

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS
MINUTES
APRIL 7, 2020

A meeting of the Council of the Corporation of the Township of North Dundas was held in the Township Board Room in Winchester Village on April 7, 2020 with Mayor Fraser in the Chair.

This virtual meeting was hosted by SDG Director of Information Technology Services, Michel St. Onge. A (T) beside the names in the roll call indicates these individuals participated in the meeting via teleconference.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong (T)
Councillors: Gary Annable (T), Tyler Hoy (T), John Thompson (T)
CAO: Angela Rutley
Treasurer: John Gareau (T)
Director of Public Works: Dan Belleau (T)
Director of Waste Management: Doug Froats (T)
Director of Planning, Building & Enforcement: Calvin Pol (T)
Director of Recreation and Culture: Meaghan Meerburg (T)
Clerk: Jo-Anne McCaslin
Deputy Clerk: Nancy Johnston

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 6:11 pm.

Member of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

2. Adoption of Agenda

Resolution No. 02

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council approve the agenda as amended. Addition of PB&E Key Information

3. Report 11(c) Enforcement of Provincial Orders.

Member of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

4. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

5. Adoption of Minutes

- a) Council Meetings
Resolution No. 03

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT the minutes of the meetings of the Council of the Township of North Dundas, as listed, be adopted as presented.

Public Meeting & Regular - Meeting March 10th

Special Meetings – March 3rd, 16th & 26th

Member of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

6. Delegations – NIL

7. Closed Session – NIL

8. Open Session – NIL

9. Action Requests

- a) Finance – NIL

- b) Economic Development and Communications – NIL

- c) Public Works – NIL

- d) Waste Management – NIL

- e) Planning Building and Enforcement – NIL

- f) Recreation and Culture

- i) April 1st Community Grants
Resolution No. 04

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council approve that the Winchester St. Paul's Presbyterian Church and the Chesterville playgroup, each be awarded a \$400 Community Grant.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

- ii) Joel Steele Community Centre Canteen Lease Agreement
 Resolution No. 05 Moved by Deputy Mayor Armstrong
 Seconded by Councillor Hoy
 THAT the Council of the Township of North Dundas authorize the Mayor and CAO to execute the lease agreement, with Mr. Graham Ball, from Triple B – Ball’s Burger Barn, for the Joel Steele Community Centre canteen space.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

- iii) Telus Ride For Dad
 Resolution No. 06 Moved by Deputy Mayor Armstrong
 Seconded by Councillor Hoy
 THAT Council authorize the \$200.00 rental fee of the Joel Steele Slab be waived, in support of the “Telus Ride for Dad” event, scheduled for Saturday, August 15th, 2020.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

g) Fire – NIL

- h) CAO
 Budget Amendment Community Food Share Donation
 Resolution No. 07 Moved by Councillor Thompson
 Seconded by Councillor Annable
 That Council approve budget amendment #2020-01 granting a donation of \$7,000 to Community Food Share for additional resources to meet anticipated increased demand due to COVID-19 job losses.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

i) Clerk – NIL

10. Tenders and Quotations

- a) Pulverizing Tender 2020
Resolution No. 08

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas accept the Tender for Pulverizing from Greenwood Paving (Pembroke) Ltd. for the amount of \$41,440.49 HST included.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

- b) Surface Treatment Tender 2020
Resolution No. 09

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT the Council of the Township of North Dundas accept the Surface Treatment Tender from Smiths Construction for the amount of \$663,670.00 excluding HST.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

11. By-laws

- a) By-law No. 2020-20 South Nation Conservation Septic Management Contract
Resolution No. 10

Moved by Councillor Thompson
Seconded by Councillor Annable

That By-law No. 2020-20, being a By-law to authorize the execution of an agreement with South Nation River Conservation Authority for sewage system management services be read and passed in Open Council, signed and sealed this 7th day of April, 2020.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

- b) By-law No. 2020-01 Officers & Committees
Resolution No. 11

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT By-law No. 2020-01, being a By-law for the Appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations be read and passed in Open Council, signed and sealed this 7th day of April, 2020.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

12. Key Information

- a) Finance – Deferral of June Tax Installment Due Date: Treasurer Gareau recommended that that the second tax installment for 2020 (due date June 30th) be deferred to July 31st 2020. Council agreed with the recommendation.
- b) Recreation & Culture – Summer Student Staffing: Director Meerburg provided some options for Council to consider relating to summer student staffing. Council concurred with Mayor Fraser’s recommendation to hire the same number of students as last year and to open the two municipal pools as soon as government permission is received. Recommended that the duties assigned to students be reviewed this year to include more focus on weed control.
- c) PB&E – Enforcement of Provincial Orders: Director Pol provided information on the role of municipal by-law enforcement officers as it relates to enforcement of Provincial Orders. CAO Rutley advised she discussed this matter with OPP Jim Blanchette and he stated complaints related to mandatory quarantine orders are to be reported to the OPP. He noted if the OPP become overwhelmed with calls, they may call on the Township officers to assist, for now municipal officers will deal with people congregating in municipal parks, using park amenities or equipment, Non-essential retail businesses continuing to operate, restaurants keeping their dining room open and gatherings of more that five people in public or in private residences.

13. Consent Agenda
Resolution No. 12

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT Council authorize payment of accounts as per the attached Council Reports dated:

March 01, 2020- March 16, 2020 Batch 36 to 41 in the amount of \$644,374.41; and
March 17, 2020- March 30, 2020 Batch 46 to 47 in the amount of \$1,190,716.35

AND that all other items listed under the Consent Agenda be approved as recommended.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

14. Boards and Committees – NIL

15. Motions and Notices of Motions – NIL

16. Petitions – NIL

Council Comments and Concerns – Deputy Mayor Armstrong advised the North Dundas Fire Service donated three (3) cases of N95 masks and 50 COVID masks to the WDMH and that sirens will sound every Tuesday evening at 7:00 pm in support of our front line workers.

Councillor Annable suggested Council consider making a donation to the House of Lazarus. He will follow-up with Staff at the House of Lazarus.

Mayor Fraser advised that individuals are contacting him regarding the donation of PPE supplies and he is referring them to Cholly Boland, President and CEO of WDMH.

17. Unfinished Business – NIL

18. Ratification By-law

Resolution No. 13

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT By-law No. 2020-21 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 7th day of April, 2020.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

19. Adjournment by Resolution

Resolution No. 14

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council adjourn to the call of the chair at 7:16 pm.

Members of Council	In Favour	Opposed
Mayor Fraser	X	
Deputy Mayor Armstrong	X	
Councillor Annable	X	
Councillor Hoy	X	
Councillor Thompson	X	
CARRIED		

MAYOR

CLERK

These minutes are approved as written May 5, 2020