

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS
MINUTES
JANUARY 22, 2020

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on January 22, 2020 with Mayor Fraser in the Chair.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Director of Public Works: Dan Belleau
Economic Development Officer: Stephen Mann
Director of Waste Management: Doug Froats
Director of Planning, Building & Enforcement: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg
Fire Services Liaison Office: Mike Gruich
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:11 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council approve the agenda as amended. Addition R&C KIR – Updates for Recommended 2020 Projects & Associated Budget Impacts.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Adoption of Minutes

a) Public Meeting Minutes - December 10 2019

Resolution No. 03

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT the minutes of the Public Meeting of the Council of the Township of North Dundas, held December 10, 2019 be adopted as presented.

CARRIED

b) Regular Meeting Minutes - December 10 2019

Resolution No. 04

Moved by Councillor Hoy

Seconded by Deputy Mayor Armstrong

THAT the minutes of the Regular Meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held December 10, 2019 be adopted as presented.

CARRIED

c) Delegations

Robert Noseworthy - Westerra Homes

Mr. Noseworthy presented a cheque in the amount of \$8000 to Cathy Ashby to assist with the Operation Backpack program.

Resolution No. 05

Moved by Councillor Hoy

Seconded by Deputy Mayor Armstrong

THAT Council acknowledge the presentation provided by Robert Noseworthy of Westerra Homes to Cathy Ashby, Executive Director of the House of Lazarus, in support of the Operation Backpack program.

CARRIED

5. Closed Session – NIL

6. Open Session – NIL

7. Action Requests

a) Finance

i) FCM Grant Application

Resolution No. 06

Moved by Councillor Hoy

Seconded by Deputy Mayor Armstrong

THAT Council confirms their awareness and support of The Township of North Dundas' submission of a grant application to FCM's Municipal Asset Management Program in the amount of \$50,000. This funding will be used to advance asset management practices related to upgrading asset management software, performing a building assessment and a road needs study. Council confirms their acknowledgement that the outcomes of the proposed project will ultimately benefit residents of the Township of North Dundas.

CARRIED

ii) Approval of Tax Reductions Under Sec 357 and 358

Resolution No. 07

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council authorizes the attached schedule of Tax Reductions for the fiscal year ending December 31 2019, in accordance with applicable legislation.

CARRIED

b) Economic Development and Communications – NIL

c) Public Works – NIL

d) Waste Management – NIL

e) Planning Building and Enforcement

i) Accept a Zoning Bylaw Amendment Application

Resolution No. 08

Moved by Councillor Hoy

Seconded by Deputy Mayor Armstrong

THAT Council hereby accept a Zoning By-law Amendment application as complete from Winchester Meadows Communities Ltd., and direct that the public meeting be held on February 11, 2019.

CARRIED

f) Recreation and Culture

i) Municipal Services Assistant

Resolution No. 09

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council approve the recommendation of the hiring committee and authorize the hiring of Vicky Johnstone to work as Municipal Services Assistant, effective January 23, 2020.

CARRIED

ii) Meet Me On Main Street - 2020 Dates

Resolution No. 10

Moved by Councillor Hoy

Seconded by Deputy Mayor Armstrong

THAT Council approve the following dates and locations for the 2020 Meet Me On Main Street series: July 8th – Morewood, July 15th – South Mountain, July 22nd – Hallville, July 29th – Marionville, August 5th – Chesterville and August 12th – Winchester.

CARRIED

g) Fire – NIL

h) CAO

- i) Director of Public Works Job Description
Resolution No. 11

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council approve the job description for the Director of Public Works dated January 22, 2020 and authorize the CAO to begin recruitment for a successor due to the impending retirement of Dan Belleau.

CARRIED

- ii) Deputy Clerk - Job Description
Resolution No. 12

Moved by Councillor Hoy
Seconded by Deputy Mayor Armstrong

THAT Council approve the job description for the position of Deputy Clerk dated December 11, 2019 and that Nancy Johnston be promoted to this upgraded position retroactive to December 11, 2019.

CARRIED

- iii) Community Free Tree Day
Resolution No. 13

Moved by Deputy Mayor Armstrong
Seconded by Councillor Hoy

THAT Council authorize the spending of \$500 to match South Nation Conservation's support for Community Free Tree Day.

CARRIED

i) Clerk

- i) MTAS - FCC AgriSpirit Fund
Resolution No. 14

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT Council agree to partner with the Mountain Township Agricultural Society to obtain funding from the FCC AgriSpirit Fund.

CARRIED

- ii) Accountability and Transparency Policy
Resolution No. 15

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Policy #16-2007, being a revised Accountability and Transparency Policy be adopted as presented.

CARRIED

8. Tenders and Quotations – NIL

9. By-laws

- a) By-law No. 2020-02 - Interim Tax Levy By-law
Resolution No. 16

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT By-law No. 2020-02 being a By-law to Provide for an Interim Tax Levy Applicable to the Year 2020 and to Establish the due date thereof, be read and passed in Open Council, signed and sealed this 22nd day of January 2020.

