



THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

REGULAR MEETING MINUTES

Date: September 28, 2021, 7:00 pm
Location: 636 St. Lawrence St. Winchester, ON

Council Present: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillor: John Thompson
Councillor: Gary Annable
Councillor: Tyler Hoy

Staff Present: CAO: Angela Rutley
Clerk: Jo-Anne McCaslin
Communications Officer: Jennifer Westendorp

1. **Call Meeting to Order by Resolution**

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on September 28, 2021 with Mayor Fraser in the Chair.

The meeting was held virtually and broadcast on the Township's YouTube channel.

Resolution No. 01

Moved By: Deputy Mayor Armstrong

Seconded By: Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 PM.

Carried

2. **Adoption of Agenda**

Resolution No. 02

Moved By: Councillor Annable

Seconded By: Councillor Hoy

THAT Council approve the agenda as presented.

Carried

3. **Disclosure of Pecuniary Interest and General Nature Thereof**

4. **Adoption of Minutes**

a. September 14, 2021 Public Meeting Minutes

Resolution No. 03

Moved By: Deputy Mayor Armstrong

Seconded By: Councillor Thompson

THAT the minutes of the Public Meeting of the Council of the Township of North Dundas, held September 14th, 2021, be adopted as presented.

Carried

- b. September 14, 2021 Regular Meeting Minutes (revised)

Resolution No. 04

Moved By: Councillor Thompson

Seconded By: Deputy Mayor Armstrong

THAT the minutes of the Regular Meeting of the Council of the Township of North Dundas, held September 14, 2021 be adopted as presented.

Carried

5. Delegations

- a. SDG - OPP Representatives:

Representatives from SDG OPP were present to update Council on the success of the Mobile Crisis Response Team and to discuss proposed enhancements to this initiative for 2022.

Resolution No. 05

Moved By: Deputy Mayor Armstrong

Seconded By: Councillor Thompson

THAT Council acknowledges the presentation provided by SDG OPP Officers, Detachment Commander Inspector Marc Hemmerick, Staff Sergeant Simon Hardy and Constable Jim Blanchette.

Carried

6. Closed Session

Resolution No. 06

Moved By: Councillor Hoy

Seconded By: Councillor Thompson

THAT Council proceed in Camera at 8:09 PM pursuant to Section 239 (2) of The Municipal Act S.O. 2001

(c) a proposed or pending acquisition or disposition of land by the Municipality or local board; AND

(e) litigation or potential litigation, including matter before administrative tribunals, affecting the Municipality or local board.

Carried

7. Open Session

Resolution No. 07

Moved By: Deputy Mayor Armstrong

Seconded By: Councillor Annable

THAT Council move to Open Session at 8:42 PM.

Carried

Resolution No. 08

Moved By: Councillor Hoy

Seconded By: Councillor Annable

THAT Council authorizes Staff to follow through on property matters and litigation matters as discussed in Closed Session.

Carried

8. Action Requests

- a. Finance - NIL
- b. Economic Development and Communications - NIL
- c. Public Works - NIL
- d. Waste Management - NIL
- e. Planning Building and Enforcement

- 1. Administrative Assistant/Receptionist Contract Extension

Resolution No. 09

Moved By: Councillor Hoy

Seconded By: Councillor Thompson

THAT Council approve the contract with Lisa Devereaux as Administrative Assistant/Receptionist in the Planning, Building and Enforcement Department as per the offer of employment dated September 29, 2021.

Carried

- f. Recreation and Culture - NIL
- g. Fire - NIL
- h. CAO
- 1. Part-Time Wage Schedule

Resolution No. 10

Moved By: Councillor Annable

Seconded By: Deputy Mayor Armstrong

THAT Council approves the Part-Time Wage schedule effective October 1, 2021 to reflect increases in minimum wage.

Carried

- 2. Sam Ault Arena

Resolution No. 11

Moved By: Deputy Mayor Armstrong

Seconded By: Councillor Thompson

THAT Council officially names the Winchester Arena as the Sam Ault Arena, located within the Joel Steele Community Center.

Carried

3. Decorative Street Signs

Resolution No. 12

Moved By: Councillor Annable

Seconded By: Councillor Hoy

THAT Council approves the cantilevered sign design for new signage on the section of Main Street in Winchester also known as Ault Way, and also approves budget amendment #2021-22 to increase the budget for the Ault Family Legacy Project by \$10,000.

Deferred

i. Clerk

1. Flag Policy #90-2021 Amendment

Resolution No. 13

Moved By: Deputy Mayor Armstrong

Seconded By: Councillor Annable

THAT Council approve Policy #90-2021, as amended, to include flying a flag on September 30 to observe Truth and Reconciliation Day.

Carried

9. Tenders and Quotations

10. By-laws

a. By-law No. 2021-68 – Archives Shared Services Agreement

Resolution No. 14

Moved By: Councillor Hoy

Seconded By: Deputy Mayor Armstrong

THAT By-law No. 2021-68 being a By-law to enter into a Shared Services Agreement for Archives Services with the Municipality of South Dundas be read and passed in Open Council signed and sealed this 28th day of September, 2021.

11. Key Information

a. Vaccination Policy

CAO explained effective September 22, 2021, the Province of Ontario mandated that some businesses and organizations require the public to show proof of identification and proof of being vaccinated against COVID-19 before members of the public can enter the area, with limited exceptions. The Township's arenas and community halls among those

that must require proof of vaccination. The Eastern Ontario Health Unit supports the implementation of a vaccine policy in the workplace to protect staff customers/clients from COVID-19, and to prevent spread within the community. The CAOs are hoping to pass a common policy to provide consistency for municipal employees throughout SDG.

12. Consent Agenda

13. Boards and Committees

- a. County Council: Mayor Fraser & Deputy Mayor Armstrong
Committee of the Whole meets tomorrow. Topics include election of the 2022 Warden, weed spraying and 2022 Budget.
- b. Canada Day: Mayor Fraser
no report
- c. Display of Lights: Mayor Fraser
Mayor Fraser advised Committee Chair, Sandy Burns is working on an event in consultation with the Eastern Ontario Health Unit and OPP.
- d. Fire Steering: Fire Commissioner Armstrong
Budget discussions are underway and smoke alarms are available for sale.
- e. Art on the Waterfront: Councillor Thompson
no report
- f. Chesterville & District Historical Society: Councillor Thompson
Councillor Thompson advised plans are in the works to paint the interior of the building.
- g. Chesterville Carnival: Councillor Thompson
no report
- h. Dairyfest: Councillor Hoy
no report
- i. Winchester Downtown Revitalization: Councillor Annable
Committee assisted with the recent Fries for Charity event. Councillor Annable notes the Chamber of Commerce meets tomorrow, September 29th.

14. Motions and Notices of Motions

15. Petitions

16. Council Comments and Concerns

Mayor Fraser suggested it is time to schedule a road tour. He proposed October 13, 14 & 15 as possible dates.

17. Miscellaneous/Unfinished Business

18. Ratification By-law

Resolution No. 15

Moved By: Councillor Annable

Seconded By: Councillor Hoy

THAT By-law No. 2021-69 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open council, signed and sealed this 28th day of September, 2021.

Carried

a. By-law No. 2021-69

19. Adjournment

Resolution No. 16

Moved By: Deputy Mayor Armstrong

Seconded By: Councillor Thompson

THAT Council adjourn at 9:15 PM to the call of the Chair.

Carried

MAYOR

CLERK