

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

JULY 14, 2020

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on July 14, 2020 with Mayor Fraser in the Chair.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Economic Development Officer: Stephen Mann
Director of Waste Management: Doug Froats
Director of Planning, Building & Enforcement: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg
Clerk: Jo-Anne McCaslin

Nelson Zandbergen, Editor of Nation Valley News videotaped the meeting which was broadcast live on North Dundas Facebook.

1. Call Meeting to Order by Resolution
Resolution No. 01

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:04 pm.
CARRIED

2. Adoption of Agenda
Resolution No. 02

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council approve the agenda as presented.
CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Adoption of Minutes
June Meeting Minutes
Resolution No. 03

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT the minutes of the Special Meetings including the In-Camera minutes, held June 10th, 2020, June 24th, 2020 and June 30, 2020 and the Regular Meeting held June 16th, 2020 of the Council of the Township of North Dundas, held June 10, 2020 be adopted as presented.
CARRIED

5. Delegations – NIL

6. Closed Session – NIL

7. Open Session – NIL

8. Action Requests

a) Finance – NIL

b) Economic Development and Communications

i) Winchester B&B CIP

Resolution No. 04

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council approve funding under the Township of North Dundas' Community Improvement Plan for a Commercial Improvement Loan of \$10,912 for the property located at 528 St. Lawrence St, Winchester; and that Council authorize the Mayor and CAO to execute the required agreement.

CARRIED

ii) Business Promotion

Resolution No. 05

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT Council approve support for the local business promotion project through Nation Valley News and the Chesterville Record for the approximate cost of \$6,800.

CARRIED

c) Public Works – NIL

d) Waste Management

i) Curbside Collection of Waste

Resolution No. 06

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT the temporary increase made to Item 3 of Policy No. 43-2012, being a policy to Establish the Procedures for Curbside Collection of Waste, be eliminated, and the maximum of 2 bags/containers per week per residence be reinstated effective August 1, 2020.

CARRIED

ii) Transition to Full Producer Responsibility

Resolution No. 07

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council approve the recommendation of the Director of Waste Management to support the resolution from the Association of Municipalities of Ontario (AMO) regarding *Transition to Full Producer Responsibility*; and further that the Township of North Dundas will transition their Blue Box program to full producer responsibility January 1st, 2024; and further, advise that the Township of North Dundas is interested in providing collection services with mutually agreeable collection terms.

CARRIED

e) Planning Building and Enforcement

i) Zoning By-law Amendment Application from C. Fortier – Acceptance

Resolution No. 08

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council hereby accept a Zoning By-law Amendment application as complete from Curtis Fortier and direct that the public meeting be held in August 2020.

CARRIED

- ii) Zoning By-law Amendment Application from Sevita International – Acceptance
Resolution No. 09

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT Council hereby accept a Zoning By-law Amendment application as complete from Sevita International and direct that the public meeting be held in August 2020

CARRIED

f) Recreation and Culture

- i) Drive in Movies
Resolution No. 10

Moved by Councillor Annable
Seconded by Councillor Hoy

THAT Council authorize staff to pay up to \$3500 to cover movie license cost for Drive in Movies in partnership with Mountain Township Agricultural Society.

CARRIED

- ii) Additional Maintenance Parks Labourers
Resolution No. 11

Moved by Councillor Hoy
Seconded by Deputy Mayor Armstrong

THAT Council approve the recommendation of the Director of Recreation & Culture and authorize the hiring of Curtis Bell, Brendan Coyle & Nakita Steele to work for the Recreation & Culture Department as Maintenance/Parks Labourers for the 2020 summer season. (Pay in accordance with the 2020 Part-Time Wages)

CARRIED

- iii) Budget Amendment for Repair of Chesterville Arena Compressor

Resolution No. 12

Moved by Councillor Hoy
Seconded by Deputy Mayor Armstrong

THAT the Council of the Township of North Dundas approve the Director of Recreation & Culture to authorize AC Mechanical Refrigeration Ltd. to repair the Chesterville & District Arena compressor, at a cost of up to \$10,000, financing to be from savings in other capital projects in the department.

CARRIED

g) Fire – NIL

h) CAO

- i) Interim Duties - Director of Public Works
Resolution No. 13

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council approve an increase in compensation for the Patrol Foreman/Drainage Superintendent, John Oswald, from Grade 8 to Grade 9 for the period of July 6 to July 31, 2020 in recognition of additional tasks that are being completed in the interim, until the hiring date of the new Director of Public Works.

CARRIED

- ii) Director of Public Works
Resolution No. 14

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council approve the hiring of Khurram Tunio as Director of Public Works effective August 3rd, as per the letter of offer dated July 8, 2020.

CARRIED

iii) PEI Bag Co Land Potential Severance

Resolution No. 15

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT Council supports in principle severing the property owned by BagCo Real Estate Holding Inc. on County Road 31 in Winchester, subject to entering into a Road User Agreement for the construction of the extension of Wincrest Industrial Avenue west, to the Eastern boundary of the BagCo Real Estate property.

CARRIED

i) Clerk

i) Van Bruinessen Gift of Property

Resolution No. 16

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council receive and accept the property described as Pt BLK V Plan 35 Pt 7,9 & 10 Pt 1 & 3 8R5338, (former Village of Chesterville) Township of North Dundas gifted to the Township of North Dundas by John Van Bruinessen and further authorize the Mayor and Clerk to execute the transaction.

