

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

AUGUST 11, 2020

A meeting of the Council of the Corporation of the Township of North Dundas was held upstairs at the Joel Steele Community Centre in Winchester Village on August 11, 2020 with Mayor Fraser in the Chair.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Economic Development Officer: Stephen Mann
Director of Public Works: Khurram Tunio
Director of Waste Management: Doug Froats
Director of Planning, Building & Enforcement: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg
Fire Services Liaison Office: Mike Gruich
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:01 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council approve the agenda as amended. In Camera exception (h) not (e) as noted on the agenda.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Adoption of Minutes

a) July 14, 2020 Regular Meeting

Resolution No. 03

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT the minutes of the meeting of the Council of the Township of North Dundas, held July 14th, 2020 be adopted as presented.

CARRIED

5. Delegations

SNC Lavalin PAE Inc. Robert Spencer

Mr. Spencer advised Council the SNC-Lavalin/PAE team has selected the facility at 171 Main Street, Chesterville as a temporary site for assembly and outfitting of Mobile Hospital Units in response to COVID 19.

Resolution No. 04

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT Council acknowledges the presentation provided by Robert Spencer of SNC Lavalin PAE Inc.

CARRIED

6. Closed Session

Resolution No. 05

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council proceed in Camera at 7:39 pm pursuant to Section 239 (2) (h) of The Municipal Act S.O. 2001

(h) information explicitly supplied in confidence to the Municipality or local board by Canada a province or territory or a Crown agency of any of them.

CARRIED

In Camera Resolution No. 06

7. Open Session

Resolution No. 07

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council move to Open Session at 7:54 pm.

CARRIED

Resolution No. 08

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session.

CARRIED

8. Action Requests

a) Finance -NIL

b) Economic Development and Communications

i) The Planted Arrow CIP

Resolution No. 09

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council approve funding under the Township of North Dundas' Community Improvement Plan for a Facade Grant of \$3,825 and a Commercial Improvement Loan of \$5,950 for the property located at 535 St. Lawrence St, Winchester; And that Council authorize the Mayor and CAO to execute the required agreement.

CARRIED

c) Public Works

i) ND Rate Study and Financial Plan - Sharratt Water Management Ltd. Ken Sharratt: via telephone, Mr. Sharratt reviewed the North Dundas Water System Financial Plan Project with Council.

Resolution No. 10

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT the Council of the Township of North Dundas receive and accept the North Dundas Drinking Water and Wastewater System Rate Report and the North Dundas Drinking Water System Financial Plan as provided by Sharratt Water Management Ltd. dated July 10, 2020.

CARRIED

d) Waste Management – NIL

e) Planning Building and Enforcement

i) Noise Bylaw Exemption SNC Lavalin
Resolution No. 11

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council authorize a Temporary Exemption Permit to Public Nuisance By-law No. 2016-20 for construction located at 171 Main St., Chesterville, for a three (3) week period sometime between September 14th, 2020 to November 30th, 2020, subject to the imposed conditions, attached hereto as Schedule "A".

CARRIED

f) Recreation and Culture

i) South Mountain Park Structure
Resolution No. 12

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT the Council of the Township of North Dundas approve the Director of Recreation & Culture to proceed with replacing the South Mountain Rink House with a park pavilion and pump shed, at an additional cost of up to \$15,000. Financing to be from savings in other capital projects in the department.

CARRIED

ii) Municipal Tennis Courts

Resolution No. 13

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council direct staff to proceed with option 5, outlined below.

CARRIED

g) Fire – NIL

h) CAO

i) Mandatory Use of Masks in Enclosed Public Spaces
Resolution No. 14

Moved by Councillor Thompson
Seconded by Councillor Annable

That Council adopt policy #82-2020 that establishes mandatory use of masks in enclosed public spaces in accordance with the directive from the Eastern Ontario Health Unit.

CARRIED

i) Clerk – NIL

9. Tenders and Quotations – NIL

10. By-laws

a) Bylaw No. 2020-31 Smoking & Vaping
Resolution No. 15

Moved by Councillor Annable
Seconded by Councillor Thompson

That By-law No. 2020-31, being a By-law to prohibit the smoking or vaping of tobacco, e-substances, cannabis, or any other substance in public places and workplaces within the Township of North Dundas be read and passed in Open Council, signed and sealed this 11th day of August, 2020.

CARRIED

- b) Bylaw No. 2020-38 FSI Welding Zoning Amendment
 Resolution No. 16 Moved by Deputy Mayor Armstrong
 Seconded by Councillor Hoy
 THAT By-law No. 2020-38, being a By-law to amend the former Village of Winchester Zoning By-law No. 25-96, as amended, be read and passed in Open Council, signed and sealed this 11th day of August, 2020.
 CARRIED
- c) Bylaw No. 2020-39 Sevita International Zoning Amendment
 Resolution No. 17 Moved by Councillor Annable
 Seconded by Councillor Thompson
 THAT By-law No. 2020-39, being a By-law to amend the former Township of Mountain Zoning By-law No. 79-6, as amended, be deferred as recommended by South Nation Conservation, pending a professional opinion on safe access during flood events, this 11th day of August, 2020.
 CARRIED
- d) Bylaw No. 2020-41 Amendment to the Pre-servicing Agreement Wellings of Winchester Inc.
 Resolution No. 18 Moved by Councillor Annable
 Seconded by Councillor Hoy
 THAT By-law No. 2020-20, being a By-law to authorize the Mayor and Clerk to enter into an Amending Agreement to the Pre-servicing Agreement between the Township of North Dundas and Wellings of Winchester Inc., be read and passed in Open Council, signed and sealed this 11th day of August, 2020.
 CARRIED
- e) Bylaw No. 2020-42 Part Lot Control Moderna
 Resolution No. 19 Moved by Deputy Mayor Armstrong
 Seconded by Councillor Annable
 THAT By-law No. 2020-42, being a By-law to exempt certain lands from Part Lot Control, be read and passed in Open Council, signed and sealed this 11th day of August, 2020.
 CARRIED
- f) Bylaw No. 2020-01 Officers and Committees
 Resolution No. 20 Moved by Councillor Annable
 Seconded by Councillor Thompson
 THAT By-law No. 2020-01, being a By-law for the Appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations be read and passed in Open Council, signed and sealed this 11th day of August, 2020.
 CARRIED

