

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

FEBRUARY 11, 2020

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on February 11, 2020 with Mayor Fraser in the Chair.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable & Tyler Hoy
CAO: Angela Rutley
Treasurer: John Gareau
Economic Development Officer: Stephen Mann
Director of Waste Management: Doug Froats
Director of Planning, Building & Enforcement: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg
Water/Sewer Assistant Manager: MaryLynn Plummer
Facilities Manager: Tom Dekker
Fire Services Liaison Office: Mike Gruich
Clerk: Jo-Anne McCaslin

Councillor John Thompson was absent.

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 6:50 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Annable

Seconded by Deputy Mayor Armstrong

THAT Council approve the agenda.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - NIL

4. Adoption of Minutes

a) Public Meeting - January 22, 2020

Resolution No. 03

Moved by Councillor Annable

Seconded by Deputy Mayor Armstrong

THAT the minutes of the public meeting of the Council of the Township of North Dundas, held January 22nd, 2020 be adopted as presented.

CARRIED

b) Regular Meeting - January 22, 2020

Resolution No. 04

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT the minutes of the regular meeting of the Council of the Township of North Dundas, held January 22nd, 2020 be adopted as presented.

CARRIED

c) Special Meeting - January 30, 2020

Resolution No. 05

Moved by Councillor Annable

Seconded by Deputy Mayor Armstrong

THAT the minutes of the special meeting of the Council of the Township of North Dundas, held January 30, 2020 be adopted as presented.

CARRIED

5. Delegations

a) Donna Derouchie & Cathy Pearson - Rideau St. Lawrence Family Health Team and Leanne Clouthier - Seaway Valley Community Health Centre

Representatives from the Rideau St. Lawrence Family Health Team and Seaway Valley Community Health Centre were present to seek approval from Council to share space at the Seaway Valley Community Health Centre located at 547 St. Lawrence St. Ms. Derouchie advised the RSLFHC will cover renovations in lieu of rent.

Resolution No. 06

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Council acknowledges the presentation provided by Donna Derouchie and Cathy Pearson representing the Rideau St. Lawrence Family Health Team and Leanne Clouthier representing Seaway Valley Community Health Centre.

CARRIED

6. Closed Session

Resolution No. 07

Moved by Councillor Hoy

Seconded by Deputy Mayor Armstrong

THAT Council proceed in Camera at 7:20 pm pursuant to Section 239 (2) of The Municipal Act S.O. 2001

(b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

7. Open Session

Resolution No. 08

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council move to Open Session at 7:29 pm.

CARRIED

Resolution No. 09

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session.

CARRIED

8. Action Requests

a) Finance – NIL

b) Economic Development and Communications – NIL

c) Recreation and Culture

i) Rideau St. Lawrence Family Health Team

Resolution No. 10

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council grant permission to the Rideau St. Lawrence Family Health Team to share space located at 547 St. Lawrence St. Winchester with the Seaway Valley Community Health Centre.

CARRIED

ii) Parking Lot Snow Removal

Resolution No. 11

Moved by Councillor Annable

Seconded by Deputy Mayor Armstrong

THAT Council authorize the Director of Public Works to hire Camouflage Property Maintenance to perform snow removal in the Boyd Parking lot, located at the corner of Louise & Church St., as well as the United Church rear parking lot, located on Caleb St., for the duration of the 2019/2020 winter and THAT Council authorize the Director of Recreation & Culture to award snow clearing services for the Nelson LaPrade Centre parking lot, to K2D2 Landscaping, for the remainder of the 2019/2020 winter.

CARRIED

d) Waste Management – NIL

e) Planning Building and Enforcement

i) Schedule a Public Meeting for a Housekeeping Amendment

Resolution No. 12

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Council hereby directs that a public meeting be held on March 10, 2020 at 6:30 pm to inform the public of a proposed Housekeeping Amendment to the Zoning By-laws of the Township of North Dundas.

