

# THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

## MINUTES

NOVEMBER 3, 2020

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A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on November 3, 2020 with Mayor Fraser in the Chair. Attendance was recorded at the entrance in accordance with COVID-19 recording procedures.

ROLL CALL: Mayor: Tony Fraser  
Deputy Mayor: Allan Armstrong  
Councillors: Gary Annable, Tyler Hoy, John Thompson  
CAO: Angela Rutley  
Treasurer: John Gareau  
Economic Development Officer: Stephen Mann - Absent  
Director of Public Works: Khurram Tunio  
Director of Waste Management: Doug Froats - Absent  
Director of Planning, Building & Enforcement: Calvin Pol  
Director of Recreation and Culture: Meaghan Meerburg  
Fire Services Liaison Office: Mike Gruich  
Clerk: Jo-Anne McCaslin  
Deputy Clerk: Nancy Johnston

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT Council approve the agenda as amended. Addition of Action Request – PWS 8 c iv) Declaration of Surplus Vehicle 2002 International 2600 with plow.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof – NIL

4. Adoption of Minutes

a) Regular Meeting October 20, 2020

Resolution No. 03

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT the minutes of the regular meeting of the Council of the Township of North Dundas, held October 20, 2020 be adopted as presented.

CARRIED

b) Delegations

Elise Dostal AMO LAS Water Sewer Warranty Program

Ms. Dostal, via videoconference, explained residential property owners are responsible for the maintenance of the buried water and sewer lines that run from the public (main) connection to the exterior of their home. When these lines break, leak or clog, the homeowner is often surprised to learn that this is not a municipal responsibility and that their insurance will not cover the repair. Ms. Dostal stated,

as an LAS preferred partner, Service Line Warranties of Canada will provide this low-cost warranty offering to the Township of North Dundas with a standard rate structure and coverage levels for all residents. The low rates and enhanced coverage levels are possible through LAS" influence and the buying power of the Ontario municipal sector. A short question and answer period ensued with questions relating to use of the municipal logo, township staff involvement, seasonal mailings to our residents and working arrangements with local contractors. It was agreed Ms. Dostal will provide samples of information which would be sent to our residents for staff review, prior to entering a formal agreement.

Resolution No. 04

Moved by Councillor Annable  
Seconded by Councillor Thompson

THAT Council acknowledges the presentation provided by Elise Dostal of Service Line Warranties regarding AMO LAS Water Sewer Warranty Program.

CARRIED

c) Bill Smirle SNC 2021 Budget Direction

SNC Representative Smirle was present to seek direction from Council relating to the 2021 SNC Levy. He advised, at the SNC meeting on October 15<sup>th</sup>, the Board approved the 2020 SNC Levy at 3.5% (2% + 1.5%.) Mr. Smirle noted the vote was 11 to 1. In follow-up to this vote, Council received letters from South Dundas Mayor, Steven Byvelds, and SNC Chair, George Darouze. The proposed dollar figure for North Dundas in 2021 is \$95,241.00 an increase of \$4903.00 from 2020. Council expressed no objection to the proposed budget increase.

Resolution No. 05

Moved by Deputy Mayor Armstrong  
Seconded by Councillor Hoy

THAT Council acknowledges the presentation provided by South Nation Conservation Municipal Representative, Bill Smirle regarding the proposed SNCA 2021 Draft Budget.

CARRIED

5. Closed Session – NIL

6. Open Session – NIL

7. Action Requests

a) Finance

i) Transfer Safe Restart Funding to a Designated Reserve Fund

Resolution No. 06

Moved by Councillor Thompson  
Seconded by Councillor Annable

THAT Council approve the transfer of "Safe Restart Funding" received from the Province of Ontario to a specified reserve fund.

CARRIED

ii) Budget Amendment Truck Purchases

Resolution No. 07

Moved by Councillor Hoy  
Seconded by Deputy Mayor Armstrong

THAT the Council of the Township of North Dundas approve budget amendments #2020-14 and #2020-16 to finance the purchase of three trucks awarded under Public Works Tender # 07-2020 approved at the October 20, 2020 meeting of Council.

CARRIED

b) Economic Development and Communications

i) Regional Incentive Program

Resolution No. 08

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT Council approve the disbursement of funding under the SDG Counties Regional Incentives Program to Klien's Agri Services \$22,920, Mountain Township Agricultural Society \$3,200, Smirlholm Farms \$2,160, Smokie Ridge Vineyard \$4,800, and Terrace Green B&B \$8,900 for a total of \$41,980, subject to the terms of the financial agreements.

CARRIED

c) Public Works

i) 2020-2021 Public Works Winter Staff Hires

Resolution No. 09

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council receives the recommendation of the Director of Public Works to hire the following (4) four seasonal snow plow operators / labourer for the 2020/2021 winter season: Barry Holmes, Basil Pemberton, Kyler McDonald and Tyler Colligan.

CARRIED

ii) Pre-Approval to Tender for Purchase of Snow Plow Truck

Resolution No. 10

Moved by Councillor Thompson

Seconded by Councillor Annable

THAT the Council of the Township of North Dundas authorize the Director of Public Works to do a joint tender with the United Counties of Stormont, Dundas and Glengarry for the purchase of a snow plow truck.

