

# THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

## BYLAW NO. 2021-45

### ***Being a Bylaw to Establish Fees for Certain Licences, Permits, Certificates and for Various Services***

**WHEREAS** the *Municipal Act, 2001*, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** the *Municipal Act, 2001*, as amended, provides that the powers of the Council shall be exercised by bylaw;

**AND WHEREAS** the Council of the Corporation of the Township of North Dundas is desirous of establishing fees for certain licences, permits certificates and for various services;

**AND WHEREAS** there is authorization to add unpaid fees and charges imposed by the municipality to the tax roll for which the owners are responsible for paying the fees and charges;

**NOW THEREFORE** the Council of the Corporation of the Township of North Dundas enacts as follows:

- 1.0 That the Schedule of Fees and Charges for various Township services as set out in Schedule "A" attached hereto and forming part of this Bylaw is hereby adopted.

**READ and passed in Open Council, signed and sealed this 22nd day of June, 2021.**

**Schedule "A" amended this 6th day of December, 2022.**

**Schedule "A" amended this 18th day of January, 2023.**

**Schedule "A" amended and Schedules "B" & "C" passed this 4th day of April, 2023**

**Schedule "A" amended this 3rd day of October, 2023.**

**Schedule "C" amended this 29<sup>th</sup> day of February, 2024.**

**Schedule "C" amended this 6th day of June, 2024.**

**Schedule "A" amended this 26<sup>th</sup> day of September, 2024.**

**Schedule "A" amended this 12<sup>th</sup> day of March, 2025.**

**Schedules "B" and "C" amended this 4<sup>th</sup> day of June, 2025.**

**Schedule "A" amended this 22nd day of October, 2025.**

**Schedule "A" amended this 19th day of November, 2025 to include all previous amendments.**

**Signed original on file**

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**MAYOR**

**Signed original on file**

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**CLERK**

**SCHEDULE "A"**  
**ADMINISTRATION DEPT.**  
**to Bylaw No. 2021-45**

<b>ITEM</b>	<b>FEES</b>
Legal Tax Certificate	\$60.00 /each
Property Detail Certificate	\$25.00/each
1 year income tax receipt (for income tax purposes)	\$5.00/account
NSF Returned Cheques	\$40.00
Drain Assessment Report	\$ 25.00/each
Tile Drainage Inspection	\$100.00
Drainage Maintenance Administrative Fee	\$5.00
Municipal Consent for Road Cuts – Standard Application (15 days)	\$50.00 (reference Bylaw No. 2021-56)
Municipal Consent for Road Cuts – Priority Application (10 days)	\$250.00 (reference Bylaw No. 2021-56)
Municipal Consent for Road Cuts – Rush Application (5 days)	\$425.00 (reference Bylaw No. 2021-56)
Security Deposit Fee for Road Cuts	\$3750.00 (reference Bylaw No. 2021-56)
Water & Sewer Certificate	\$25.00
Water Charges added to Tax Roll	\$25.00/transfer
Tax/Water Account Printouts (multiple years)	\$10.00/account
Interest Rate for Miscellaneous Accounts Receivable	1.25%/month
<b>Tax Sale Costs:</b>	
Warning Notice (arrears notice)	\$15.00
Administration Fee at Registration	\$200.00
Administration Fee at Tax Sale	\$200.00
Tax Sale Tender Packages (free online)	\$10.00
Tax Registration Process (through Solicitor or tax sale agent) including but not limited to; - Notices under the Farm Debt Mediation	Actual Costs/Legal Fees

Act - First Notice, Final Notice (Form 5 and 10) - Parcel Register - Execution Searches	
Tax Sale Process (through Solicitor or tax sale agent) including but not limited to; - Treasurer statutory declaration - Advertisement - Creation of tender packages - Tax Deed	Actual Costs/Legal Fees
Proceeds of tax sale Payment into Court (Cornwall Court House)	\$150.00
Fax Transmission	\$1.00/minute
Photocopies	\$ .25/page
Bingo Licences	\$ 10.00/Year
Raffle Licences	\$ 10.00/Year
Break Open Ticket Licences	\$ 100.00/Year
Marriage Licences	\$ 100.00 (Resident) \$125.00 (Non-Resident)
Civil Marriage Service	\$350.00 (includes a \$50.00 non-refundable booking fee)
Civil Marriage Service – Rehearsal	\$50.00
Vehicle Fire, Danger of Fire, Extrication (Non-Resident/Property owners in North Dundas)	<b>100%</b> of the Ministry of Transportation Claim Rate as set by the province for the first hour or part thereof per municipally owned vehicle and <b>50%</b> of the Ministry Claim Rate for every ½ hour or part thereof per municipally owned vehicle after 1 <sup>st</sup> hour.
Fire Inspections	\$100.00
Fire Orders Search	\$100.00
Burn Permits - Brush	\$25.00
Burn Permits – Agricultural	\$85.00
Fire Response Fees -Indemnification Technology®-Insured Perils	*Current MTO rate per vehicle and personnel/hour plus any additional for each and every call  *Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative
Code of Conduct Complaint Fee Municipal Investigator	\$125.00
Freedom of Information Requests	\$5.00+cost of search
Closed Meeting Investigator Services	\$125.00

Death Registration	\$20.00 (Resident)
	\$25.00 (Death out of Township)
	\$30.00 (Funeral Home outside Twp.)
Commissioner of Oaths	Resident - \$10.00/document
	Non-Resident - \$20.00/document
Transient Trader Licence	\$300.00
Entrance Permit	\$100.00
Civic Address Number	\$75.00

