

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS
MINUTES
May 19, 2020

A meeting of the Council of the Corporation of the Township of North Dundas was held at the Municipal Office in Winchester Village on May 19, 2020 with Mayor Fraser in the Chair. This virtual meeting, via Webex, was streamed live on ND Facebook and was hosted by SDG Director of Information Technology Services, Michel St. Onge.

Mayor Fraser conducted the Roll Call.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Director of Public Works: Dan Belleau
Director of Recreation and Culture: Meaghan Meerburg
Director of Planning, Building & Enforcement: Calvin Pol
Clerk: Jo-Anne McCaslin - called and recorded the vote.

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

2. Adoption of Agenda

Resolution No. 02

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council approve the agenda as presented.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Adoption of Minutes

a) Regular Meeting May 5, 2020

Resolution No. 03

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT the minutes of the regular meeting of the Council of the Township of North Dundas, held May 5th, 2020 be adopted as presented.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

5. Delegations – NIL

6. Closed Session –NIL

7. Open Session –NIL

8. Action Requests

a) Finance

i) Property Tax Deadline Extension and Waiving of Penalties and Interest Charges

Resolution No. 04

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council authorize and direct that the deadline for interim property taxes be extended from June 30th to July 31st and that any interest and/or penalty charges on outstanding property taxes for the months of April, May and June be waived.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

ii) Transfer of 2019 Surplus

Resolution No. 05

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council approve the transfer of the 2019 surplus in the amount of \$317,561.35 to the Reserve for General Working Funds in accordance with By-law 2019-17.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

iii) Asset Management Training with AMO
Resolution No. 06

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council approves the Township of North Dundas' participation in the Asset Management Training Program with the Association of Municipalities of Ontario (AMO) as per attached Letter of Support and Commitment.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

b) Economic Development and Communications – NIL

c) Public Works

i) Winter Maintenance Agreement with SDG County
Resolution No. 07

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas hereby authorizes the Mayor and CAO to execute a five-year Winter Maintenance Agreement to provide shared services for snow removal between the United Counties of SDG and the Township of North Dundas.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

ii) Surplus Equipment
Resolution No. 08

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council declare the following pieces of equipment to be surplus to the needs of the municipality and authorize that they be advertised for sale on the Township website as stipulated:

1. Garage Electric Floor Hoist with a reserve bid of \$1,500.
2. One Ferri Boom Mower with a reserve bid of \$20,000.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

d) Waste Management - NIL

e) Planning Building and Enforcement – NIL

f) Recreation and Culture – NIL

g) Fire – NIL

h) CAO

- i) Use of North Dundas Ambulance Station
Resolution No. 09

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council grant permission to Cornwall SDG Paramedic Services to use the additional garage bay at the North Dundas Ambulance Station for a one-year period, commencing June 7th, 2020, at no additional charge.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

- i) Clerk – NIL

9. Tenders and Quotations

- a) Salt Tender

Resolution No. 10

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT the Council of the Township of North Dundas, accept a two-year tender for the supply of winter highway coarse rock salt from Compass Minerals Canada Corp. with an option to renew for an additional two years for a unit price of \$98.45 per tonne delivered for 2020/2021 and \$94.92 per tonne plus delivery for 2021/2022 and authorize the Director of Public Works to sign all necessary documents to give effect to the contract.

	In Favour (to defer)	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
DEFERRED		

Director Belleau will obtain additional information regarding delivery and report back to Council on June 16, 2020.

- b) Hot Mix Asphalt

Resolution No. 11

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas accept the tender for Hot Mix Asphalt submitted by Cornwall Gravel Co. Ltd., at their total bid price of \$633,446.36 including HST.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

10. By-laws

- a) By-law No. 2020-22 Adoption of Tax Rates and Setting Tax Due Dates
Resolution No. 12

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT By-law No. 2020-22 being a By-law to Adopt the 2020 Tax Rates and to establish the due dates thereof, be read and passed in Open Council, signed and sealed this 19th day of May 2020.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

- b) By-law No. 2020-23 Water Sewer Allocation By-law

Resolution No. 13

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT By-law No. 2020-23, being a By-law to establish a growth management and development allocation process for the water and sewage treatment systems of The Corporation of the Township of North Dundas be read and passed in Open Council, signed and sealed this 19th day of May, 2020.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

- c) By-law No. 2020-24 Wellings of Winchester Site Plan Agreement By-law

Resolution No. 14

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT By-law No. 2020-24, being a By-law to authorize the Mayor and Clerk to enter into a Site Plan Control Agreement between the Township of North Dundas and Wellings of Winchester Inc., be read and passed in Open Council, signed and sealed this 19th day of May, 2020.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

- d) By-law No. 2020-28 Outdoor Solid Fuel Combustion Appliances By-law
 Resolution No. 15
- Moved by Councillor Annable
 Seconded by Councillor Thompson

THAT By-law No. 2020-28, being a By-law to regulate the installation, use and maintenance of outdoor solid fuel combustion appliances within the Township of North Dundas be read and passed in Open Council, signed and sealed this 19th day of May, 2020.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy		X
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

11. Key Information

- a) Financial Impacts of COVID-19 – Treasurer Gareau provided a detailed review of the financial impact of COVID-19 from a departmental perspective highlighting estimated reduced revenues and additional expenses incurred. The projected COVID-19 deficit is estimated at \$106,356.46.

Treasurer Gareau also updated Council on how departments are making modifications to processes, workplaces and shift schedules to ensure the safety of employees and compliance with physical distancing. Further, the Township will be applying for the COVID-19 funding relief through the City of Cornwall.

Councillor Thompson suggested that the budgeted funds allocated as donations to fairs and festivals be offered to the respective groups to help out with expenses. Council concurred and are hopeful fairs and festivals will return to North Dundas in 2021.

12. Consent Agenda

- Resolution No. 16
- Moved by Councillor Annable
 Seconded by Councillor Thompson

THAT all other items listed under the Consent Agenda be approved as recommended.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

13. Boards and Committees

- a) South Nation Conservation
 Resolution No. 17
- Moved by Deputy Mayor Armstrong
 Seconded by Councillor Hoy

THAT Council receive and file the SNC update provided by South Nation Conservation Board Chair, Bill Smirle.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

14. Motions and Notices of Motions – NIL

15. Petitions - NIL

16. Council Comments and Concerns

Councillor Annable advised he has been in contact with Cathy Ashby of the House of Lazarus and is pleased to report that due to funding received from government agencies and generous community donations they are doing well. Correspondence to Council from Cathy Ashby is on file.

17. Unfinished Business – NIL

18. Ratification By-law

Resolution No. 18

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT By-law No. 2020-29 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 19th day of May, 2020.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

19. Adjournment by Resolution

Resolution No. 19

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council adjourn at 8:13 pm to the call of the chair.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

MAYOR

CLERK

These minutes are approved as written June 16, 2020.