

SCHEDULE "A" TO BYLAW No. 2022-72

Fees increased March 1, 2023

Fees to be calculated using the gross building area

		Rate	Flat/Minimum Fee
Class of Permit			
<i>Group A and B - Assembly, Care and Detention</i>			
1	All except as noted below	\$1.23/ft ²	\$1,794
2	Portable Classroom	\$533/unit	-
<i>Group C - Residential</i>			
3	Single Family Dwelling	\$1.02/ft ²	\$1,508
4	Multi-Residential (2 units or more; includes the addition of a unit in a S.F.D., Semi-Detached, Townhouse, Row House)	\$1.17/ft ²	\$1,092
5	Apartment Building	\$831/unit	-
6	Addition and Major Renovation	\$0.87/ft ²	\$468
7	Garage, Carport, Accessory Building	\$0.54/ft ²	\$234
8	Porch, Deck, Veranda, Minor Renovation	\$0.68/ft ²	\$156
9	Garden Suite / Portable Classroom	\$533/unit	-
10	Pre-Fabricated Dwelling, Relocating Existing Dwelling	\$831/unit	-
11	Porch, Deck, Veranda, Garage, Carport, Solid Fuel Burning Appliance when forms part of the new residential unit (excludes mobile home, pre-fabricated dwelling, dwelling being relocated and tiny house)	50% of established fee	-
12	Tiny House (37m ² or 398ft ² or less in building area and not more than one dwelling unit)	\$2.60/ft ²	\$863
13	Tiny House Constructed Off-Site (37m ² or 398ft ² or less in building area and not more than one dwelling unit)	\$1.55/ft ²	\$614
<i>Group D and E - Business, Personal Service and Mercantile</i>			
14	All	\$1.00/ft ²	\$1,586
<i>Group F - Industrial</i>			
15	All except as noted below	\$0.42/ft ²	\$1,353
16	Office Area in any Industrial Building	\$1.17/ft ²	-
17	Self-Service Storage Buildings	\$0.47/ft ²	\$1,247
<i>Farm Buildings</i>			
18	New Barns (Livestock)	\$0.16/ft ²	\$1,040
19	Additions, Renovations, Accessory	\$0.26/ft ²	\$520
20	Silo, Grain Bin, Manure Storage	\$260/unit	-
<i>Plumbing</i>			
21	Fixtures	\$16/fixture	-
22	Connecting to Municipal Services (water and sewers)	-	\$104
23	Water and/or Sewer Line Service Inspection	\$53/100ft	\$104
<i>Demolition</i>			
24	Building ≤ 6458ft ²	-	\$130
25	Buildings > 6458ft ²	-	\$163
<i>Group A, B, D, E and F</i>			
26	Accessory Building	\$0.68/ft ²	\$416
27	Additions and Major Renovations	\$0.91/ft ²	\$572
28	Minor Renovations	\$0.66/ft ²	\$364
<i>All</i>			
29	Fabric Covered Structures	\$0.18/ft ²	\$390
30	Where calculation of a permit fee on a per ft ² basis is unfeasible, impractical, or does not properly reflect the service provided as determined by the CBO	\$16/\$1,000 of construction value	-
31	Where calculation of a permit fee for an addition, major or minor renovation does not properly reflect the service provided as determined by the CBO	Rate for new construction	-
32	New HRV, ERV unit when not part of new construction	-	\$104
33	Designated Structures	-	\$419
34	Change of Use (no construction is proposed)	-	\$312
35	Solid Fuel Burning Appliance	-	\$130
36	Civic Blade Replacement	-	\$41
37	Tent	\$52/additional tent	\$104 (up to 2 tents)
38	Sign	-	\$156
<i>Administrative Surcharge</i>			
39	Conditional Permit	5% surcharge up to \$1,066	\$109
40	Subsequent Design Review, Alternate Solutions, Revisions to Approved Plans, Re-inspections	\$104/hour	-
41	Peer Review (Study, Report, Plans)	At cost of applicant +5% administrative surcharge	-
42	Work started without a permit	Cost of building permit multiplied by 2	-
43	Letter Sent for Building without a Permit	-	\$36
44	Orders to Comply issued except as noted below	-	\$52
45	Stop Work/Unsafe Order issued	-	\$156
46	Emergency Order issued	-	\$312
47	Register a document on title	All associated costs	

