



## THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

### REGULAR MEETING MINUTES

**Date:** November 23, 2021, 6:30 pm  
**Location:** 636 St. Lawrence St. Winchester, ON

**Council Present:** Mayor: Tony Fraser  
Deputy Mayor: Allan Armstrong  
Councillor: John Thompson  
Councillor: Gary Annable  
Councillor: Tyler Hoy

**Staff Present:** CAO: Angela Rutley  
Clerk: Jo-Anne McCaslin  
Director of Waste Management: Doug Froats  
Director of Planning, Building and Enforcement: Calvin Pol  
Deputy Clerk: Nancy Johnston  
Communications Officer: Jennifer Westendorp

**Others:** Joe Morin, Chesterville Record

#### 1. Call Meeting to Order by Resolution

Resolution No. 01

**THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 6:30 PM.**

#### 2. Adoption of Agenda

Resolution No. 02

**Moved By:** Councillor Thompson

**Seconded By:** Deputy Mayor Armstrong

**THAT Council approve the agenda as amended.**

#### 3. Disclosure of Pecuniary Interest and Nature Thereof

#### 4. Adoption of Minutes

Resolution No. 03

**Moved By:** Councillor Annable

**Seconded By:** Councillor Hoy

**THAT the minutes of the Regular Meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held November 9, 2021 be adopted as presented.**

#### 5. Closed Session

Resolution No. 04

**Moved By:** Councillor Annable

**Seconded By:** Councillor Thompson

**THAT Council proceed in camera at 6:31 PM pursuant to Section 239(2) of the *Municipal Act, 2001*:**

**(b) personal matters about an identifiable individual, including municipal or local board employees - specifically an identifiable individual; and, (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

**6. Open Session**

Resolution No. 05

**Moved By:** Councillor Annable

**Seconded By:** Councillor Hoy

**THAT Council return to open session at 6:49 PM.**

**7. Delegations**

a. Golder & Associates (virtual)

A review of the environmental assessment (EA) of the Township of North Dundas' Waste Management Plan that began in 2014 was discussed. Recent project activities include the circulation of Technical Bulletin #3 in November 2021 and an open house to review the draft EA scheduled for January 2022.

Resolution No. 06

**Moved By:** Deputy Mayor Armstrong

**Seconded By:** Councillor Thompson

**THAT Council acknowledges the update on the environmental assessment plan for the Township of North Dundas' Waste Management, provided by Trish Edmond and Paul Smolkin from Golder & Associates.**

b. SDG Counties

Details on the historic Tour project being spearheaded by the Counties was discussed. SDG will cover the cost for three plaques to be placed in each of the six local municipalities within SDG identifying landmarks of interest for residents and tourists to visit. Council was asked to consider the locations and content for these to kick off this project. Additional plaques may be added in the future.

Resolution No. 07

**Moved By:** Councillor Annable

**Seconded By:** Councillor Hoy

**THAT Council acknowledge the presentation made by Todd Lihou, Corporate Communications Coordinator for SDG regarding the SDG Historic Tour.**

c. House of Lazarus

Discussion ensued on the lack of affordable housing in North Dundas as per CMHC guidelines. Currently there are 7 individuals in North Dundas that are experiencing homelessness and available housing programs currently have a five year waiting list. Council advised that there will be new affordable housing built in the next couple of years in Cornwall and that Cornwall's Council is open to considering building in other locations

within SDG if locations are identified. Additionally, 8 units in the Beachcroft in Winchester were turned over to rent geared to income for seniors.

Resolution No. 08

**Moved By:** Deputy Mayor Armstrong

**Seconded By:** Councillor Thompson

**THAT Council acknowledges the presentation by Cathy Ashby, Executive Director from the House of Lazarus regarding Housing in Dundas County.**

d. South Nation Conservation (SNC) Update

Activities of the South Nation Conservation Authority (SNC) were discussed and a budget for 2022 was presented. Next year is the 75th anniversary of SNC and Council was invited to participate in the 75 km challenge - one of many activities planned for 2022 and were reminded that a municipal representative for SNC needs to be appointed next year.

Resolution No. 09

**Moved By:** Councillor Thompson

**Seconded By:** Councillor Annable

**THAT Council acknowledge the update presented by Bill Smirle regarding the the South Nation Conservation Authority.**

**8. Action Requests**

a. A/R - Waste Management

1. Golder- Change of Service

Resolution No. 10

**Moved By:** Deputy Mayor Armstrong

**Seconded By:** Councillor Thompson

**THAT Council approve the Change in Scope of Services for continuing the Boyne Road Landfill Environmental Assessment at a cost of \$70,100; AND THAT Council authorizes the Director of Waste Management to sign the Change Order.**

b. A/R - Planning Building and Enforcement

1. Work expenses to comply with Property Standards Order

Resolution No. 11

**Moved By:** Councillor Thompson

**Seconded By:** Councillor Annable

**THAT Council hereby authorizes the Director of Planning, Building and Enforcement to engage the By-law Division to clean up 10605 South Mountain Main Street, South Mountain, Ontario (PIN# 661070168) as per Section 29(3) of the Property Standards By-law No. 20-2012; AND THAT the Director obtain quotes for work, and that the lowest quote be granted the contract under Section (VI) Emergency Method of Policy 15-2007, as amended.**

2. MTAS – Consent Fee Reduction Request

Resolution No. 12

**Moved By:** Councillor Annable

**Seconded By:** Councillor Hoy

**THAT Council accept the request from the Mountain Township Agricultural Society (MTAS) to reduce the total Township Consent Review Fees for Files B-131-21, B-132-21, B-133-21 and B-134-21 from a total of \$2,520.00 to \$630.00, and that the MTAS be advised accordingly.**

