

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

MAY 25, 2021

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on May 25, 2021 with Mayor Fraser in the Chair. The meeting was held virtually and broadcast on the Township's YouTube channel.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley
Director of Planning, Building & Enforcement: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg
Fire Services Liaison Office: Mike Gruich
Deputy Clerk: Nancy Johnston
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution
Resolution No. 01
Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson
THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.
CARRIED
2. Adoption of Agenda
Resolution No. 02
Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson
THAT Council approve the agenda as amended. Addition – Recreation & Culture Action Request 8 f (iv) Winchester Arena Chiller.
CARRIED
3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL
4. Adoption of Minutes
 - a) May 12, 2021 Regular Meeting Minutes
Resolution No. 03
Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable
THAT the minutes of the meeting of the Council of the Township of North Dundas, held May 12, 2021, be adopted as presented.
CARRIED
5. Delegations – NIL
6. Closed Session – NIL
7. Open Session
8. Action Requests
 - a) Finance – NIL

b) Economic Development and Communications – NIL

c) Public Works – NIL

d) Waste Management – NIL

e) Planning Building and Enforcement

i) Accept Zoning Amendment Application Martin Reichert

Resolution No. 04

Moved by Councillor Hoy

Seconded by Councillor Thompson

THAT Council hereby accepts the rezoning application as complete from Martin Reichert and direct that the public meeting be held on June 22, 2021 at 6:30 pm.

CARRIED

ii) Accept Zoning Amendment Application Falcon Homes

Resolution No. 05

Moved by Councillor Thompson

Seconded by Councillor Annable

THAT Council hereby accepts the rezoning application as complete from Marc Brisson on behalf of Falcon Home Construction and direct that the public meeting be held on June 22, 2021 at 6:30 pm.

CARRIED

f) Recreation and Culture

i) Naming of the New Pavilion in the Rick Cauvier Memorial Park

Resolution No. 06

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Council accepts the donation from the Mountain & District Lions Club of 1 park bench, 2 picnic tables, a sign and flowers, for the newly constructed pavilion in the Rick Cauvier Memorial Park; AND THAT Council authorize and approve the pavilion to be named the "Lions Club Pavilion"; AND THAT Council authorize staff to work with the Mountain & District Lions Club to design and erect new signage stating such, at 10543 South Mountain Main St.

CARRIED

ii) Budget Amendment for Repair of Sox Field Fence

Resolution No. 07

Moved by Councillor Hoy

Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approve budget amendment #2021-04 for additional fence repair costs of up to \$4,500 to Sox Field, to be funded using remaining funds from the roof replacements in the Mountain Memorial Park.

CARRIED

iii) Budget Amendment for Park Signs

Resolution No. 08

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approved budget amendment #2021-03; AND THAT Council authorize the Director of Recreation & Culture to purchase new park signs & misc. materials for the Veteran's View Park and Rick Cauvier Memorial Park, at a cost of up to \$1,500.

CARRIED

iv) Winchester Arena Chiller Replacement & Budget Amendment

Resolution No. 09

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT the Council of the Township of North Dundas approve budget amendment #2021-05; AND THAT Council authorize the Director of Recreation & Culture to award the replacement of the Winchester Arena chiller to AC Mechanical Refrigeration Ltd. for the stipulated price of \$72,450.00 + HST.

CARRIED

g) Fire

i) Driver Training Policy

Resolution No. 10

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT Council approve Policy #65-2016, a Driver Certification Program Training Policy, as amended and presented this 25th day of May, 2021.

CARRIED

h) CAO

i) Revised Part-Time Wage Schedule

Resolution No. 11

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Council approve the Part-Time Wage Schedule dated May 25, 2021 and authorize that this schedule is to remain in effect until further notice.

CARRIED

ii) Senior Municipal Services Assistant

Resolution No. 12

Moved by Councillor Thompson

Seconded by Councillor Hoy

THAT Council accepts the recommendation of the hiring committee and approves the hiring of Justine Plummer as Senior Municipal Services Assistant as per the offer of employment dated May 12, 2021.