<i>Other</i>			
48	Transfer of Permit	-	\$53
49	Liquor Licence	-	\$59
50	Building Code Compliance Letter	-	\$85
51	Limiting Distance Agreement	-	\$130
52	Permit Renewal (where no performance deposit was required)	\$53/year	-
53	Dormant Application Renewal (after performance deposit is lost)	\$107 valid up to one year from the date of issuance	-
54	Photocopies 5-10% ink coverage - Related to an application being submitted to the Township	\$5.33/page (plotter printer), \$0.53/page (11" X 17"), \$0.27/page (8.5" X 14" or 8.5" X 11")	-
<i>Reduction in Fees</i>			
55	Where residential dwelling units are identical to each other and permit applications are submitted within 4 months of each other	15% Reduction in Fees (excludes initial unit Administrative Surcharges, Other and Administrative Performance Deposits)	
<i>Administrative Performance Deposit</i>			
56	Value between \$25,000 and \$99,999	-	\$500
57	Value between \$100,000 and \$399,999	-	\$1,500
58	Value between \$400,000 and \$999,999 for residential	-	\$2,000
59	Value between \$400,000 and \$999,999 for non-residential	-	\$3,000
60	Value equal to or over \$1,000,000 for residential construction	-	\$3,000
61	Value equal to or over \$1,000,000 for non-residential construction	-	\$5,000
Note 1	<i>In the event that the project value indicated by the applicant does not properly reflect the actual work, the Chief Building Official may require a higher or lower performance deposit, or not require a performance deposit in the event that the value is less than \$25,000.</i>		
<i>Notes to Administrative Performance Deposit</i>			
Note 2	<i>Once a Permit has been issued by the Chief Building Official, except as per Note 3 and 4, the Refundable Fee will be refunded in whole or in part in accordance with the following provisions:</i>		
	a) One hundred per cent (100%) of the Refundable Fee is to be refunded if the Work and all required inspections are fully completed within one (1) year of the date of issuance of the Permit,		
	b) Ninety per cent (90%) of the Refundable Fee is to be refunded if the Work and all required inspections are fully completed within two (2) years of the date of issuance of the Permit,		
	c) Sixty per cent (60%) of the Refundable Fee is to be refunded if the Work and all required inspections are fully completed within three (3) years of the date of issuance of the Permit,		
	d) Thirty per cent (30%) of the Refundable Fee is to be refunded if the Work and all required inspections are completed within four (4) years of the date of issuance of the Permit,		
	e) No refund of the Refundable Fee will be issued if the Work and all required inspections are not fully completed within four (4) years of the date of Permit issuance. This will not relieve the Permit Holder of obligations under any regulations of any Bylaw, the Building Code Act or regulations made thereunder.		
Note 3	<i>The Refundable fee may be deducted for any re-inspection, revisions to approved plans at the hourly rate at the discretion of the Chief Building Official.</i>		
Note 4	<i>Once a Permit has been issued by the Chief Building Official, for any Permit having a construction value of greater than \$999,999, the Refundable Fee will be refunded in whole or in part in accordance with the following provisions:</i>		
	a) One hundred per cent (100%) of the Refundable Fee is to be refunded if the Work and all required inspections are fully completed within two (2) years of the date of issuance of the Permit		
	b) Ninety per cent (90%) of the Refundable Fee is to be refunded if the Work and all required inspections are fully completed within three (3) years of the date of issuance of the Permit,		
	c) Sixty per cent (60%) of the Refundable Fee is to be refunded if the Work and all required inspections are fully completed within four (4) years of the date of issuance of the Permit		
	d) Thirty per cent (30%) of the Refundable Fee is to be refunded if the Work and all required inspections are completed within five (5) years of the date of issuance of the Permit		
	e) No refund of the Refundable Fee will be issued if the Work and all required inspections are not fully completed within five (5) years of the date of the issuance of the Permit.		
Note 5	<i>The refund of the whole or in part of the Refundable Fee shall not be deemed a waiver of any provisions of any Bylaw or requirements under the Building Code Act or regulations made thereunder. Also, the refund should not be construed as a certification or guarantee that the Building for which a Permit was issued meets all the requirements of the Building Act or regulations made thereunder.</i>		
Note 6	<i>The refund of the whole or in part of the Refundable Fee shall be returned to the current owner of the property at the time the final inspection is approved (unless the property is leased).</i>		
<i>Transition</i>			
Note 7	<i>Any permit issued before the passing of this Bylaw for which a performance deposit has been paid and the permit has not been closed, the performance deposit will be deducted \$107.00 annually.</i>		