

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

July 27, 2021

A Special Meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on July 27, 2021 with Mayor Fraser in the Chair. Technical difficulties prevented his meeting from being broadcast live on YouTube.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley
Director of Planning, Building & Enforcement: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT the Special Meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:02 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

THAT Council approve the agenda as presented.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Adoption of Minutes – NIL

5. Delegations – NIL

6. Closed Session

Resolution No. 03

Moved by Councillor Hoy

Seconded by Councillor Annable

THAT Council proceed in Camera at 7:03 pm pursuant to Section 239 (2) of The Municipal Act S.O. 2001

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose Property and Official Plan Appeal.

(b) personal matters about an identifiable individual, including municipal or local board employees – Staff.

CARRIED

7. Open Session

Resolution No. 04

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT Council move to Open Session at 9:13 pm.

CARRIED

Resolution No. 05

Moved by Councillor Thompson

Seconded by Councillor Hoy

THAT Council authorizes Staff to follow through on property and Staff matters as discussed in Closed Session.

CARRIED

8. Action Requests

a) Finance – NIL

b) Economic Development and Communications – NIL

c) Public Works – NIL

d) Waste Management – NIL

e) Planning Building and Enforcement – NIL

f) Recreation and Culture – NIL

g) Fire – NIL

h) CAO

i) Communications Officer Contract

Resolution No. 06

Moved by Councillor Thompson

Seconded by Councillor Annable

THAT Council accept the recommendation of the hiring committee and approve the hiring of Jennifer Westendorp as part-time Communications Officer for a one-year term as per the employment contract dated July 23, 2021.

CARRIED

ii) Director of Corporate Services/Clerk

Resolution No. 07

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

THAT Council approves the job description for the revised and renamed position of Director of Corporate Services/Clerk dated July 27, 2021.

CARRIED

i) Clerk

i) Drainage Maintenance Request - Moffat Creek

Resolution No. 08

Moved by Councillor Hoy

Seconded by Councillor Annable

THAT Council accept the request for drainage maintenance on the undesignated Branch of the Moffat Creek Municipal drain and direct Staff to proceed with the notification of South Nation Conservation Authority and the Ontario Ministry of Agriculture, Food and Rural Affairs regarding this request.

CARRIED

ii) Drainage Maintenance Request - Bourgeois Drain

Resolution No. 09

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT Council accept the request for drainage maintenance on the Bourgeois Municipal Drain and direct Staff to proceed with the notification of South Nation Conservation Authority and the Ontario Ministry of Agriculture, Food and Rural Affairs regarding this request.

CARRIED

9. Tenders and Quotations

- a) Tender RC- 2021-04 South Mountain Tennis Courts
Resolution No. 10

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT Council award the tender for the replacement of the lights and poles at the South Mountain Tennis Courts, located at 10543 Main St., to Dundas Power Line Ltd., for the stipulated price of \$20,195 excluding HST.

CARRIED

10. By-laws – NIL

11. Key Information

- a) Purchase of Garbage Receptacles:

Director Meerburg advised a non-local retailer recently contacted a representative of the municipality to offer the opportunity for us to purchase up to 19 blue, steel cages with black containers and lids for the price of \$50.00 per set. To have each cage buffed and painted by a local business is \$125.00. To date, steel cages have been fabricated locally with an approximate cost of \$900.00 per cage. Council agreed to this one-off purchase

12. Consent Agenda – NIL

13. Boards and Committees – NIL

14. Motions and Notices of Motions – NIL

15. Petitions – NIL

16. Council Comments and Concerns:

Mayor Fraser advised the next meeting of Council would be held on August 17, 2021. Councillor Thompson thanked members of Council for attending the official opening of Doyle's Pub on July 24th, 2021.

17. Unfinished Business – NIL

18. Ratification By-law

Resolution No. 11

Moved by Councillor Thompson
Seconded by Deputy Mayor Armstrong

THAT By-law No. 2021-54 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 27th day of July, 2021.
CARRIED

19. Adjournment by Resolution

Resolution No. 12

Moved by Councillor Annable
Seconded by Councillor Hoy

THAT Council adjourn at 9:38 pm to the call of the Chair.
CARRIED

MAYOR

CLERK

These minutes as approved as presented August 17, 2021.