

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS
MINUTES
MARCH 23, 2021

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on March 23, 2021 with Mayor Fraser in the Chair. Attendance was taken at the entrance in accordance with COVID-19 protocols.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley (remote)
Treasurer: John Gareau
Director of Public Works: Khurram Tunio
Director of Planning, Building & Enforcement: Calvin Pol
Fire Services Liaison Office: Mike Gruich
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution
Resolution No. 01

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:02 pm.

CARRIED

2. Adoption of Agenda
Resolution No. 02

Moved by Councillor Hoy
Seconded by Councillor Annable

THAT Council approve the agenda as presented.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Adoption of Minutes
a) Special Meeting March 3, 2021
Resolution No. 03

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the minutes of the Special Meeting, of the Council of the Township of North Dundas, held March 3rd, 2021 be adopted as presented.

CARRIED

- b) Regular Meeting March 9, 2021
Resolution No. 04

Moved by Councillor Thompson
Seconded by Councillor Hoy

THAT the minutes of the Regular Meeting of the Council of the Township of North Dundas, held March 9th, 2021 be adopted as presented.

CARRIED

- c) Special Meeting March 10, 2021
Resolution No. 05

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the minutes of the Special Meeting of the Council of the Township of North Dundas, held March 10th, 2021 be adopted as presented.

CARRIED

5. Delegations

a) OFA DFA Presentation - Jackie Pemberton & Ryan Devries

Jackie Kelly-Pemberton, OFA Director for Zone 11 and Ryan Devries were in attendance via ZOOM. They presented power point presentations entitled "Agriculture Matters" A Guide for Municipal Councillors and Staff and "Supporting Agriculture in 2021 & Beyond Opportunities & Challenges" and addressed questions of Council. It was agreed that a meeting schedule would be established to ensure regular reporting and updates from the OFA and DFA.

Resolution No. 06

Moved by Councillor Hoy
Seconded by Councillor Annable

THAT Council acknowledges the presentation provided by Jackie Pemberton and Ryan DeVries representing the Dundas Federation of Agriculture.
CARRIED

b) SNC Board Update - Bill Smirle

Representative Smirle updated Council on meetings and ongoing programs and activities at SNC. He also updated Council on the Morewood Cenotaph project, the New Dundas Manor construction costs and ALUS (Alternate Land Use Services).

Resolution No.07

Moved by Councillor Thompson
Seconded by Deputy Mayor Armstrong

THAT Council acknowledges the presentation provided by SNC Representative, Bill Smirle.
CARRIED

c) OPP Report - Jim Blanchette Community Services Officer

Officer Blanchette was in attendance via Zoom to provide an overview of the activities of the OPP in North Dundas. He specifically spoke to the success of the recently launched Mobile Crisis Response Program.

Resolution No. 08

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council acknowledges the presentation provided by Community Services Officer, Jim Blanchette.
CARRIED

6. Closed Session

Resolution No. 09

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT Council proceed in Camera at 8:21 pm pursuant to Section 239 (2) of The Municipal Act S.O. 2001

(b) personal matters about an identifiable individual, including municipal or local board employees – specifically staff.

CARRIED

7. Open Session

Resolution No. 10

Moved by Councillor Hoy
Seconded by Councillor Thompson

THAT Council move to Open Session at 8:35 pm.

CARRIED

Resolution No. 11

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT Council authorizes staff to follow through on matters as discussed in Closed Session.

CARRIED

8. Action Requests

a) Finance

i) Utility Billing Accounts Receivable & Payable Position

Resolution No. 12

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

THAT Council approve the creation of the position of Utility Billing Accounts Receivable & Payable Coordinator with salary at Grade 5, as per the job description dated March 2021.

CARRIED

ii) Treasurers Statement of Remuneration Paid to Elected Officials

Resolution No. 13

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT Council accepts the 2020 Treasurer's Statement of Remuneration Paid to Elected Officials.

CARRIED

iii) Approval of 2021 Water & Sewer Budget

Resolution No. 14

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approve and adopt the 2021 Water and Sewer Budget as presented January 19th, 2021.

CARRIED

b) Economic Development and Communications – NIL

c) Public Works

i) Hiring of Spring - Summer Operators Students

Resolution No. 15

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT the Council of the Township of North Dundas approves hiring 2 summer student positions to support the spring/summer maintenance operations for Public Works.

CARRIED

d) Waste Management – NIL

e) Planning Building and Enforcement – NIL

f) Recreation and Culture – NIL

g) Fire – NIL

h) CAO – NIL

i) Clerk

i) FCC AgriSpirit Fund

Resolution No. 16

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Council agrees to partner with the Mountain Township Agricultural Society to obtain funding from the FCC AgriSpirit Fund.

