

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

BYLAW No. 2023-01

A Bylaw for the Appointment of Officers, Committees, Agents, Staff, Volunteers and Other Associations

WHEREAS it is necessary for the Municipal Council to pass bylaws for the appointment of Municipal Officers, Agents, Staff and Committees of Council as referenced in the *Municipal Act*, S.O. 2001, c.25;

AND WHEREAS it is deemed appropriate for Municipal Council to recognize organizations that support Township of North Dundas recreation activities;

AND WHEREAS, the Mayor shall be a member Ex-Officio, of all Committees;

NOW THEREFORE the Council of the Corporation of the Township of North Dundas enacts as follows:

- 1.0 That By-law No. 2022-01 be hereby repealed.
- 2.0 That Schedule A attached hereto forms part of this Bylaw.
- 3.0 That this Bylaw takes effect on the day of passing.
- 4.0 The Clerk of the Township of North Dundas is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatical, semantic or descriptive nature or kind to the bylaw and schedule(s) as may be deemed necessary after the passage of this bylaw, where such modifications or corrections do not alter the intent of the bylaw.

READ and passed in Open Council, signed and sealed this 7th day of February, 2023.

Original Signed on File

MAYOR

CLERK

Schedule A
Bylaw 2023-01

| COUNCIL | |
|---|---|
| MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR | Tony Fraser Theresa Bergeron Gary Annable John Lennox Matthew Uhrig |
| COUNTY COUNCIL ALTERNATE | Gary Annable |

| OFFICERS, AGENTS AND STAFF | |
|---|---------------------------------|
| CHIEF ADMINISTRATIVE OFFICER (CAO) EMERGENCY PLANNING ADMINISTRATIVE OFFICIAL HUMAN RESOURCES MUNICIPAL HEAD RELATING TO OMBUDSMAN ACT | Angela Rutley |
| TREASURER | John J. Gareau |
| DEPUTY TREASURER | Michelle Dorie |
| TAX COLLECTOR | Michelle McDonell |
| CLERK DIRECTOR OF CORPORATE SERVICES DIVISION REGISTRAR MARRIAGE LICENCE ISSUER CIVIL MARRIAGE OFFICIANT LOTTERY LICENSING OFFICER MUNICIPAL ELECTIONS RETURNING OFFICER MUNICIPAL HEAD RELATING TO FREEDOM OF INFORMATION ACT | Nancy Johnston |
| DEPUTY DIVISION REGISTRAR DEPUTY MARRIAGE LICENCE ISSUER | Laurie Gibson |
| DEPUTY CLERK EXECUTIVE ASSISTANT TO THE CAO DEPUTY LOTTERY LICENSING OFFICER MUNICIPAL ELECTIONS DEPUTY RETURNING OFFICER CIVIL MARRIAGE OFFICIANT | Chloe Preston |
| DIRECTOR OF PLANNING, BUILDING & BY-LAW SERVICES ZONING ADMINISTRATOR | Calvin Pol |
| JUNIOR PLANNER | |
| DEPUTY CLERK & EXECUTIVE ASSISTANT TO THE DIRECTOR OF PLANNING, BUILDING & BY-LAW SERVICES PROPERTY STANDARDS COMMITTEE SECRETARY COMMITTEE OF ADJUSTMENT SECRETARY | Brina Whitley |
| CHIEF BUILDING OFFICIAL BUILDING INSPECTOR PROPERTY STANDARDS OFFICER MUNICIPAL LAW ENFORCEMENT OFFICER | Jacob Forget |
| APPLICATIONS EXPEDITOR/BUILDING OFFICIAL | Emily Beach |
| DEPUTY CHIEF BUILDING OFFICIALS | Harry Hutchison Gary Poupart |

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| BUILDING INSPECTOR | Jason Forget |
| BUILDING INSPECTORS (On Call) | Donald Lewis Hilton Cryderman |
| MUNICIPAL ENGINEERING CONSULTANTS | CIMA+ Canada Inc. (Primary) exp Services Inc. (Secondary) |
| CIVIL MARRIAGE OFFICIANT DEPUTY MARRIAGE LICENCE ISSUER | MaryLynn Plummer |
| PATROL SUPERVISOR | Todd Helmer |
| DRAINAGE SUPERINTENDENT | Jamie Cheney Danielle Ward |
| DIRECTOR OF RECREATION & CULTURE | Meaghan Meerburg |
| INTERIM DIRECTOR OF TRANSPORTATION | Jamie Cheney |
| FACILTIES MANAGER | Tom Dekker |
| RECREATION COORDINATOR | Brandon Cousineau |
| INTERIM DIRECTOR OF ENVIRONMENTAL SERVICES | Danielle Ward |
| ECONOMIC DEVELOPMENT & COMMUNICATIONS OFFICER EMERGENCY INFORMATION OFFICER | Stephen Mann |
| FIRE COMMISSIONER | John Lennox |
| FIRE DEPARTMENT LIAISON | Raymond Sherrer |
| FIRE CHIEFS | Ken Byers Raymond Sherrer Daniel Kelly Michael Gruich |
| DEPUTY FIRE CHIEFS | Trevor Carruthers Donald Levere Kreg Raistrick Dave Lannin |
| SENIOR MUNICIPAL LAW ENFORCEMENT OFFICER COMMUNITY EMERGENCY MANAGEMENT COORDINATOR | Nicolas Hubble |
| INTERMEDIATE MUNICIPAL LAW ENFORCEMENT OFFICER | |
| MUNICIPAL LAW ENFORCEMENT OFFICERS (as determined by the Township of Russell) | Roxanne Garland Millie Bourdeau |
| AMPS HEARING OFFICER | John Ralko |
| AMPS SCREENING OFFICERS | Brandon Cousineau Danielle Ward |
| MUNICIPAL LAW ENFORCEMENT OFFICERS (for the purpose of issuing parking tickets) | Jamie Cheney Greg Stewart Barry Giberson Daniel Kelly Kenneth Froats |
| ANIMAL CONTROL BYLAW ENFORCEMENT OFFICER | Kevin Casselman |
| LIVESTOCK POUND KEEPER(S) | Richard Scheepers (p) |