11. Key Information

ED&C Shop Local Promotion – Director Mann updated Council on the Shop Local Promotion advising 67 businesses have come on board. He advised the Chesterville Record will be publishing the final product in the August 13th newspaper, as well as promoting it on their website and Facebook and Nation Valley News will be publishing their final product on their website and Facebook on that same day.

PWS North Dundas Water Restrictions – Director Tunio advised that in support of the Level II low water condition declared by South Nation Conservation, the Township has requested North Dundas residents to limit water usage and follow guidelines as outlined in By-law 2018-55, a by-law to regulate the time, manner, extent and nature of the supply of water.

WMS Recycling Update – Director Froats provided an update on the Township’s waste and recycle collection since commencing collection with the 60/40 split trucks. He advised routes have been altered to make them more efficient and to reduce employee overtime. Director Froats is reviewing the cost of shipping recyclables to Waste Management in Brockville.

PB&E Administrative Monetary Penalty System Update (AMPS) – Director Pol advised staff are proceeding to collect information about the AMPS program and have recently determined that it may be beneficial to use the AMPS By-law to issue administrative penalties for contraventions of other Township By-laws in addition to issuing and collecting parking fines. The Municipality of Hastings Highlands are a great resource for us. Going forward, the Township will need to assign Screening and Hearing Officers for penalty notices under dispute. It has been confirmed that the SDG County Prosecutor will act as the Hearing Officer for the Township.

R&C Arena Reopening – Director Meerburg provided a list of recommendations and rules to be put in place to ensure the safety of patrons and staff if and when the arenas open. She noted the Township is still waiting to hear from our main user groups to determine ice needs. Becky Gilmer and Peter Forrester from North Dundas Minor Hockey advised they are going forward with registrations but could not confirm how much ice time will be required for the upcoming season. Winchester Skating Club has confirmed they will use less hours of ice time than last year and are still taking registrations. Also, due to COVID and the minimal number of spectators permitted, it’s expected canteen sales will be impacted. To this end Council agreed to waive the canteen rental cost for the 2020-2021 ice season.

R&C Resumption of Programming in North Dundas – Director Meerburg provided an update of various Township programs and local events taking place. She advised the Eastern Ontario Health Unit is aware of all the programs and events that are hosted by or in conjunction with the Township of North Dundas, or that are taking place on Township property.

R&C Winchester Centennial Pool Repairs – Director Meerburg advised Council of a masonry deterioration problem at the Winchester Pool. The Township Engineer has recommended that to properly repair the issue, the coping stones should be removed and stored and the existing mortar caulking and expansion joint should be removed. A list of replacement products was provided for the Township’s reference.

Director Meerburg recommended a tender be prepared for the scope of work outlined in the Engineer’s Report with the option for completion of work in the fall of 2020 or spring of 2021. Council concurred with the recommendation provided.

Fire Driver Training Policy – Fire Liaison Officer Mike Gruich advised that the North Dundas Fire Service requires more licensed DZ drivers. The Fire Steering Committee currently follows Policy No. 65-2016 for the Driver Certification Program, which allows reimbursement to firefighters over 5 years in order to help cover the training costs associated with obtaining their DZ licence. Unfortunately, volunteers interested in the training don’t have the necessary funds available to pay up front and see the 5-year reimbursement period as too long. The Fire Steering Committee provided some options for Council to consider. Council authorized the Chiefs to exercise discretion when recommending promising candidates regarding the Driver Training Program and to draft a revised policy for Council consideration.

12. Consent Agenda
Resolution No. 21
Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy
THAT Council authorize payment of accounts as per the attached Council Reports dated July 01 to July 15 2020, Batch 111 to 115 in the amount of \$326,576.45
July 16 to July 31, 2020 Batch 121 to 124 in the amount of \$516,661.78
THAT all other items listed under the Consent Agenda be approved as recommended.
CARRIED

13. Boards and Committees
a) Rideau Valley Conservation Authority
Resolution No. 22
Moved by Councillor Thompson
Seconded by Councillor Annable
THAT Council receive and file the Rideau Valley Conservation 2019 Annual Report.
CARRIED

b) South Nation Conservation Authority
Resolution No. 23
Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy
THAT Council receive and file the "South Nation Current" July 2020 Update.
CARRIED

14. Motions and Notices of Motions – NIL

15. Petitions – NIL

16. Council Comments and Concerns
Mayor Fraser stated he was very pleased with this evening's meeting and thanked all for exercising safety protocols. He advised the next meeting will be held on September 8th in Council Chambers.

17. Unfinished Business - NIL

18. Ratification By-law
Resolution No.24
Moved by Councillor Thompson
Seconded by Councillor Annable
THAT By-law No. 2020-40 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 11th day of August, 2020.
CARRIED

19. Adjournment by Resolution
Resolution No. 25
Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy
THAT Council adjourn at 10:10 pm to the call of the chair.
CARRIED

MAYOR

CLERK

These minutes are approved as written September 8, 2020