

# THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

## MINUTES

MARCH 3, 2020

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A special meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on March 3, 2020 with Mayor Fraser in the Chair.

ROLL CALL: Mayor: Tony Fraser  
Deputy Mayor: Allan Armstrong  
Councillors: Gary Annable, Tyler Hoy, John Thompson  
CAO: Angela Rutley  
Director of Planning, Building & Enforcement: Calvin Pol  
Director of Public Works: Dan Belleau  
Assistant Water & Sewer Manager: MaryLynn Plummer  
Clerk: Jo-Anne McCaslin

Mark Buchanan, representing JL Richards was present to address Council.

1. Call Meeting to Order by Resolution  
Resolution No. 01  

Moved by Councillor Hoy  
Seconded by Deputy Mayor Armstrong

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.  
CARRIED
2. Adoption of Agenda  
Resolution No. 02  

Moved by Councillor Hoy  
Seconded by Deputy Mayor Armstrong

THAT Council approve the agenda as amended. In Camera to follow Key Information Reporting.  
CARRIED
3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL
4. Adoption of Minutes – NIL
5. Delegations – NIL
6. Action Requests
  - a) Finance – NIL
  - b) Economic Development and Communications – NIL
  - c) Public Works  
Mark Buchanan, from J.L. Richards explained the purpose of the Memorandum is to assist in establishing proposed 20 year population projections for the Villages of Winchester and Chesterville by determining their potential development opportunities for growth, adding the 20 year population projections will serve as the basis for establishing the drinking water supply system requirements for the North Dundas Drinking Water Supply System Capacity Expansion Class Environmental Assessment (Class EA). Low Growth and High Growth scenarios were presented based on potential Township development areas.

- i) Population Projections for Water & Wastewater Servicing Study  
Resolution No. 03  
Moved by Councillor Annable  
Seconded by Councillor Thompson  
THAT Council accept the 20-year population projections for the village of Winchester and Chesterville as summarized by JL Richards in their memo dated February 14, 2020.  
CARRIED

d) Waste Management – NIL

e) Planning Building and Enforcement

- i) UCDSB Winchester Public School Concept Plan  
Resolution No. 04  
Moved by Councillor Thompson  
Seconded by Councillor Annable  
THAT Council accept, in principle, the revised UCDSB Concept Plans A-001 Revision 1 dated February 18, 2020 and A-002 dated January 21, 2020 with the following modifications:
  - 1) no new stop sign erected on York Street at Louise Street;
  - 2) the painted crosswalks at either end of York Street be removed; and
  - 3) the pedestrian crosswalk across Louise Street to the WDMH Hospital entrance (not) be painted with two lines;AND THAT the recommendations of the Township’s Traffic Engineer (lane controls and alignment, drainage, signage, rumble strips, flexible bollards, etc.) be included in the working drawings and road work designs;  
AND THAT Council accept, in principle, the proposed construction cost allocation plan attached as “Table A”.  
DEFERRED

Director Pol was asked to obtain additional information from the Upper Canada District School Board relating to: proposed traffic routes for buses, drop off lanes for school and daycare for the afternoon school pick-up and drop off times, access for parents to gated parking area and the number of children dropped off and picked up by car on an average day.

f) Recreation and Culture – NIL

g) Fire – NIL

h) CAO – NIL

i) Clerk – NIL

7. Tenders and Quotations – NIL

8. By-laws

- a) Bylaw No. 2020-15 Term Extension Russell Township By-law Enforcement Services  
Resolution No. 05  
Moved by Councillor Annable  
Seconded by Councillor Thompson  
THAT By-law No. 2020-15, being a By-law to amend Schedule “A” of By-law 2019-58 to extend the term of the agreement with Russell Township to December 31, 2020, be read and passed in Open Council, signed and sealed this 3rd day of March, 2020.  
CARRIED

9. Key Information

Public Works – Water and Sanitary Sewer Capacity Allocation Draft By-law  
Assistant Water/Sewer Manager Plummer and Public Works Director Belleau presented the draft by-law. They explained the intent of this by-law is to attain a sustained steady rate of development and associated population growth in the Township within the available capacity of the water and sanitary sewer systems. Following a discussion, Council asked Staff to provide a list of capacity allocations.

10. Closed Session

Resolution No. 06

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council proceed in Camera at 8:48 pm pursuant to Section 239 (2) of The Municipal Act S.O. 2001 (k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Municipality or local board.

CARRIED

11. Open Session

Resolution No. 07

Moved by Councillor Hoy

Seconded by Deputy Mayor Armstrong

THAT Council move to Open Session at 9:27 pm.

CARRIED

Resolution No. 08

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session.

CARRIED

12. Consent Agenda – NIL

13. Boards and Committees – NIL

14. Motions and Notices of Motions – NIL

15. Petitions – NIL

16. Council Comments and Concerns – NIL

17. Unfinished Business – NIL

18. Ratification By-law

Resolution No. 09

Moved by Councillor Thompson

Seconded by Councillor Annable

THAT By-law No. 2020-14 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 3rd day of March, 2020.

CARRIED

19. Adjournment by Resolution

Resolution No. 10

Moved by Councillor Annable  
Seconded by Deputy Mayor Armstrong

THAT Council adjourn at 9:30 pm to the call of the chair.

CARRIED



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MAYOR



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CLERK