

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

FEBRUARY 23, 2021

A special meeting of the Council of the Corporation of the Township of North Dundas was held at the Joel Steele Community Hall in Winchester Village on February 23, 2021 with Mayor Fraser in the Chair. Attendance was recorded at the entrance in accordance with COVID-19 recording procedures.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley
Director of Public Works: Khurram Tunio
Director of Planning, Building & Enforcement: Calvin Pol
Deputy Clerk: Nancy Johnston
Clerk: Jo-Anne McCaslin

Mark Buchanan, representing J.L. Richards and Stephane Barbarie, representing the Ontario Clean Water Agency were present to take part in the capital charge discussion.

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

THAT the special meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT Council approve the agenda as amended. Addition of 8(f) R&C EOHU Vaccination Clinics

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Adoption of Minutes – NIL

a) Delegations

Mark Buchanan, J. L. Richards and Stephane Barbarie, OCWA participated in the water and sewer system constraints and capital charge discussion along with Director Tunio based on information captured in the technical memorandum on Water and Wastewater Servicing Study. Mark Buchanan addressed identified water and wastewater servicing needs required to support projected growth and the cost breakdown for infrastructure improvements. Stephane Barbarie addressed questions relating to operation of wells and lagoon storage capacity.

5. Closed Session – NIL

6. Open Session – NIL

7. Action Requests

a) Finance – NIL

b) Economic Development and Communications – NIL

c) Public Works

i) Interim Reorganization at Transportation Division Public Works

Resolution No. 03

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

THAT Council authorizes an interim re-organization within the Public Works department that includes creating two (2) new Patrol Supervisor Positions on a 6-month trial basis with the associated job description and compensation at Grade 7.

CARRIED

ii) Water and Sewer Allocation - Derks Holdings Inc.

Resolution No. 04

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT Council allocates 1 water unit and 1 sewer unit for a residential dwelling at the vacant lot identified by Roll # 0511-019-004-60706 and PIN #66146-0472 (LT), application submitted by Derks Holdings Inc.

CARRIED

iii) Water and Sewer Allocation - Erin Avenue

Resolution No. 05

Moved by Councillor Hoy

Seconded by Councillor Annable

THAT Council allocates 1 water unit and 1 sewer unit to a residential dwelling at the vacant lot identified by roll #0511-019-004-60881 and PIN #66146-0379 (LT), application submitted by John Brugmans.

CARRIED

iv) Water and Sewer Allocation - Tabitha Crescent

Resolution No. 06

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Council allocates 1 water unit and 1 sewer unit for a residential dwelling at the vacant lot identified by roll #0511-019-004-60875 and PIN #66146-0386 (LT), application submitted by John Brugmans.

CARRIED

v) Updates to By-law No. 2020-59 Capital Charges

Resolution No. 07

Moved by Councillor Thompson

Seconded by Councillor Hoy

THAT the Council approve Option 4 and direct staff to update By-law No. 2020-59 being a By-law to set Capital Charges for Water and Sanitary Sewer Connections, for presentation to Council at the next regular Council meeting.

CARRIED

d) Waste Management – NIL

e) Planning Building and Enforcement – NIL

f) Recreation and Culture

EOHU Use of Municipal Facilities for Vaccination Clinics

Resolution No. 08

Moved by Councillor Hoy

Seconded by Councillor Annable

THAT the Council of the Township of North Dundas authorize and approve that the Eastern Ontario Health Unit be granted use of municipal facilities and lands, free of charge, for all COVID-19 related vaccination clinics and relief efforts, that take place between February 24th and June 9th 2021. Council confirms their acknowledgement that the outcome of this in-kind support will ultimately benefit residents of th Township of North Dundas.

CARRIED

- g) Fire – NIL
- h) CAO – NIL
- i) Clerk – NIL

8. Tenders and Quotations

- a) Award for the purchase of Snow Plow & Truck
 Resolution No. 09 Moved by Deputy Mayor Armstrong
 Seconded by Councillor Annable
 THAT the Council of the Township of North Dundas pre-approves the 2021 Capital budget line # 1-5-3101-8101 in the amount of \$285,000 and award the following contracts:
 - Contract 2021-79-999-NDCAB for the purchase of a 2021 truck to Cornwall Freightliner in the total amount of \$142,564.90 plus HST.
 - Contract 2021-79-999 NDPLOW for the purchase of plow to Gin-Cor Industries in the amount of \$135,770 plus HST.
 CARRIED

9. By-laws

- a) By-law No. 2021-15 Klein’s Agri Services Zoning Amendment
 Resolution No. 10 Moved by Deputy Mayor Armstrong
 Seconded by Councillor Thompson
 THAT By-law No. 2021-15, being a By-law to amend the former Township of Mountain Zoning By-law No. 79-6, as amended, be read and passed in Open Council, signed and sealed this 23rd day of February, 2021.
 CARRIED

- b) By-law No. 2021-16 Zoning Amendment for 29 Chesterville Main St.
 Resolution No. 11 Moved by Councillor Annable
 Seconded by Councillor Hoy
 THAT By-law No. 2021-16, being a By-law to amend the former Village of Chesterville Zoning By-law No. 04-95, as amended, be read and passed in Open Council, signed and sealed this 23rd day of February, 2021.
 DEFERRED

10. Key Information

- a) PWS Water & Sewer 2021 Budget – Director Tunio reviewed highlights of the draft budget with Council. Council advised they wish to see final 2020 year-end numbers before any decisions are made.

- b) CAO Capital Charge Additional Information – CAO Rutley presented information as requested at the January 20th Council meeting relating to the potential use of the Hydro Reserve Fund as part of funding for the estimated \$5,100,000 drinking water system expansion required to accommodate growth in 0-3 years. Use of this funding would result in a reduction in the associated water and sewer capital charge required from development. CAO Rutley also provided information relating to the Water & Sewer Reserve Funds to help fund the \$5,100,000 required in capital costs.

- c) CLK Virtual Conference Remuneration – Clerk McCaslin advised there is currently no provision in By-law 2019-16, a by-law to establish the remuneration for Council & Township Staff and Appointed members, for virtual conference attendance. Council instructed the Clerk to include a rate of \$150.00 per day for virtual conference attendance.

11. Consent Agenda – NIL

12. Boards and Committees:

Fire Steering Committee – Deputy Mayor Armstrong advised meetings are continuing to be held virtually. Regarding vehicles, Shop Foreman, Dave Sheldrick will make an assessment on the status of Tanker 3 and report back to Fire Services.

Chamber of Commerce – Councillor Annable reported two meetings have been held virtually; membership dues are down 50%. The Chamber looks forward to contributing to the upcoming EXPO.

Art on Waterfront – Councillor Thompson reported the event is cancelled for 2021; looking forward to 2022.

Dairyfest – Councillor Hoy advised nothing to report at this time.

13. Motions and Notices of Motions – NIL

14. Petitions – NIL

15. Council Comments and Concerns

Mayor Fraser advised the next regular meeting of Council will be held on March 9th, 2021 and a budget meeting is scheduled for March 10th.

16. Unfinished Business – NIL

17. Ratification By-law

Resolution No. 12

Moved by Councillor Thompson
Seconded by Deputy Mayor Armstrong

THAT By-law No. 2021-17 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 23rd day of February, 2021.

CARRIED

18. Adjournment by Resolution

Resolution No. 13

Moved by Councillor Annable
Seconded by Councillor Hoy

THAT Council adjourn at 9:28 pm to the call of the Chair.

CARRIED

MAYOR

CLERK

These minutes are approved as written March 9, 2021.