

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

JUNE 16, 2020

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on June 16, 2020 with Mayor Fraser in the Chair.

This virtual meeting, via Webex and ND Facebook Live was hosted by SDG Director of Information Technology Services, Michel St. Onge.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Economic Development Officer: Stephen Mann
Director of Waste Management: Doug Froats
Director of Planning, Building & Enforcement: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg
Fire Services Liaison Office: Mike Gruich
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:06 pm.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council approve the agenda as presented.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Thompson regarding Item 8 b(ii) - Regional Incentive Program Application.

4. Adoption of Minutes

Regular Meeting - May 19 2020
Resolution No. 03

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT the minutes of the Regular Meeting of the Council of the Township of North Dundas, held May 19, 2020 be adopted as circulated.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

5. Delegations

Presentation of 2019 Draft Financial Statements - Annik Blanchard CPA, CA BDO Canada LLP

Ms. Blanchard presented the 2019 Draft Financial Statements and reviewed the Audit Findings Report with Council.

Resolution No. 04

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council receive and approve the 2019 Financial Statements as presented by Annik J. Blanchard, CPA, CA Partner, BDO Canada LLP.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

6. Closed Session – NIL

7. Open Session – NIL

8. Action Requests

a) Finance

i) Excluded Expenses Report

Resolution No. 05

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council adopt the attached 2020 Excluded Expenses Report, dated June 16th 2020, regarding additional financial disclosure requirements for the 2020 budget year pursuant to Ontario Regulation 284/09.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

ii) Penalties and Interest Charges

Resolution No. 06

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT the waiving of any penalties and/or interest charges owing on outstanding taxes cease as of June 30, 2020; And that penalties and interest charges be reinstated on outstanding taxes to take effect July 1, 2020.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson		X
Mayor Fraser	X	
CARRIED		

b) Economic Development and Communications

i) Winchester B&B CIP Amendment

Resolution No. 07

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT Council approve an increase in a Façade Grant under the Township of North Dundas' Community Improvement Plan of \$575 to a new maximum of \$4,000 for the property located at 528 St. Lawrence St, Winchester; And that Council authorize the Mayor and CAO to execute the required agreement.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

ii) Regional Incentive Program Applications

Resolution No. 08

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council approve the disbursement of funding under the SDG Counties Regional Incentives Program to the following applicants:

Against the Grain Farms;
 Applestock Orchard;
 Cannamore Orchard;
 Doyle's Pub & Eatery and Doyle's Sweetsho;p
 Land & Sea; and,
 Lofty Nest,

as detailed in this report for a total of \$51,233.38, subject to the terms of the financial agreements.

Councillor Thompson declared a pecuniary interest.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Mayor Fraser	X	
CARRIED		

c) Public Works

i) Budget Amendment Chesterville Sewer
Resolution No. 09

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council approve budget amendment #2020-04 in the amount of \$36,900 to rectify a budgeting error relating to Chesterville Sewer wages.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

ii) Ronson Road Extension
Resolution No. 10

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council authorize the CAO to enter into an agreement with Willis Kerr to extend Ronson Road westward to a maximum of 150 feet.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

iii) Surplus Equipment
Resolution No. 11

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT Council accept the bid received from Spencer Livingston for the price of \$1,656.00 plus applicable taxes for the purchase of a small vehicle hoist; and authorize the CAO to advertise the Roadside Ferri Mower on GovDeals with a reserved bid of \$20,000.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

d) Waste Management

i) Fire Suppression System
Resolution No. 12

Moved by Councillor Hoy
Seconded by Deputy Mayor Armstrong

THAT Council approve the Budget Amendment for the supply and installation of a fire suppression system to the 2020 Caterpillar 816K at a cost of \$20,941.42 plus applicable taxes from Levitt Safety.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

e) Planning Building and Enforcement

i) Waiver of Tent Permit Fees and Street-side Patio Permit Fees

Resolution No. 13

Moved by Councillor Hoy

Seconded by Deputy Mayor Armstrong

THAT Council authorize the Chief Building Official, or designate, to waive the applicable application fee for commercial businesses for any tent permit or street-side patio permit issued between June 12, 2020 to October 31, 2020.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

f) Recreation and Culture

i) Additional Maintenance Parks Labourers

Resolution No. 14

Moved by Councillor Thompson

Seconded by Councillor Annable

THAT Council approve the recommendation of the Director of Recreation & Culture and the Facilities Manager, and authorize the hiring of Zoe Ravera and Owen Bigras to work for the Recreation & Culture Department as Maintenance & Parks Labourers for the 2020 summer season. (Pay in accordance with the 2020 Part-Time Wages – Hourly wage chart plus 4% Vacation Pay)