CARRIED

ii) Zoning Bylaw Amendment Application

Resolution No. 13

Moved by Councillor Annable

Seconded by Deputy Mayor Armstrong

THAT Council hereby accept a Zoning By-law Amendment application as complete from Sevita International Inc., and direct that the public meeting be held on March 10, 2020 at 6:30 pm.

CARRIED

f) Public Works - NIL

g) Fire

i) North Dundas Fire Department Station Appointments

Resolution No. 14

Moved by Councillor Hoy

Seconded by Councillor Annable

THAT Council accept the recommendations of the North Dundas Fire Department and appoint Trevor Carruthers as Deputy Fire Chief for Fire Station 1, Steve Mattice as Captain for Fire Station 1 and Ben Baynham as Captain for Fire Station 4.

CARRIED

h) CAO

i) Policy 37-2012 Staff compensation for Council meetings

Resolution No. 15

Moved by Councillor Hoy

Seconded by Councillor Annable

That Council repeal policy #37-2012, a policy to determine staff compensation for attendance at Council meetings.

CARRIED

j) Clerk – NIL

9. Tenders and Quotations – NIL

10. By-laws

a) Bylaw No. 2020-08 Zoning Amendment Prem Arora

Resolution No. 16

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT By-law No. 2020-08, being a By-law to amend the former Village of Winchester Zoning By-law No. 25-96, as amended, be read and passed in Open Council, signed and sealed this 11th day of February, 2020.

CARRIED

11. Key Information

Finance – Budget Update: In preparation of the February 19 budget meeting, Treasurer Gareau provided Council with a 2-page summary of proposed budget amendments from the January 22nd meeting. Council were asked to advise Treasurer Gareau of any changes they wish to make to the draft budget in advance of the February 19th meeting as it is the intention of Council to pass the budget during that meeting.

Economic Development – Local Business Expo: Director Mann provided an update on the upcoming 2020 Local Business Expo scheduled for April 25th at the Joel Steele Arena.

Public Works – Main St. West Capacity Allocation: Assistant Water Sewer Manager Plummer advised the Township has engaged JL Richards to determine best solutions to increase sanitary sewer capacity at the west end of Winchester.

Public Works – 2020 Water Sewer Budget First Draft: Assistant Water Sewer Manager MaryLynn Plummer presented the first draft of the 2020 Water Sewer Budget and requested Council to provide feedback prior to the February 19th budget meeting.

Planning, Building & Enforcement – Building Fees Study: Director Pol asked Council if they were in favour of a building permit fee review. Council indicated not at this time.

CAO – Director of Public Works Job Posting: CAO Rutley requested two members of Council to participate on the hiring committee for the above noted position. Mayor Fraser and Councillor Hoy will assist CAO Rutley.

12. Consent Agenda

Resolution No. 17

Moved by Councillor Hoy
Seconded by Councillor Annable

THAT Council authorize payment of accounts as per the attached Council Reports dated

February 5th, 2020 (Jan 1,2020 – Jan 31, 2020, Batch 267 to 269 in the amount of \$171,350.14 (Year 2019)

February 5th, 2020 (Jan 1,2020 – Jan 31, 2020, Batch 11 to 15 in the amount of \$624,055.97 (Year 2020)

Ontario Wildlife Damage Compensation Program Project Number 0 004204,

Farm Business Name: Maple Meadow Farms \$700.00,

Valuer: William Toll \$50.00

AND that all other items listed under the Consent Agenda be approved as recommended.

CARRIED

13. Boards and Committees – NIL

14. Motions and Notices of Motions – NIL

15. Petitions – NIL

16. Council Comments and Concerns – NIL

17. Unfinished Business – NIL

18. Ratification By-law

Resolution No. 18

Moved by Councillor Annable
Seconded by Councillor Hoy

THAT By-law No. 2020-09 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 11th day of February, 2020.

CARRIED

19. Adjournment by Resolution

Resolution No. 19

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT Council adjourn at 8:05 pm to the call of the chair.

CARRIED

MAYOR

CLERK

These minutes are approved as presented March 10, 2020