CARRIED

Council extended thanks to Mr. Van Bruinessen for this very generous gift of property to the Township.

ii) Amend Bylaw 21-1998

Resolution No. 17

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT By-law 21-1998, being a by-law for licensing, regulating and governing vehicles from which refreshments and/or food are sold for consumption by the public and for revoking any such licence be amended this 14th day of July, 2020

CARRIED

9. Tenders and Quotations - NIL

a) Waste Management Process Agreement

Resolution No. 18

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council authorize the Recycling Service Agreement dated July 2020 with Waste Management of Canada for processing of separated fiber and non-fiber recyclables at the terms stated within.

CARRIED

b) Morewood Fire Hall Roof Replacement

Resolution No. 19

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council award the replacement of the Morewood Fire Hall Roof, located at 21 Russell St. Morewood, to Byers Carpentry Inc., for the stipulated price of \$26,940 excluding HST.

CARRIED

10. By-laws

a) Farm 911 Program Amendment to Application Policy 79-2019 Appendix 1

Resolution No. 20

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT By-law No. 2019-63, being a By-law to govern the placing and maintaining of civic numbering signs on non-building lots, be amended by replacing Appendix 1 in Policy #79-2019, which forms part of this by-law, with the revised Appendix 1 attached.

CARRIED

- b) By-law No. 2020-16 Swimming Pool Enclosures
Resolution No. 21
Moved by Councillor Annable
Seconded by Councillor Thompson
That By-law No. 2020-16 being a By-law to regulate the enclosure for privately-owned outdoor swimming pools and spas within the Township of North Dundas be read and passed in Open Council, signed and sealed this 14th day of July, 2020.
CARRIED
- c) By-law No. 2020-32 Removal of Holding Vriend Construction Ltd.
Resolution No. 22
Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy
THAT By-law 2020-32, being a By-law to amend the former Village of Winchester Zoning By-law No. 25-96 to remove a holding symbol from Lots 17, 18 and 19 on Registered Plan 117, Davidson Heights Subdivision, be read and passed in Open Council, signed and sealed this 14th day of July, 2020.
CARRIED
- d) By-law No. 2020-33 Lot 25 Lancaster Lane Part Lot Control
Resolution No. 23
Moved by Councillor Annable
Seconded by Councillor Thompson
THAT By-law No. 2020-33, being a By-law to exempt certain lands from Part Lot Control, be read and passed in Open Council, signed and sealed this 14th day of July, 2020.
CARRIED
- e) By-law No. 2020-34 for Lot 6 on Bailey Ave Part Lot Control
Resolution No. 24
Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy
THAT By-law No. 2020-34, being a By-law to exempt certain lands from Part Lot Control, be read and passed in Open Council, signed and sealed this 14th day of July, 2020.
CARRIED
- f) By-law No. 2020-35 Committee of Adjustment Member Resignation and Replacement
Resolution No. 25
Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy
That By-law No. 2020-35 being a By-law to replace a member of the Committee of Adjustment be read and passed in Open Council, signed and sealed this 14th day of July, 2020.
CARRIED

11. Key Information

Waste Recycling Update – Director Froats advised the new garbage trucks are in service and explained the changes to recycling practices and curbside pick-up times. He also extended a huge thank-you to Hume Waste Services for their decades of dedicated service to the Township of North Dundas. He also informed Council that the Terms of Reference for the Boyne Road landfill expansion have been approved by the Minister of the Environment effective July 3rd, 2020.

Dry Hydrant – Sharing Infrastructure with South Dundas – CAO Rutley advised the Municipality of South Dundas is interested in establishing an agreement for sharing the dry hydrant installed on County Road 16 and wished to know associated terms. Four options were presented for Council’s consideration: They agreed to Option C; “share the cost of the installation of the dry hydrant and any further replacement equally. Maintenance will be the responsibility of North Dundas”

Township of North Dundas Face Masks – CAO Rutley advised Mike Erickson of Erickson Graphics has requested permission to use the North Dundas Logo on facemasks and to have these facemasks available for sale at the Township office. Council agreed to the request.

Stolen Vehicle Replacement – Clerk McCaslin updated Council on the replacement cost and settlement report pertaining to the municipal vehicle stolen on June 13th.

12. Consent Agenda

Resolution No. 26

Moved by Councillor Thompson

Seconded by Councillor Annable

THAT Council authorize payment of accounts as per the attached Council Report dated June 17, 2020, Batch 80 to 83 in the amount of \$430,702.53 and June 30, 2020 Batch 95 to 104 in the amount of \$3,578,727.27

AND that all other items listed under the Consent Agenda be approved as recommended.

CARRIED

13. Boards and Committees – NIL

14. Motions and Notices of Motions – NIL

15. Petitions – NIL

16. Council Comments and Concerns

Deputy Mayor Armstrong suggested now that we have entered Stage 3, the Township should proceed to hire a Communications Coordinator. This position was discussed during 2020 budget deliberations prior to COVID. He stated that now that the Director of Public Works has been hired; filling this position should be our next priority. Mayor Fraser reminded Council that this position was a Council initiative and requested Council members to provide the CAO with input to develop this job description.

Mayor Fraser announced the next meeting of Council will be held at the Joel Steele Community Centre on August 11, 2020.

17. Unfinished Business – NIL

18. Ratification By-law

Resolution No. 27

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT By-law No. 2020-36 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this July 14th, 2020.

CARRIED

19. Adjournment by Resolution

Resolution No. 28

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT Council adjourn at 8:12 pm. to the call of the chair.

CARRIED

MAYOR

CLERK

These minutes are approved as written August 11, 2020