CARRIED

- b) By-law No. 2020-03 Borrowing By-law BMO
Resolution No. 17

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT By-law No. 2020-03 being a By-law Respecting the Borrowing of Money by the Corporation (with the Bank of Montreal) be read and passed in Open Council, signed and sealed this 22nd day of January 2020.

CARRIED

- c) By-law No. 2019-62 Water Sewer Rate By-law
Resolution No. 18

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT By-law 2019-62, being a By-law for fixing rates for the Supply of Water/Sewer Services be read a third and final time in Open Council, signed and sealed this 22nd day of January, 2020.

CARRIED

- d) By-law No. 2020-04 Amendment to Development Charges Bylaw No. 2017-02
Resolution No. 19

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT By-law No. 2020-04, being a By-law as amended, to Amend Development Charges By-law No. 2017-02 be read and passed in Open Council, signed and sealed this 22nd day of January, 2020.

CARRIED

- e) By-law No. 2020-05 Amendment to the Licensing of Dogs By-law No. 38-2000
Resolution No. 20

Moved by Councillor Thompson
Seconded by Councillor Annable

THAT By-law No. 2020-05, being a By-law to amend By-law No. 38-2000, being a By-law of The Corporation of the Township of North Dundas to regulate the keeping and licensing of dogs, as amended, be read and passed in Open Council, signed and sealed this 22nd day of January, 2020.

CARRIED

- f) By-law No. 2019-12 Procedural Bylaw Amendments
Resolution No. 21

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT By-law No. 2019-12, being a by-law to Govern the Proceedings, Conduct of Members and Calling of Meetings of Council and Committees be amended as presented this 22nd day of January, 2020.

CARRIED

10. Key Information

PWS – Investing in Canada Infrastructure Program – Green Program Funding Application – Director Belleau advised the Township in consultation with OCWA is submitting an application for the above-mentioned grant. Funding for the Chesterville Water Tower was highly recommended by OCWA and meets a significant number of criteria listed in the program guide.

WMS – Blue Box Transition Update - Director Froats provided an update on the anticipated Blue Box Transition informing Council of the possible pros and cons involved with the transition process. He highlighted potential issues that may result as we transition into EPR (Extended Producer Responsibility).

CAO – MTAS Funding Request – CAO Rutley presented a letter from the Mountain Township Agricultural Society requesting funding to assist paving the parking lot at the MTAS Hall. They noted in the letter that the previous Council considered donating the proceeds of the sale of the Mountain Hall to the MTAS. CAO Rutley advised the proceeds of the sale of the hall were budgeted to be used to help finance the South Mountain Park tennis court resurfacing project.

R&C – Updates for Recommended 2020 Projects & Associated Budget Impacts – Director Meerburg advised the replacement of the HVAC at the Municipal building is underway and it has been determined that three duct heaters need to be replaced. This represents an amount of \$37,000 in addition to the originally awarded project budget of \$170,131. She also advised of potential additional expenditures concerning the replacement/upgrade of 50 lights in the Hydro One side of the Municipal building and a drainage issue at the South Mountain Resource Centre.

Finance – Treasurer Gareau presented detailed changes to the capital budget from the 1st to 2nd draft. Department Heads were asked to update Council on respective changes to capital projects and to comment on key operational items. Mayor Fraser asked Council to review the 2nd draft and to direct any questions pertaining to the 2020 draft budget to Staff prior to the budget meeting scheduled for February 19th.

11. Consent Agenda

Resolution No. 22

Moved by Councillor Thompson

Seconded by Councillor Annable

THAT Council authorize payment of accounts as per the attached Council Reports dated:

December 18th, 2019 (Dec 1st to Dec 14th) Batch 242 to 249 in the amount of \$1,561,810.11.

January 03rd, 2020 (Dec 15th to Dec 31st) Batch 254 to 263 in the amount of \$925,879.93.

January 16th, 2020 (Jan 1st to Jan 15th) Batch 266 in the amount of \$346,477.58 (Year 2019).

January 16th, 2020 (Jan 1st to Jan 15th) Batch 1 to 7 in the amount of \$229,803.97 (Year 2020).

AND THAT all other items listed under the Consent Agenda be approved as recommended.

CARRIED

12. Boards and Committees

Resolution No.23

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT Council receive and file the SDG Council News dated December, 2019.

CARRIED

13. Motions and Notices of Motions – NIL

14. Petitions - NIL

15. Council Comments and Concerns – NIL

16. Unfinished Business – NIL

17. Ratification By-law

Resolution No. 24

Moved by Councillor Thompson

Seconded by Councillor Annable

THAT By-law No. 2020-06 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 22nd day of January, 2020.

CARRIED

18. Adjournment by Resolution
Resolution No. 25

Moved by Councillor Annable
Seconded by Councillor Thompson

THAT Council adjourn at 10:28 pm to the call of the chair.

CARRIED

MAYOR

CLERK

These minutes are approved as written February 11, 2020.