

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

September 8, 2020

A meeting of the Council of the Corporation of the Township of North Dundas was held at the Joel Steele Community Centre in Winchester Village on September 8, 2020 with Mayor Fraser in the Chair.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable & John Thompson
Councillor: Tyler Hoy - Absent
CAO: Angela Rutley
Treasurer: John Gareau
Economic Development Officer: Stephen Mann
Director of Public Works: Khurram Tunio
Director of Waste Management: Doug Froats
Director of Planning, Building & Enforcement: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg
Recreation Co-ordinator: Brandon Cousineau
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT Council approve the agenda as presented.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - NIL

4. Adoption of Minutes

a) Public Meeting - August 11 2020

Resolution No. 03

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT the minutes of the public meeting of the Council of the Township of North Dundas, held August 11, 2020 be adopted as presented.

CARRIED

b) Regular Meeting August 11 2020

Resolution No. 04

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the minutes of the regular meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held August 11, 2020 be adopted as presented.

CARRIED

- c) Special Meeting August 24 2020
Resolution No. 05

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

THAT the minutes of the Special Meeting of the Council of the Township of North Dundas, held August 24, 2020 be adopted as presented.

CARRIED

5. Delegations – NIL

6. Closed Session
Resolution No. 06

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council proceed in Camera at 7:07 pm pursuant to Section 239 (2) of The Municipal Act S.O. 2001

(c) a proposed or pending acquisition or disposition of land by the municipality or local board. – Specifically, Leased Property.

CARRIED

7. Open Session
Resolution No. 07

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT Council move to Open Session at 7:30 pm.

CARRIED

- Resolution No. 08

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session relating to leased property matters.

CARRIED

8. Action Requests

- a) Finance – NIL
b) Economic Development and Communications
i) Garden Party Market Road Closure

Resolution No. 09

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas approve the temporary closure of a single lane on Victoria Street in Winchester on Saturday, September 12, 2020 and Saturday, October 10, 2020, between the hours of 8:00 am to 4:00 pm to facilitate a garden party market event hosted by The Planted Arrow.

CARRIED

- ii) Ace Hardware CIP
Resolution No. 10

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approve funding under the Township of North Dundas' Community Improvement Plan for a Facade Grant of \$401 for the property located at 33 King St, Chesterville; AND that Council authorize the Mayor and CAO to execute the required agreement.

CARRIED

c) Public Works

- i) Budget Amendment Computer
Resolution No. 11

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approve budget amendment # 2020-07 in the amount of \$2,500 for the purchase of computer and accessories for the Director of Public Works.

CARRIED

- ii) Budget Amendment Electric Post Driver Hammer
Resolution No. 12

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approve budget amendment # 2020-06 in the amount of \$5000 to purchase an electric post driver / hammer for installation of road signs.

CARRIED

- iii) Budget Amendment Salt Box and Spreader
Resolution No. 13

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas approve budget amendment # 2020-08 in the amount of \$11,000 for a salt box and spreader for installation on a one-ton patrol truck.

CARRIED

- iv) Budget Amendment Storage Container
Resolution No. 14

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approve budget amendment #2020-05 in the amount of \$4000 to purchase a storage container for the storage of traffic signs.

CARRIED

- v) Through Truck Traffic Ban on Sandy Row and Bridge Street
Resolution No. 15

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas approves banning through truck traffic on Bridge Street and Sandy Row within South Mountain village limits.

CARRIED

- vi) Hiring of Winter Operators
Resolution No. 16

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approve the hiring of (3) three full-time contract operators from November 1, 2020 to March 30, 2021.

CARRIED

- vii) Winter Maintenance and Salt Management Plan
Resolution No. 17

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas approve policy # 84-2020 being a Winter Maintenance and Salt Management Policy.

DEFERRED

d) Waste Management

i) Transporting of Recyclables

Resolution No. 18

Moved by Councillor Thompson

Seconded by Councillor Annable

THAT the Council of the Township of North Dundas approve the proposal submitted by Fast Eddie's Auto Recycling to ship recyclables to Waste Management in Brockville utilizing a 53-foot walking floor trailer at a cost of \$500 plus HST per load; AND that Council authorize the Mayor to execute the required agreement.

CARRIED

e) Planning Building and Enforcement

i) Accept Zoning Amendment Application 12054 County Road 3

Resolution No. 19

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Council hereby accept a Zoning By-law Amendment application as complete from Daniel Evans and direct that the public meeting be held September 22, 2020 at 7:00 pm.

