is passed.

**PASSED AND ENACTED
THIS 25TH DAY OF FEBRUARY, 2026.**



TONY FRASER
MAYOR



LEA ANNE MUNRO
DEPUTY CLERK

North Dundas Water Supply Bylaw 2026-08 **Appendix A- Authorized Functions List**

Item	Function	Professional Engineer with Tester's License	Certified Engineering Technologist with Tester's License	Licensed Master Plumber with Contractor's and Tester License	Journeyman Plumber with Tester's License ¹	Apprentice Plumber with Tester's License ²	Licensed Corporation Staff with Tester's License ³	Fire System Sprinkler Fitter with Tester's License	Lawn Irrigation System Installer with Tester's License	Certified Water Operator or other Fire Prevention Systems Specialist
A	Perform Cross-Connection Survey	X		X	X	X	X			
B	Install, Relocate, or Replace Backflow Prevention Device			X	X	X				
C	Repair of Backflow Prevention Device			X	X	X	X			
D	Test Backflow Prevention Device*	X	X	X	X	X	X	X	X	
E	Item A, B, C and D above in relation to Fire Protection Systems			X	X			X		
F	Item B, C and D above in relation to lawn sprinkler systems			X	X				X	
G	Private Fire Hydrant Maintenance									X

¹Required to be employed by a Licensed Plumbing Contractor.

² Required to be employed by a Licensed Plumbing Contractor and under the direct supervision of a Journeyman or Master Plumber

³ Corporation maintenance staff are permitted to perform repairs if they have a tester's license.

⁴ Anyone with an OWNA tester license as per CAN/CSA-B64.10, as amended, is permitted.

⁵ Annual Registration as a qualified person, Hydrant Inspection Permit must be attained from the Corporation prior to proceeding with work. Relevant experience showing knowledge of proper Fire Hydrant operation can also be used to apply for Fire Hydrant permit.

Township of North Dundas

Appendix 16: Water Supply Bylaw No. 2026-08					
Column A1 Item #	Column A2 Description	Column A3 Section	Column A4 Administrative Penalty (1 st Offence)	Column A5 Administrative Penalty (2 nd Offence)	Column A6 Administrative Penalty (3 rd Offence)
1.	Water Supply Illegally Turned on	3.4	\$500	\$500	\$500.00
2.	Installation, connection, repair, renewal, or excavation of a connection at the watermain without a permit from the Corporation	3.9	\$750	\$750	\$750
3.	Utilizing water without a meter	4.2	\$750	\$750	\$750
4.	Meter Tag removed or tampered with	4.10	\$500	\$500	\$500
5.	Bypassing a water meter to consume water	4.13	\$500	\$500	\$500
6.	Maintenance, repair, reading, and disconnection of water meter completed by someone other than the Corporation or the Corporations	4.19	\$500	\$500	\$500

	authorized agent				
7.	Illegal connection to a fire hydrant	6.1.1	\$750	\$750	\$750
8.	Utilizing water from a fire hydrant without authorization	6.1.2	\$750	\$750	\$750
9.	Tampering or interfering with a fire hydrant, valve or appurtenance	6.1.3	\$750	\$750	\$750
10.	Utilization of a fire hydrant without a proper backflow prevent device	6.1.4	\$750	\$750	\$750
11.	Obstruct access to fire hydrant, valve or fire protection system	6.1.6	\$750	\$750	\$750
12.	Utilizing water from a fire protection system connection for purposes other than fire protection/ Improper connection to a Fire Water Service/	7.1/7.14	\$750	\$750	\$750
13.	Taping or making a	7.3.1	\$750	\$750	\$750

	new connection off of a watermain without prior approval				
14.	Operating Water Main Valves	7.3.2	\$500	\$500	\$500
15.	Operating Water Service connections/ Operating a Curb Stop	7.3.3/7.17	\$500	\$500	\$500
16.	Connection and Operation of a syphon or water driven motor on the Corporations System/ Installation of equipment/ Allowing once through use of Water/ Use of a Geothermal heat pump	7.6/8.1/8.2/8.3	\$500	\$500	\$500
17.	Connection created/ caused to be created which permits liquid, chemical, or substance to enter into the water distribution system	9.2.1	\$750	\$750	\$750
18.	Connection to auxiliary	9.2.3	\$750	\$750	\$750

	water and corporation system without approval				
19.	Submission of false or inaccurate information related to applications, connections, surveys, flow, construction or building plans	9.4.3	\$750	\$750	\$750
20.	Watering during a rainfall	10.2.1	\$150	\$300	\$500
21.	Water/Wash a driveway, walkway or road	10.2.2	\$150	\$300	\$500
22.	Watering on a Sunday	10.1.4	\$150	\$300	\$500
23.	Willfully let off or discharge water so that the water runs waste or useless	14.1.2	\$500	\$1000	\$1500
24.	Lend, sell, or dispose of water without the consent of the corporation for the benefit of another	14.1.3	\$750	\$750	\$750
25.	Increase the supply of water agreed to without	14.1.3	\$500	\$1000	\$1000

	corporation consent				
26.	Throw/deposit any injurious or offensive matter into the water or municipal drinking water system	14.1.5	\$300	\$300	\$300
27.	Willfully or negligently open or close a curb stop	141.4	\$500	\$500	\$500