

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

DECEMBER 15, 2020

A special meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on December 15, 2020 with Mayor Fraser in the Chair. Attendance was recorded at the entrance in accordance with COVID-19 recording procedures.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Deputy Treasurer: Johanna Barkley
Director of Public Works: Khurram Tunio
Director of Planning, Building & Enforcement: Calvin Pol
Deputy Clerk: Jess Manley

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

THAT Council approve the agenda as presented.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Action Requests

a) Finance – NIL

b) Economic Development and Communications – NIL

c) Public Works

i) Road Needs Study - 2020

Eric St. Pierre of D.M. Wills Associates Limited provided a summary of the Road Needs Study performed this year. The report included various recommendations for repair, maintenance and replacement of roads, to be done immediately, and over the next 10 years.

Resolution No. 03

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT the Council of the Township of North Dundas receive the Draft Road Needs Study - 2020 prepared by D. M. Wills, as a guide for staff to develop a 10-year Road Improvements Plan for annual budgets and to explore opportunities for funding.

CARRIED

ii) Water Capacity EA Study & Update

Council was provided with maps indicating potential, future well locations and the lands involved. It was clarified that initiating negotiations with the owners of said lands would not be committing the Township to purchase any land, but to secure the option to do so should testing prove the location is a viable water source.

Resolution No. 04

Moved by Councillor Hoy
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas receives the Water Capacity EA Study and Update report and direct staff to initiate negotiations with potential property owners for the purchase of land for a pumping test of one well and continue discussions with the Municipality of South Dundas for the supply of surface water.

CARRIED

iii) Water Capacity and Demand Analysis

Resolution No. 05

Moved by Councillor Annable
Seconded by Deputy Mayor Armstrong

THAT the Council of the Township of North Dundas receive the potential water allocation information as identified in Table 3 Water Allocation to Potential Developments of this report.

CARRIED

iv) Truck and Coach Technician Salary Grade

Resolution No. 06

Moved by Councillor Thompson
Seconded by Councillor Hoy

THAT the Council of the Township of North Dundas approve that the Truck and Coach Technician position's salary be increased from Grade 3 to Grade 4.

CARRIED

v) Hiring of Snow Plow Operators - Afternoon Shift

Resolution No. 07

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas receives the recommendation of the Director of Public Works to hire the following (5) five seasonal snow plow operators / labourer for the 2020/2021 winter season: Richard Ventrella, Calvin Markell, Shane Lecuyer, Joseph Grozelle and Colin Giberson as per their letters of offer.

CARRIED

vi) Storm Internet Services Agreement

Resolution No. 08

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas authorize and execute a 3-year license agreement dated this 15th day of December, 2020 with 4141903 Canada Incorporated, operating as Storm Internet Services, for the rental of antennas and equipment on the Winchester water tower.

CARRIED

vii) Service Line Warranties Agreement
Resolution No. 09

Moved by Councillor Hoy
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas authorize and execute a 3-year agreement dated the 15th day of December, 2020, with Service Line Warranties of Canada, Inc. ("SLWC"), to provide warranty for sewer and water line laterals between the mainlines and the connection on residential private property.
CARRIED

d) Waste Management – NIL

e) Planning Building and Enforcement

i) Use of Gypsy Lane - Road Allowance Agreement
Resolution No. 10

Moved by Councillor Thompson
Seconded by Deputy Mayor Armstrong

THAT Council hereby approves, in principle, the use of a portion of the west end of Gypsy Lane as a private access to PIN 66102-0445 (Roll# 0511-016-005-91200), pending further research and the entering into of an Unmaintained Road Allowance Use Agreement with the Township of North Dundas.
CARRIED

ii) MTO - ARIS Agreement
Resolution No. 11

Moved by Councillor Hoy
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas authorize the Mayor and CAO to apply to enter into an Authorized Requester Information Services (ARIS) Agreement with the Ministry of Transportation Ontario (MTO) to permit access to ARIS with respect to administering the AMPS By-law.
CARRIED

f) Recreation and Culture – NIL

g) Fire – NIL

h) CAO

i) COVID-19 Pandemic Staff Accommodation Policy
Resolution No. 12

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council approve policy #88-2020 a COVID-19 Staff Accommodation Policy effective January 2, 2021.
CARRIED

i) Clerk – NIL

5. Tenders and Quotations – NIL

6. By-laws

a) By-law No.14-2011 County Rd #3 Schedule "A" Amendment
Resolution No. 13

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas authorize and direct that Schedule "A" of By-law 14-2011 be amended to include 2021 rates as attached, this 15th day of December, 2020.
CARRIED

- b) By-law No. 15-2011 Dawley Drive Schedule "A" Amendment
Resolution No. 14

Moved by Councillor Hoy
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas authorize and direct that Schedule "A" of By-law 15-2011 be amended to include 2021 rates as attached this 15th day of December, 2020.

CARRIED

- c) By-law No. 2020-23 Water & Sewer Allocation Amendment
Resolution No. 15

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas authorizes the following amendments to Allocation By-law No. 2020-23: to increase the Capacity Allocation Processing fee from \$300.00 to \$500.00, include an Infill and Basement Capacity Allocation Processing Fee of \$200.00 and add Schedule "A" – Residential Water and Sewer Allocation.

CARRIED

- d) By-law No. 2020-55 Water & Sewer Rates
Resolution No. 16

Moved by Councillor Hoy
Seconded by Councillor Thompson

THAT By-law No. 2020-55, being a By-law for Fixing Rates for the Supply of Water/Sewer Services be read a first and second time in Open Council this 15th day of December, 2020.

CARRIED

- e) By-law No. 2020-59 Water & Sewer Capital Charges
Resolution No. 17

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT By-law No. 2020-59, being a By-law to set Capital Charges for Water and Sanitary Sewer Connections, be read a first time in Open Council, this 15th day December, 2020.

CARRIED

7. Key Information

Public Works – 2021 Draft Budget – Director Tunio highlighted significant items contained in the 2021 draft Public Works budget.

8. Consent Agenda – NIL

9. Boards and Committees – NIL

10. Motions and Notices of Motions – NIL

11. Petitions – NIL

12. Council Comments and Concerns – NIL

13. Unfinished Business – NIL

14. Ratification By-law
Resolution No. 18

Moved by Councillor Hoy
Seconded by Councillor Thompson

THAT By-law No. 2020-65 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 15th day of December, 2020

.CARRIED

Adjournment by Resolution
Resolution No. 19

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT Council adjourn at 9:55 pm to the call of the chair.
CARRIED

MAYOR

CLERK

These minutes are approved as presented January 19, 2021.