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| LIVESTOCK EVALUATORS | Richard Scheepers (p) |
| FENCEVIEWERS | Brent Copeland (p) Larry Stewart (p) Gerry Boyce (p) |
| WEED INSPECTOR (Appointed by County) | Peter Leyenaar |
| SITE PLAN REVIEW TEAM | CAO Director of Planning, Building & By-law Services Economic Development & Communications Officer Chief Building Official Director of Transportation Director of Environmental Services Junior Planner (Secretary) |
| MUNICIPAL SOLICITORS | Ault & Ault Law Office Cunningham Swan Lawyers |
| MUNICIPAL AUDITORS | BDO Canada LLP |
| CLOSED MEETING INVESTIGATOR SERVICES | LAS-AMO (Local Authority Services) |
| INTEGRITY COMMISSIONER | Cunningham Swan Lawyers Tony Fleming |

COMMITTEES AND ASSOCIATIONS

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| COMMITTEE OF ADJUSTMENT | (Members as determined by separate bylaw from time to time, governed by the Planning Act) |
| MUNICIPAL EMERGENCY CONTROL GROUP | (As authorized by and stated in the North Dundas Emergency Plan) Head of Council CAO Director of Transportation Community Emergency Management Coordinator Emergency Information Officer Council Representative Gary Annable (np) |
| SD&G ACCESSIBILITY COMMITTEE | North Dundas Representative Al Lummiss (np) |
| EMERGENCY INFORMATION OFFICER (A) | Chloe Preston |
| COMMUNITY EMERGENCY MANAGEMENT CO-ORDINATOR (A) | Daniel Kelly |
| EMERGENCY MANAGEMENT PROGRAM COMMITTEE CHAIR | Daniel Kelly |

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| EMERGENCY MANAGEMENT PROGRAM COMMITTEE | (As authorized by and stated in the North Dundas Emergency Plan) Head of Council CAO Director of Transportation Community Emergency Management Coordinator Emergency Information Officer Council Representative Gary Annable (np) |
| COMMUNITY IMPROVEMENT PLAN COMMITTEE | Council Representatives (np) Matthew Uhrig Gary Annable (A) Municipal Representative Angela Rutley Municipal Representative Calvin Pol Municipal Representative Stephen Mann Community Representative Vince Zandbelt (np) |
| FIRE STEERING COMMITTEE | Composed of the Fire Commissioner, Fire Chiefs and Deputy Fire Chiefs |
| MUNICIPAL HERITAGE COMMITTEE | (Members as determined by the Committee from time to time) |
| DUNDAS COUNTY ARCHIVES COMMITTEE | North Dundas Representatives Darlene Fawcett Brienne Scott Nancy Johnston Tony Fraser Eric Duncan (non-voting member) |
| PROPERTY STANDARDS COMMITTEE | (Members as determined by separate bylaw from time to time, governed by the Building Code Act) |
| RECREATION COMMUNITY GRANT REVIEW COMMITTEE | Council Representative(s)(np) Gary Annable Theresa Bergeron Angela Rutley Meaghan Meerburg |
| RIDEAU VALLEY CONSERVATION AUTHORITY | Gerry Boyce Representative (np) |
| SOUTH NATION CONSERVATION AUTHORITY | William Smirle Representative (np) |

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| COMMITTEES OF COUNCIL | |
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| ART ON THE WATERFRONT COMMITTEE | Council Representative Gary Annable (np) (Members as determined by the Committee from time to time) |
| CANADA DAY COMMITTEE | Council Representative Tony Fraser (np) (Members as determined by the Committee from time to time) |
| CHESTERVILLE GREEN ACTION GANG | Council Representative John Lennox (np) (Members as determined by the Committee from time to time) |
| CHESTERVILLE CARNIVAL COMMITTEE | Council Representative Matthew Uhrig (np) (Members as determined by the Committee from time to time) |
| CHESTERVILLE AND DISTRICT HISTORICAL SOCIETY | Council Representative Gary Annable (np) (Members as determined by the Organization from time to time) |
| DOWNTOWN WINCHESTER COMMITTEE | Council Representative (np) Gary Annable (Members as determined by the Committee from time to time) |
| DAIRYFEST COMMITTEE | Council Representative Theresa Bergeron (Members as determined by the Committee from time to time) |

| VOLUNTEERS | |
|---------------------------------------|---|
| PARADE OF LIGHTS COMMITTEE | (Members as determined by the Committee from time to time) |
| NORTH DUNDAS MOVIE COMMITTEE | Aaron Dellah (np) |
| MARIONVILLE RECREATION ASSOCIATION | (Members as determined by the Associations from time to time) |
| SOUTH MOUNTAIN RECREATION ASSOCIATION | (Members as determined by the Associations from time to time) |
| MOREWOOD RECREATION ASSOCIATION | (Members as determined by the Associations from |

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