***SCHEDULE "B"***  
***WASTE MANAGEMENT DEPT.***  
***to Bylaw No. 2021-45***

Material Type	Current Rate
Garbage bags 1-3 (once per week)	Free
Garbage bags 4-10	\$10.00
Garbage (Household/Residential) 10+ bags or passenger truckload	\$20.00
Garbage (Household/Residential) 6' trailer	\$40.00
Garbage (Household/Residential) 8' trailer	\$60.00
Garbage (Household/Residential) 10' trailer	\$80.00
Garbage (Household/Residential) 12' trailer	\$100.00
Garbage (Household/Residential) 14' trailer	\$120.00
Garbage (Household/Residential) 16' trailer	\$160.00
20 Yard Construction Roll Off Container	\$400.00
40 Yard Construction Roll Off Container	\$800.00
60 Yard Construction Roll Off Container	\$1,200.00
Appliances with Freon	\$20.00
Mattress and Boxspring (for the pair)	\$20.00
Branches (truck or trailer load)	\$10.00

**Free Materials:**

Material Type	Current Rate
Metals/ Tire	Free
Appliances	Free
E-Waste	Free
Leaf and Yard Waste	Free
Logs/stumps smaller than 20 cm in diameter	Free
Soil/Clean Fill	Free
Fill includes asphalt, masonry, concrete without rebar	Free

***SCHEDULE "C"***  
***RECREATION & CULTURE DEPT.***  
***to Bylaw No. 2021-45***

**1. Arena Advertising Rates:**

<b>Rink Boards</b>	\$300.00
<b>Wall Ads</b>	\$245.00
<b>Door Ads</b>	\$525.00

Advertisers will be required to pay for the initial cost of the advertisement, as well as for advertisement replacement costs due to any redesign work that is requested by the advertiser. The Township will pay for advertisement replacement costs due to unrepairable damage and replacement due to a material change, if authorized by the Director of Recreation & Culture. Staff will install the ad at no additional cost.

**2. Table and Chair Rental Rates:**

- a) Tables: \$6.00
- b) Chairs: \$2.50

Delivery of tables and chairs by North Dundas staff is only available to not-for-profit, North Dundas community groups, subject to Council approval of the group's Event Application Form, in accordance with Policy No. 93-2023: Public Event Policy. Pick-up & return of rented items would be coordinated with the Recreation & Culture Dept. during operating hours.

**3. Swimming Lessons:**

Preschool Swimming Lessons (ages 5 & under)	\$75.00
Swimming Lessons (ages 6 yrs. +)	\$75.00
Bronze Star	\$120.00
Bronze Medallion	\$120.00
Bronze Cross	\$120.00

**4. Pool Rentals and Public Swimming:**

Public Swim	General rate: \$3.00
	Individual seasons pass \$80.00
	Family seasons pass \$150.00
Private Lesson	30-minute lesson \$20.00 each
1 Hour Pool Rental	Resident \$65.00 +HST Non-resident \$80.00 +HST

## 5. Ice Rental Rates

Category	Rate Per Hour				
	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030
Minor Sports Prime Time	\$134.47	\$150.71	\$167.77	\$185.68	\$204.48
Minor Sports Non-Prime Time	\$96.05	\$107.65	\$119.84	\$132.63	\$146.06
Resident Prime Time	\$162.72	\$182.38	\$203.01	\$224.69	\$247.44
Resident Non-Prime Time	\$107.35	\$120.32	\$133.93	\$148.23	\$163.24
Non-Resident Prime Time	\$203.40	\$227.97	\$253.77	\$280.86	\$309.30
Non-Resident Non-Prime Time	\$141.25	\$158.31	\$176.23	\$195.04	\$214.79
Upper Canada District School Board	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

## 6. Facility Rental Rates

Definitions/Notes		
<b>A</b>	<b>Not-For-Profit</b>	*Local: service clubs, sports, seniors, charities *Set-up, take down and cleaning are included *May be provided with up to 6 free rentals per year
<b>B</b>	<b>General</b>	Set-up, take down and cleaning are included
	<b>Township Sponsored Recreation Associations</b>	Rental rates for the Recreation Association's local municipally-owned facilities are waived for events that are operated with permission from and on behalf of the Township of North Dundas

### Chesterville Community Hall

Capacity 250		1/2 Day	Daily
<b>A</b>	<b>Not-For-Profit</b>	\$50.00	\$85.00
<b>B</b>	<b>General</b>	\$160.00	\$225.00

### Joel Steele Community Hall / Morewood Community Hall

Capacity 300		1/2 Day	Daily	Evening Event
<b>A</b>	<b>Not-For-Profit</b>	\$50.00	\$85.00	\$200.00
<b>B</b>	<b>General</b>	\$160.00	\$225.00	\$300.00

**South Mountain Resource Room/  
Nelson LaPrade Centre/  
Old Town Hall**

		1/2 Day	Daily
<b>A</b>	<b>Not-For-Profit</b>	\$40.00	\$75.00
<b>B</b>	<b>General</b>	\$100.00	\$150.00

**Joel Steele & Chesterville Slabs**

	Capacity 1000	Daily/ 5 pm-2 am
<b>A</b>	<b>Not-For-Profit</b>	\$300.00
<b>B</b>	<b>General</b>	\$300.00

**ALL LISTED PRICES SUBJECT TO A \$50 KEY DEPOSIT + INSURANCE**

**7. *Sports Fields Rental Rates***

Category	Rate
<b>Minor Sports</b>	\$0 per hour
<b>General</b>	\$20.00 per hour
<b>Tournament – Minor Sports</b>	\$0 per day
<b>Tournament - General</b>	\$150.00 per day