

**THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS**

**MINUTES**

**JANUARY 20, 2021**

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An emergency meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on January 20, 2021 with Mayor Fraser in the Chair. The purpose of the Emergency meeting was to set capital charges for water and sanitary sewer connections in the Township of North Dundas. The meeting was held virtually, recorded and posted on the Township's Facebook page.

ROLL CALL: Mayor: Tony Fraser  
Deputy Mayor: Allan Armstrong  
Councillors: Gary Annable, Tyler Hoy, John Thompson  
CAO: Angela Rutley  
Director of Planning: Calvin Pol  
Clerk: Jo-Anne McCaslin  
Deputy Clerk: Nancy Johnston

1. Call Meeting to Order by Resolution  
Resolution No. 01  
Moved by Deputy Mayor Armstrong  
Seconded by Councillor Thompson  
THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 1:12 pm  
CARRIED
2. Adoption of Agenda  
Resolution No. 02  
Moved by Councillor Hoy  
Seconded by Councillor Annable  
THAT Council approve the agenda as presented.  
CARRIED
3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL
4. Adoption of Minutes – NIL
5. Delegations – NIL

6. Closed Session – NIL

7. Open Session – NIL

8. Action Requests

a) Finance – NIL

b) Economic Development and Communications – NIL

c) Public Works – NIL

d) Waste Management – NIL

e) Planning Building and Enforcement – NIL

f) Recreation and Culture – NIL

g) Fire – NIL

h) CAO

By-law No. 60-2014 Capital Charges Schedule “A”

CAO Rutley advised draft By-law 2020-59, a by-law to set capital charges for water and sanitary sewer connections received first reading on December 15, 2020. This by-law was to replace the current capital charge By-law 60-2014. At the January 19, 2021 regular Council meeting, Council deferred consideration and further readings of the proposed by-law with the intent of setting a special meeting to further consider the issue.

This morning, it was determined that although the Stay Home Provincial Orders prevent us from issuing residential building permits at this time, permit applications can still be accepted. The charges in effect at the time of the application apply, not the charges at the time of the issuance of the permit.

Schedule A of By-law 60-2014 included rates effective until December 31, 2020. This means that we do not have a by-law with current capital charge rates. Therefore, we are requesting that Council amend schedule A of the existing capital charges By-law 60-2014 to include rates to take effect as of January 1, 2021.

The rates on the proposed by-law have been set at the amounts recommended by staff. Charge per Water Unit \$3000.00 Charge per Sewer Unit \$12,300.00

Council can choose to change the amounts, but should consider that reduced fees result in less funds available for the required capital projects and potential increased fees in the future.

Council can further consider the proposed By-law 2020-59 at a later date and make further change to these rates at that time.

i) Clerk - NIL

9. Tenders and Quotations – NIL

10. By-laws

a) By-law No. 60-2014 Capital Charge Schedule “A”

A lengthy discussion ensued regarding options to fund capital charges. Council agreed to the following charges, pending further discussion at an upcoming meeting.

Charge per Water Unit \$2404.57 Charge per Sewer Rate \$4095.43

Resolution No. 03

Moved by Councillor Thompson  
Seconded by Councillor Annable

That the Council of the Township of North Dundas authorize and direct that Schedule “A” of By-law 60-2014 be amended to include rates effective as of January 1, 2021 as attached, this 20th day of January, 2021.

CARRIED

11. Key Information - NIL

12. Consent Agenda - NIL

13. Boards and Committees - NIL

14. Motions and Notices of Motions - NIL

15. Petitions - NIL

16. Council Comments and Concerns

Mayor Fraser advised a meeting to further discuss capital charges and to determine best financing options to support development would be scheduled in the near future.

17. Unfinished Business – NIL

18. Ratification By-law  
Resolution No. 04

Moved by Councillor Hoy  
Seconded by Councillor Thompson

THAT By-law No.2021-13 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 20th day of January, 2021.

CARRIED

19. Adjournment by Resolution  
Resolution No. 05

Moved by Deputy Mayor Armstrong  
Seconded by Councillor Thompson

THAT Council adjourn at 1:57 pm to the call of the chair.

CARRIED

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MAYOR

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CLERK

These minutes are approved as written February 9, 2021.