CARRIED

i) Clerk – NIL

9. Tenders and Quotations – NIL

10. By-laws – NIL

11. Key Information

a) Recreation & Culture – Joel Steel Community Centre COVID-19 Vaccination Clinic Updates – Director Meerburg advised clinics at the Joel Steele Community Centre have been operating exceptionally well, with more dates anticipated to be requested by the Eastern Ontario Health Unit.

b) Recreation & Culture – Municipal Pools Update – Director Meerburg discussed proposed operating plans for the municipal pools. She advised it has been difficult for pool staff to receive proper certification and/or recertification as no courses are being offered during COVID, therefore; we may need to look at reducing pool operating hours. She noted the City of Cornwall is planning to host a course once the Stay-At-Home order is lifted and will advise municipalities in SDG once the course is scheduled; however, there is no guarantee that our pool staff will be able to register. Council advised Director Meerburg to not let any opportunities go by as it relates to getting pool staff trained as it is vitally important to our youth to get the municipal pools opened.

12. Consent Agenda

United Counties of SDG/City of Brantford Resolution – Prohibition on Golfing & Outdoor Activities. Mayor Fraser advised County Council supported the motion from the City of Brantford that requested the Province of Ontario to withdraw its prohibition on golfing and any other outdoor recreational activities. These restrictions have since been lifted.

Township of Elizabethtown-Kitley Resolution – 2021 Annual Emergency Exercise:
Resolution No. 13

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT the Council of the Township of North Dundas hereby supports the resolution from the Township of Elizabethtown-Kitley that calls for the cancellation of the emergency exercise as a compulsory requirement of the Emergency Management of Civil Protection Act for 2021.

CARRIED

Resolution No. 14

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

AND THAT all other items listed under the Consent Agenda be approved as recommended.

CARRIED

13. Boards and Committees

County Council – Deputy Mayor Armstrong advised discussion at County Council included the Rural Schools Initiative, upcoming repairs at the County Building and hiring summer students.

Canada Day – Mayor Fraser advised no plans for Canada Day are underway at this time. The committee is awaiting direction from the province.

Display of Lights – Mayor Fraser – No report.

Fire Steering Committee – Commissioner Armstrong stated a meeting will be held in the near future. Training continues for new hires.

Art on the Waterfront – Councillor Thompson reported plans are underway for a movie night held in conjunction with the Chesterville Agricultural Society, August 13th or 14th at the Chesterville Fairgrounds. The committee is awaiting approval from Eastern Ontario Health Unit

Dairyfest – Councillor Hoy – No report.

Winchester Downtown Revitalization Committee – Councillor Annable advised flags for the downtown core arrived with no pockets. Flags have been returned to supplier for repairs.

14. Motions and Notices of Motions – NIL

15. Petitions – NIL

16. Council Comments and Concerns

a) Ronson Road

Mayor Fraser asked Council to consider a speed reduction from 80 kms to 60 kms as a pilot project to address safety concerns on Ronson Road.

Resolution No. 15

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

WHEREAS Staff have received complaints from residents about excessive speeding on Ronson Road;

AND WHEREAS Ronson Road is a populated residential road with many school age children travelling on school buses;

AND WHEREAS Ronson Road is a dead-end road; therefore, school buses are not able to turn around at the end of the road;

AND WHEREAS children are being dropped off from the school bus to walk home;

AND WHEREAS safety of residents is of the utmost concern to Council;

NOW THEREFORE BE IT RESOLVED that Council authorize that a pilot project be conducted to reduce the speed from 80 kilometers per hour to 60 kilometer per hour and hereby direct the Director of Public Works to post 60 kilometer per hour speed regulatory signs on Ronson Road effective May 26th, 2021.

CARRIED

b) Communications Officer Job Description

Council agreed to go with the general terms of the job description provided by Deputy Mayor Armstrong. Council confirmed this will be a contract position, 20 hours per week. CAO Rutley will incorporate the above noted changes into the Communications Officer job description, advertise the position and bring the job description to Council on June 9th for ratification.

17. Unfinished Business – NIL

18. Ratification By-law

Resolution No. 16

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

THAT By-law No. 2021-39 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 25th day of May, 2021.

CARRIED

19. Adjournment by Resolution

Resolution No. 17

Moved by Councillor Annable
Seconded by Councillor Hoy

THAT Council adjourn at 8:02 pm to the call of the Chair.

CARRIED

MAYOR

CLERK

These minutes are approved as presented June 9, 2021.