CARRIED

ii) House of Lazarus Request to Waive Minor Variance Application Fee

Resolution No. 20

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

THAT Council hereby reduces the minor variance application fee of \$800.00 paid by the House of Lazarus (for file A-03/2020) to \$235.00, in accordance with Section 69(2) of the Planning Act.

CARRIED

f) Recreation and Culture

i) 2020-2021 Winter Staff Hires

Resolution No. 21

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT Council approve the recommendation of the Director of Recreation & Culture and authorize the hiring of the individuals as per the attached list to work as Rink Attendants and/or Call-In Facility Operators for the 2020/2021 ice season.

CARRIED

g) Fire – NIL

h) CAO

i) Carryover of Available Time Off

Resolution No. 22

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT due to COVID-19 and the potential need for increased employee time off in 2021, as students return to school and medical professionals warn of a possible second wave, Council approves the option to carryover unused sick and personal time, and up to a total of two weeks of vacation or banked time from 2020 to 2021.

CARRIED

- ii) Contract Junior EDO position
Resolution No. 23

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council authorize the 6-month contract position of Junior Economic Development and Communications Officer and authorize staff to recruit to fill this position; and further approve the job description as attached dated September 8, 2020.

DEFERRED

- i) Clerk – NIL

8. Tenders and Quotations

- a) Winchester Centennial Pool Repairs
Resolution No. 24

Moved by Councillor Annable
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas award the repair of the Winchester Centennial Pool and the Chesterville Public Pool to DeJong Masonry Inc. for the prices of \$25,000 and \$3,500 respectively plus HST.

CARRIED

9. By-laws

- a) Bylaw No. 2020-37 Parking Bylaw Amendment
Resolution No. 25

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

THAT By-law No. 2020-37, being a By-law to amend By-law No. 25-2001, being a By-law for the purpose of regulating traffic and parking on the highways within the Township of North Dundas, be read and passed in Open Council, signed and sealed this 8th day of September 2020.

CARRIED

- b) Bylaw No. 2020-44 Building Inspection Services
Resolution No. 26

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT By-law No. 2020-44, being a By-law to enter into a Building Inspection Services Agreement with the Township of Russell, be read and passed in Open Council, signed and sealed this 8th day of September, 2020.

CARRIED

- c) Bylaw No. 2020-19 Procedural Bylaw Amendments
Resolution No. 27

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT By-law No. 2020-19, being a by-law to Govern the Proceedings, Conduct of Members and Calling of Meetings of Council and Committees be amended as presented this 8th day of September, 2020.

CARRIED

10. Key Information

FIN - COVID Related Funding – Treasurer Gareau provided information relating to the Federal-Provincial Safe Restart Agreement. The Ontario Government announced that it had secured up to \$4 billion in emergency assistance to provide Ontario's 444 municipalities with financial assistance in response to COVID-19 expenses. Treasurer Gareau advised Phase 1 will be allocated on a per household basis and reported the Township is to receive a payment of \$292,000.

R&C - Update on Arena Ice Schedule – Brandon Cousineau updated Council on the

2020/2021 Arena Ice Schedule projections compared to the 2019/2020 season. He advised that Recreation & Culture Staff have been in contact with previous and current user groups regarding contracted ice times, noting the majority of current user groups are returning, but unable to confirm the amount of ice required due to lower registration numbers or provincial COVID-19 guidelines. Available ice times will continue to be advertised. The Winchester Arena is scheduled to open Monday, September 21 and the Chesterville Arena on Monday, October 5th.

11. Consent Agenda

Resolution No. 28

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council authorize payment of accounts as per the attached Council Reports dated August 01 to August 14, 2020, Batch 128 to 130 in the amount of \$316,434.28 August 15 to August 31, 2020, Batch 134 to 138 in the amount of \$2,806,646.91; AND THAT all other items listed under the Consent Agenda be approved as recommended.

CARRIED

Additional comments from Department Heads – Director of Planning, Building and Enforcement Pol advised he was meeting with South Nation Conservation to work out solutions relating road elevations and cost estimates pertaining to the pending Sevita Zoning Amendment.

12. Boards and Committees – NIL

13. Motions and Notices of Motions – NIL

14. Petitions – NIL

15. Council Comments and Concerns – NIL

16. Unfinished Business – NIL

17. Ratification By-law

Resolution No. 29

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

THAT By-law No. 2020-45 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 8th day of September, 2020.

CARRIED

18. Adjournment by Resolution

Resolution No. 30

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council adjourn at 9:10 pm to the call of the chair.

CARRIED

MAYOR

CLERK

These minutes were approved as written October 6, 2020.