CARRIED

- ii) The Planted Arrow Garden Party Market Road Closures 2021
Resolution No. 17
Moved by Councillor Hoy
Seconded by Councillor Thompson
THAT the Council of the Township of North Dundas approve the temporary closure of a single lane on Victoria Street in Winchester on the following Saturdays, May 8th, June 12th, July 10th, August 14th, September 11th and October 9th, between the hours of 8:00 am to 5:00 pm to facilitate a garden party market event hosted by The Planted Arrow.
CARRIED

9. Tenders and Quotations – NIL

10. By-laws

- a) By-law No. 2021-24 2021 Municipal Budget
Resolution No. 18
Moved by Councillor Thompson
Seconded by Deputy Mayor Armstrong
THAT By-Law 2021-24, being a By-law to Adopt the 2021 Municipal Budgeted Revenues and Expenditures be read and passed in Open Council, signed and sealed this 23rd day of March 2021.
CARRIED
- b) By-law No. 2019-16 Remuneration for Council
Resolution No. 19
Moved by Councillor Annable
Seconded by Councillor Hoy
THAT By-law No. 2019-16 being a By-law to establish the remuneration for Council, Staff and Appointed Members be amended as presented this 23rd day of March, 2021.
CARRIED
- c) By-law No. 2020-19 Procedural By-law Amendment
Resolution No. 20
Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson
THAT By-law No. 2020-19, being a By-law to Govern the Proceedings, Conduct of Members and Calling of Meetings of Council and Committees be amended as presented this 23rd day of March, 2021.
CARRIED
- d) By-law No. 2021-01 Officers & Committees
Resolution No. 21
Moved by Councillor Annable
Seconded by Councillor Hoy
THAT By-law No. 2021-01, being a By-law for the Appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations be adopted as presented this 23rd day of March, 2021.
CARRIED
- e) By-law No. 2021-23 Part Lot Control Vriend Construction
Resolution No. 22
Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable
THAT By-law No. 2021-23, being a By-law to exempt certain lands from Part Lot Control, be read and passed in Open Council, signed and sealed this 23rd day of March, 2021.
CARRIED

- f) By-law No. 2021-25 Subdivision Agreement Shellian Inc Silver Creek Estates
Resolution No. 23
Moved by Councillor Hoy
Seconded by Councillor Thompson
THAT By-law No. 2021-25, being a By-law to authorize the Mayor and Clerk to enter into a Subdivision Agreement between the Township of North Dundas and Shellian Inc., be read and passed in Open Council signed and sealed this 23rd day of March, 2021.
CARRIED

11. Key Information

- a) Planning, Building and Enforcement – CRINS-SINRC Report – Xplornet Tower in South Mountain CRINS-SINRC Report – Director Pol provided key information pertaining to an application for a new communications tower by Xplornet Communications to be located northeast of the South Mountain Fair Grounds. Council supported the proposed communications tower. Mayor Fraser will also send a letter of support endorsing this application.

12. Consent Agenda - NIL

13. Boards and Committees

- a) County Council – Mayor Fraser and Deputy Mayor Armstrong advised a public meeting concerning an amendment to the Regional Incentive Program will be held April 8th, 2021 and SDG Regional Tourism are accepting grant applications.
- b) Art on the Waterfront – Councillor Thompson – no report.
- c) Canada Day – Mayor Fraser – no report.
- d) Chesterville Carnival – Councillor Thompson – no report.
- e) Dairyfest – Councillor Hoy advised the Dairyfest Committee discussed holding concerts on Saturdays at Sweet Corner Park. Councillor Hoy advised the committee that municipal events are not scheduled at this time.
- f) Display of Lights – Mayor Fraser advised he will meet with the Committee in the near future to discuss plans for 2021.
- g) Fire Chiefs Steering – Commissioner Armstrong advised the Committee will meet on Saturday March 27th. CAO Rutley and Senior Municipal By-law Enforcement Officer, Brent Mattice will be in attendance to discuss COVID-19 protocols and Fire Reporting requirements.
- h) Winchester Downtown Revitalization – Councillor Annable advised the Committee will meet March 25th.

14. Motions and Notices of Motions – NIL

15. Petitions – NIL

16. Council Comments and Concerns – NIL

17. Unfinished Business – NIL

18. Ratification By-law
Resolution No. 24

Moved by Councillor Thompson
Seconded by Councillor Hoy

THAT By-law No. 2021-26 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this March 23, 2021.
CARRIED

19. Adjournment by Resolution
Resolution No. 25

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT Council adjourn at 9:35 pm to the call of the Chair.
CARRIED

MAYOR

CLERK

These minutes are approved as written April 13, 2021.