3. Junior Planner Position

Resolution No. 13

**Moved By:** Councillor Annable

**Seconded By:** Deputy Mayor Armstrong

**THAT Council accept the recommendation of the hiring committee and approve the hiring of Danielle Ward as Junior Planner and temporary Drainage Superintendent in the Planning, Building and Enforcement Department as per the offer of employment dated November 11, 2021.**

c. A/R - Clerk

1. Surplus Equipment

Resolution No. 14

**Moved By:** Councillor Hoy

**Seconded By:** Councillor Thompson

**THAT Council declare the 1995 Freightliner Pumper to be surplus to the needs of the municipality and authorize that it be advertised on the Township's Website via sealed bids with a minimum bid of \$10,000.**

**9. Tenders and Quotations**

a. Tender No. PW 2021 – 08 Roof Replacement – 5 Industrial Drive, Chesterville, ON

Resolution No. 15

**Moved By:** Deputy Mayor Armstrong

**Seconded By:** Councillor Thompson

**THAT Council approve the award of Tender No. PW 2021-08 for the replacement of the roof at 5 Industrial Drive, Chesterville, ON to J & M Contracting Corp. in the amount of \$47,700.00 excluding HST; AND THAT Council authorizes the Director of Recreation and Culture to sign the contract.**

**10. By-Laws**

a. By-law No. 2021-84 Lease Agreement - Breteler

Resolution No. 16

**Moved By:** Councillor Thompson

**Seconded By:** Councillor Annable

**THAT By-law No. 2021-84 being a By-law to authorize the Mayor and Clerk to enter into a lease agreement with Eric and Mariet Breteler be read and passed in Open Council signed and sealed the 23<sup>rd</sup> day of November, 2021.**

- b. By-law No. 2021-85 - To Amend Road Naming By-law 42-2003

Resolution No. 17

**Moved By:** Deputy Mayor Armstrong

**Seconded By:** Councillor Annable

**THAT By-law No. 2021-85 being a By-law to amend By-law 42-2003, being a By-law to name all streets and roads in the Township of North Dundas and to Establish and Implement a Comprehensive Municipal Road Inventory and Numbering System in Compliance with the Official Street Guide for Bell Canada “911” Enhancement System, be read and passed in Open Council, signed and sealed this 23<sup>rd</sup> day of November, 2021.**

- c. By-law No. 2021-87 ICIP Community, Culture and Recreation

Resolution No. 18

**Moved By:** Councillor Annable

**Seconded By:** Councillor Thompson

**THAT By-law No. 2021-87, being a By-law to Authorize a Transfer Payment Agreement under the Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream, be read and passed in Open Council this 23<sup>rd</sup> day of November, 2021; AND THAT the Mayor and Clerk be authorized to execute this Agreement.**

- d. By-law No. 2021-86 Tile Drainage Debenture

Resolution No. 19

**Moved By:** Deputy Mayor Armstrong

**Seconded By:** Councillor Annable

**THAT By-law No. 2021-86, being a by-law to impose special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act be read and passed in Open Council this 23<sup>rd</sup> day of November 2021.**

**11. Key Information**

**12. Consent Agenda**

Resolution No. 20

**Moved By:** Deputy Mayor Armstrong

**Seconded By:** Councillor Thompson

**THAT all items listed under the Consent Agenda section of the agenda be approved as recommended.**

- a. MAS - Public Works (October report added Nov 23)

**13. Boards and Committees**

- a. County Council: Mayor Fraser & Deputy Mayor Armstrong

Discussion ensued around rural education being a a top priority for County Council. A consultant's report focussing on Education Equity has been completed and will serve as the basis for a public symposium with the goal of making the issue of education equity an election issue. It was noted that County Council is entering into budget discussions and that County Rd 3 from Dawley Drive west to 900 metres north of Ottawa Street will be reduced to 50 km from 60 km.

- b. Canada Day: Mayor Fraser

Nothing to report

- c. Display of Lights: Mayor Fraser

Will take place Friday December 3rd and Saturday December 4th at the Mountain Township Agricultural Society Fairgrounds. Information is available on the website.

- d. Fire Steering: Fire Commissioner Armstrong

The budget process is continuing.

- e. Art on the Waterfront: Councillor Thompson

Nothing to report

- f. Chesterville & District Historical Society: Councillor Thompson

Sunday December 5th The Historical Society is launching the new book "Bridging the Centuries" at the Chesterville Legion from 1-4. Council members are encouraged to attend.

- g. Chesterville Carnival: Councillor Thompson

Nothing to report

- h. Dairyfest: Councillor Hoy

Nothing to report

- i. Winchester Downtown Revitalization: Councillor Annable

Nothing to report.

**14. Motions and Notices of Motions**

**15. Petitions**

**16. Council Comments and Concerns**

**17. Miscellaneous/Unfinished Business**

**18. Ratification By-Law**

Resolution No. 21

**Moved By:** Councillor Annable

**Seconded By:** Councillor Hoy

**THAT By-law No. 2021-88 being a by-law to adopt confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 23rd day of November, 2021.**

**19. Adjournment**

Resolution No. 22

**Moved By:** Councillor Annable

**Seconded By:** Deputy Mayor Armstrong

**THAT Council adjourn at 9:00 PM to the call of the Chair.**

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MAYOR

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CLERK