

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

APRIL 27, 2021

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on April 27, 2021 with Mayor Fraser in the Chair. The meeting was held virtually through Zoom video conferencing, and streamed through Facebook live.

ROLL CALL: Mayor: Tony Fraser
Deputy Mayor: Allan Armstrong
Councillors: Gary Annable, Tyler Hoy, John Thompson
CAO: Angela Rutley
Director of Planning, Building & Enforcement: Calvin Pol
Deputy Clerk: Nancy Johnston
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Hoy
Seconded by Councillor Annable

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Annable
Seconded by Councillor Hoy

THAT Council approve the agenda as presented.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Adoption of Minutes

a) Public Meeting April 13, 2021

Resolution No. 03

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

THAT the minutes of the Public Meeting, of the Council of the Township of North Dundas, held April 13, 2021 be adopted as presented.

CARRIED

b) Regular Meeting April 13, 2021

Resolution No. 04

Moved by Councillor Thompson
Seconded by Deputy Mayor Armstrong

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held April 13, 2021 be adopted as circulated.

CARRIED

c) Delegations

County-Local Municipal Update Spring 2021 - T.J. Simpson & Ben de Haan

CAO Simpson provided a general update relating to all SDG local municipalities.

He highlighted the County's commitment to the new Dundas Manor and Director deHaan spoke to 2021 infrastructure information specific to North Dundas.

Resolution No. 05

Moved by Councillor Hoy
Seconded by Councillor Annable

THAT Council acknowledges the presentation provided by SDG County CAO, T.J. Simpson and SDG County Director of Transportation and Planning Services, Ben de Haan this 27th day of April, 2021. (*County-Local Update Spring 2021.*)

CARRIED

5. Closed Session

Resolution No. 06

Moved by Councillor Annable
Seconded by Councillor Hoy

THAT Council proceed in Camera at 7:31 pm pursuant to Section 239 (2) of The Municipal Act S.O. 2001

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

CARRIED

6. Open Session

Resolution No. 07

Moved by Deputy Mayor Armstrong
Seconded by Councillor Thompson

THAT Council move to Open Session at 9:10 pm.

CARRIED

Resolution No. 08

Moved by Councillor Thompson
Seconded by Deputy Mayor Armstrong

THAT Council authorizes Staff to proceed as directed on matters as discussed in Closed Session.

CARRIED

7. Action Requests

a) Finance – NIL

b) Economic Development and Communications – NIL

c) Public Works – NIL

d) Waste Management – NIL

e) Planning Building and Enforcement

i) Budget Amendment for Professional Services

Resolution No. 09

Moved by Councillor Annable
Seconded by Councillor Hoy

THAT the Council of the Township of North Dundas authorize the Chief Building Official (CBO) to retain the services of CIMA for professional services (Account 1-5-2100-7810) to create “preapproved templates” for common standard construction designs up to \$6,500.00 with the funds coming from the 2020 surplus.

CARRIED

f) Recreation and Culture – NIL

g) Fire – NIL

h) CAO

i) Policy 89-2021 Work from Home Telecommuting

Resolution No. 10

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Policy #89-2021, being a policy to establish guidelines and provisions for Work from Home or Telecommuting, be adopted as presented

CARRIED

i) Clerk

i) South Mountain Park Recognition

Resolution No. 11

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Council authorize and approve that the South Mountain Park be renamed the Rick Cauvier Memorial Park” and direct Staff to erect new signage at 10543 South Mountain Main Street.

CARRIED

8. Tenders and Quotations – NIL

9. By-laws

a) By-law No. 2021-31 Sevita International Site Plan Agreement Bylaw

Resolution No. 12

Moved by Councillor Hoy

Seconded by Councillor Thompson

THAT By-law No. 2021-31, being a By-law to authorize the Mayor and Clerk to enter into a Site Plan Control Agreement between the Township of North Dundas and Sevita International be read and passed in Open Council, signed and sealed this 27th day of April, 2021.

CARRIED

b) By-law No. 2021-32 Part Lot Control

Resolution No. 13

Moved by Councillor Thompson

Seconded by Councillor Hoy

THAT By-law No. 2021-32, being a By-law to exempt certain lands from Part Lot Control, be read and passed in Open Council, signed and sealed this 27th day of April, 2021.

CARRIED

10. Key Information

Planning, Building and Enforcement - CRINS-SINRC Report - Xplornet Tower, Chesterville East CRINS-SINRC Report - Director Pol provided key information pertaining to an application for a new communications tower by Xplornet Communications to be located southeast of Chesterville, off Dillabough Road. Council supported the proposed communications tower.

11. Consent Agenda

Resolution No. 14

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

THAT all items listed under the Consent Agenda section of the Agenda be approved as recommended.

CARRIED

12. Boards and Committees

a) Chesterville and District Historical Society Annual Report to Council

Resolution No. 15

Moved by Deputy Mayor Armstrong

Seconded by Councillor Annable

THAT Council receive the Chesterville and District Historical Society Annual Report to Council for the year 2020 as submitted by President, Caroline Roberts.

CARRIED

b) Dundas County Archivist Report
Resolution No 16

Moved by Councillor Thompson
Seconded by Councillor Hoy

THAT Council receive the Dundas County Archivist Report as submitted by Susan Peters dated April 1, 2021.
CARRIED.

c) County Council – Mayor Fraser and Deputy Mayor Armstrong – Recapped highlights of the meeting held on April 22nd with County Council, Medical Officer of Health, Dr Paul Roumeliotis, MP Eric Duncan and MPP Jim McDonnell regarding multiple problems in Eastern Ontario amidst the third wave of COVID-19.

d) Art on the Waterfront – Councillor Thompson: No report.

e) Canada Day – Mayor Fraser: No report.

f) Dairyfest – Councillor Hoy: No report.

g) Display of Lights – Mayor Fraser: Advised a decision will be made closer to the time of the event pending approval of the EOHU.

h) Fire Chiefs Steering – Commissioner Armstrong: New hires require training, which is difficult during COVID-19. Virtual methods being reviewed. Commissioner Armstrong advised CAO Rutley provided an excellent set of conditions and requirements relating to fire training protocol.

i) Winchester Downtown Revitalization - Councillor Annable: No report.

13. Motions and Notices of Motions – NIL

14. Petitions – NIL

15. Council Comments and Concerns

16. Resolution No. 17

Moved by Deputy Mayor Armstrong
Seconded by Councillor Annable

THAT the 2021 Council Meeting Schedule be amended to reflect the following date changes:

Tuesday, May 11th to Wednesday, May 12th and Tuesday, June 8th to Wednesday, June 9th.

And that the Municipal Website be updated to reflect the changes.

CARRIED

17. Unfinished Business

Communications Position – members of Council provided comments to Deputy Mayor Armstrong's overview of the Communications position. It is intended that this position will promote Council activities with the goal of increasing the profile of North Dundas. The next step will be to develop a job description for Council review.

18. Ratification By-law

Resolution No. 18

Moved by Councillor Thompson
Seconded by Deputy Mayor Armstrong

THAT By-law No. 2021-33 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 27th day of April, 2021.
CARRIED

19. Adjournment by Resolution

Resolution No. 19

Moved by Councillor Hoy
Seconded by Councillor Annable

THAT Council adjourn at 9:55 pm to the call of the Chair.

CARRIED

MAYOR

CLERK

These minutes are approved as presented May 12, 2021.