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

g) Fire - NIL

h) CAO - NIL

i) Clerk - NIL

9. Tenders and Quotations

a) Supply of Course Rock Salt

Resolution No. 15

Moved by Councillor Thompson

Seconded by Councillor Annable

THAT Council of the Township of North Dundas, accept a two-year tender for the supply of winter highway coarse rock salt from Compass Minerals Canada Corp. with an option to renew for an additional two years for a unit price of \$98.45 per tonne delivered for 2020/ 2021 and \$94.92 per tonne plus delivery for 2021/2022 and authorize the CAO to sign all necessary documents to give effect to the contract.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

- b) Repairs on Gladstone St. and Lactalis public entrance
 Resolution No. 16 Moved by Deputy Mayor Armstrong
 Seconded by Councillor Hoy

THAT Council accept the quotation from Cornwall Gravel at a total price of \$16,950.00 including HST for asphalt repairs at the intersection of Gladstone St. and the truck entrance to Lactalis.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

- c) Tender for Removal and Reinstatement of Sidewalks
 Resolution No. 17 Moved by Deputy Mayor Armstrong
 Seconded by Councillor Hoy

THAT the Council of the Township of North Dundas accept the Tender for Removal and Reinstatement of Sidewalks throughout the Township from D-Squared Construction Ltd for the total amount of \$52,254.02 including taxes; and accept the quotation from H&B Contracting for the replacement of sidewalk from Gladstone St. to 596 Main St. at a price of \$46,800 plus HST.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

10. By-laws

- a) Bylaw No. 2020-01 Officers & Committees
 Resolution No. 18 Moved by Councillor Annable
 Seconded by Councillor Thompson

THAT By-law No. 2020-01, being a By-law for the Appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations be amended as presented this 16th day of June, 2020.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

11. Key Information

COVID-19 Implications: Director of Waste Management Doug Froats updated Council on a number of operational changes at the Boyne Road Landfill Site.

Waste Truck Update: Director Froats advised the new 60/40 split waste trucks were received on June 1 and will be put into regular service on Monday July 13th, 2020.

Update Smoking By-law: Director of Planning, Building & Enforcement Calvin Pol advised the current “No Smoking By-law” is outdated and requires a complete overhaul in order to keep up with new legislative requirements. A new by-law will also

allow Township By-law Officers the authority to respond to public complaints and provide simplicity to the public where someone can or can't smoke or vape and eliminate grey areas for Township Enforcement Personnel.

Swimming Pool Enclosures By-law Update: Director of Planning, Building & Enforcement Calvin Pol advised the Building Division has commenced a review of the current Swimming Pool Enclosure By-law and recommends that drafting an updated by-law is suggested to include numerous changes and requirements to align with current safety standards and enhance customer service for our residents.

12. Consent Agenda

Resolution No. 19

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council authorize payment of accounts as per the attached Council Report dated May 15, 2020, Batch 64 to 69 in the amount of \$343,746.10 dated May 29, 2020, Batch 74 to 75 in the amount of \$297,112.25 AND that all other items listed under the Consent Agenda section of the Agenda be approved as recommended.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

Director of Planning, Building and Enforcement, Calvin Pol noted that Roger Cole has resigned from the Committee of Adjustment and that he is seeking a new member. Council extended thanks to Mr. Cole for his many years of service on the Committee of Adjustment.

13. Boards and Committees - NIL

14. Motions and Notices of Motions - NIL

15. Petitions - NIL

16. Council Comments and Concerns - NIL

17. Unfinished Business - NIL

18. Ratification By-law

Resolution No. 20

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT By-law No. 2020-30 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 16th day of June, 2020.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

19. Adjournment by Resolution

Resolution No. 21

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council adjourn at 9:02 pm to the call of the chair.

	In Favour	Opposed
Councillor Annable	X	
Deputy Mayor Armstrong	X	
Councillor Hoy	X	
Councillor Thompson	X	
Mayor Fraser	X	
CARRIED		

MAYOR

CLERK

These minutes are approved as written July 14, 2020.