CARRIED

iii) Sandy Row Road Profile at Sevita

Resolution No. 11

Moved by Councillor Hoy

Seconded by Deputy Mayor Armstrong

THAT Council direct the Director of Public Works and the Director of Planning to work with Sevita and request a contribution of \$200,000 from Sevita towards localized Sandy Row profile improvements and proceed to apply for available funding from the Provincial or Federal Governments to raise Sandy Row further.

CARRIED

iv) Declaration of Surplus Vehicle

Resolution No. 12

Moved by Councillor Annable

Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas declare the 2002 International 2600 with plow to be surplus to the needs of the municipality and authorize the Director of Public Works to sell the item.

CARRIED

d) Waste Management – NIL

e) Planning Building and Enforcement

i) Zoning Amendment Application from Ashley Gabrys

Resolution No.13

Moved by Councillor Annable

Seconded by Councillor Hoy

THAT Council hereby deems the Zoning By-law Amendment application as incomplete from Ashley Gabrys on behalf of 2733519 Ontario Inc. and directs that the applicant provides a minimum of three (3) additional exclusive use off-street parking spaces within 150 metres of the property subject to this application through an agreement, deed, lease or consent.

CARRIED

f) Recreation and Culture – NIL

g) Fire

i) Budget Amendment - Sanitizer Spray Guns

Resolution No. 14

Moved by Councillor Hoy

Seconded by Councillor Annable

THAT Council authorize and approve the proposed budget amendment 2020-18 for the purchase of five (5) sanitizer spray guns in the total amount of \$8,500 for the North Dundas fire stations.

CARRIED

h) CAO

i) Budget Amendment - Sanitizer Spray Gun

Resolution No. 15

Moved by Deputy Mayor Armstrong

Seconded by Councillor Thompson

That Council approve budget amendment 2020-19 for the purchase of a sanitizer spray gun and supplies for use in the municipal office at a cost of \$1,700.

CARRIED

ii) Municipal Services Assistant Office - Job Description

Resolution No. 16

Moved by Councillor Thompson

Seconded by Deputy Mayor Armstrong

THAT Council approves the job description for the position of Municipal Services Assistant - Office to be filled on a contract basis.

CARRIED

i) Clerk – NIL

8. Tenders and Quotations

a) 2021 Explore North Dundas

Resolution No. 17

Moved by Deputy Mayor Armstrong

Seconded by Councillor Hoy

THAT Council authorize the CAO to award the 2021 Explore North Dundas Publication tender for article creation to Nation Valley News at \$2,500 exclusive of HST; for the graphic design to Henderson Printing at \$1,670 exclusive of HST and for photography to Citizen North at a quoted price of \$4,000 exclusive of HST.

CARRIED

- b) Snow Clearing & Salting for Various Municipal Properties  
Resolution No. 18

Moved by Councillor Annable  
Seconded by Councillor Thompson

THAT Council receive and accept the Tender Opening Summary for snow clearing at the Boyd Parking Lot, Winchester United Church and the Nelson LaPrade Centre/Chesterville Park Pavilion Building for 2020 – 2022 inclusively, dated Monday October 19, 2020, and award the tender to Camouflage Property Maintenance.

CARRIED

9. By-laws

- a) By-law No. 2020-52 Cannabis Interim Control Bylaw  
Resolution No. 19

Moved by Councillor Thompson  
Seconded by Deputy Mayor Armstrong

THAT By-law No. 2020-52 being a By-law to impose Interim Control of the use of lands, buildings and structures within the Township of North Dundas (Interim Control By-law – Cannabis Cultivation, Processing and Production), be read and passed in Open Council, signed and sealed this 3rd day of November, 2020.

CARRIED

10. Key Information – Service Line Warranty Program presentation.

11. Consent Agenda

Resolution No. 20

Moved by Councillor Hoy  
Seconded by Councillor Annable

THAT Council authorize payment of accounts as per the attached Council Report dated:

October 01, 2020 to October 15, 2020 Batch 166 to 172 in the amount of \$284,196.76  
October 16, 2020 to October 31, 2020 Batch 176 to 177 in the amount of \$2,705,614.94

Ontario Wildlife Damage Compensation Program – 005100  
Property Owner of 10235 Cameron Rd \$448.00  
William Toll \$50.00

And that all other items listed under the Consent Agenda be approved as recommended.

CARRIED

12. Boards and Committees – NIL

13. Motions and Notices of Motions – NIL

14. Petitions - NIL

15. Council Comments and Concerns

Mayor Fraser advised Council members of the upcoming Remembrance Day services taking place in Winchester on November 8<sup>th</sup>, and in Chesterville and Morewood on November 11<sup>th</sup>.

He further reminded Council about the importance of their role to the ratepayers of North Dundas. He empathized the need for all members of Council to be fully engaged during Council meetings.

16. Unfinished Business - NIL

17. Ratification By-law  
Resolution No. 21

Moved by Deputy Mayor Armstrong  
Seconded by Councillor Hoy

THAT By-law No. 2020-54 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 3rd day of November, 2020.

CARRIED

18. Adjournment by Resolution  
Resolution No. 22

Moved by Councillor Annable  
Seconded by Councillor Thompson

THAT Council adjourn at 8:50 pm to the call of the chair.

CARRIED

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MAYOR

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CLERK

These minutes are approved as presented November 17, 2020.