

C) PLANNING INFORMATION

3. CURRENT OFFICIAL PLAN DESIGNATION: _____

4. CURRENT ZONING DESIGNATION: _____

5. WHAT IS THE NATURE AND EXTENT OF RELIEF FROM THE ZONING BY-LAW?

6. FOR WHAT REASON (WHY) IS THE MINOR VARIANCE REQUESTED?

7. IS THE ACCESS TO THE SUBJECT LAND BY A PROVINCIAL HIGHWAY, BY A MUNICIPAL ROAD THAT IS MAINTAINED ALL YEAR OR SEASONALLY, BY ANOTHER PUBLIC ROAD, BY A RIGHT-OF-WAY OR BY WATER?

8. WHAT IS THE EXISTING USE(S) OF THE SUBJECT LAND?

9. WHAT IS THE PROPOSED USE OF THE SUBJECT LAND?

10. ARE THERE ANY EXISTING BUILDINGS OR STRUCTURES ON THE SUBJECT LAND?

YES NO

(If the answer is yes, for each building or structure, what is the type of each building or structure, the setback from the front lot line, rear lot line and side lot lines, the height in metres of the building or structure and the dimensions or floor area of the building or structure?)

11. ARE ANY BUILDINGS OR STRUCTURES PROPOSED TO BE BUILT ON THE SUBJECT LAND?

YES NO

(If the answer is yes, for each building or structure, what is the type of each building or structure, the setback from the front lot line, rear lot line and side lot lines, the height in metres of the building or structure and the dimensions or floor area of the building or structure?)

12. WHAT DATE WAS THE SUBJECT LAND ACQUIRED BY THE CURRENT OWNER?

13. WHAT DATE WERE THE EXISTING BUILDINGS OR STRUCTURES ERECTED ON THE SUBJECT LAND?

BUILDINGS:

STRUCTURES:

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14. WHAT IS THE LENGTH OF TIME THAT THE EXISTING USES HAVE CONTINUED ON THE SUBJECT LAND?

15. IS WATER PROVIDED TO THE SUBJECT LAND BY A PUBLICLY OWNED AND OPERATED PIPED WATER SYSTEM, A PRIVATELY OWNED AND OPERATED INDIVIDUAL OR COMMUNAL WELL, A LAKE OR OTHER WATER BODY OR OTHER MEANS?

16. IS SEWAGE DISPOSAL PROVIDED TO THE SUBJECT LAND BY A PUBLICLY OWNED AND OPERATED SANITARY SEWAGE SYSTEM, A PRIVATELY OWNED AND OPERATED INDIVIDUAL OR COMMUNAL SEPTIC SYSTEM, A PRIVY OR OTHER MEANS?

17. IS STORM DRAINAGE PROVIDED BY SEWERS, DITCHES, SWALES OR OTHER MEANS?
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18. IF KNOWN, IS THE SUBJECT LAND THE SUBJECT OF AN APPLICATION UNDER THE PLANNING ACT FOR APPROVAL OF A PLAN OF SUBDIVISION OR A CONSENT?
- YES NO
- (If the answer is yes, and if known, what is the file number of the application and the status of the application?)
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19. IF KNOWN, HAS THE SUBJECT LAND EVER BEEN THE SUBJECT OF AN APPLICATION UNDER SECTION 45 (MINOR VARIANCE) OF THE ACT?
- YES NO
- (If the answer is yes, what was the date, the file number and the purpose of the application?)
- DATE: _____ FILE #: _____
- PURPOSE: _____
20. A SKETCH MUST BE ATTACHED TO THIS APPLICATION, SHOWING THE FOLLOWING: (Please reference *REQUIRED PLANS* on page 7)
- i) The boundaries and dimensions of the subject land.
 - ii) The location, size, and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line, and the side yard lot lines.
 - iii) The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples of features include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded area, wells, and septic tanks.
 - iv) The current uses on land that is adjacent to the subject land neighbouring land uses.
 - v) The location, width, and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way.
 - vi) If access to the subject land is by water only, the location of the parking and docking facilities to be used.
 - vii) The location and nature of any easement affecting the subject land.

D) DECLARATION

21. THE FOLLOWING DECLARATION MUST BE COMPLETED BY THE APPLICANT:

I/We, _____ of the _____
(City, Town, Township, etc.)
of _____ in the District of / Municipality of / County
of _____ solemnly declare that all the statements contained in
this application and all the supporting documents are true, and I make this solemn
declaration conscientiously believing it to be true and complete, and knowing that it
is of the same force and effect as if made under oath, by virtue of the "Canada
Evidence Act".

SWORN/DECLARED at _____)
in the _____)
this _____ day of _____ 20__)
_____)
_____) _____)

A Commissioner of Oaths, etc. Applicant(s)

E) OWNER'S AUTHORIZATION IF THE OWNER IS NOT THE APPLICANT

25. IF THE OWNER IS NOT THE APPLICANT, THE OWNER MUST COMPLETE THE FOLLOWING:

I/We, _____ of the _____
(name of municipality)

in the District of / Municipality of / County of _____

solemnly declare that _____ is authorized to submit
(name)

this application and that to my knowledge, all of the statements contained in the application and all the supporting documents are true, and I make this solemn declaration conscientiously believing it to be true and complete, and knowing that it is of the same force and effect as if made under oath, by virtue of the "Canada Evidence Act".

SWORN/DECLARED at _____)
in the _____)
this _____ day of _____ 20__)
_____) _____)

A Commissioner of Oaths, etc. Owner(s)

PLEASE NOTE THAT:

- **Unless otherwise requested, all information will be sent to the agent, if any.**
- **If jointly owned, both owners must apply and sign.**
- **The fees are payable in cash or by cheque, payable to the CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS and must be presented with this application.**
- **If you have any questions, you can call the Planning and Building Department at (613) 774-2105.**

REQUIRED PLANS

IT WILL BE NECESSARY TO SUBMIT PRELIMINARY SITE PLANS FOR THE DEVELOPMENT AT THE TIME OF THE FILING OF THIS APPLICATION.

Minimum requirements will be a sketch showing the following:

- i. The boundaries and dimensions of the subject land.
- ii. The location, size, and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line, and the side yard lot lines.
- iii. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells, and septic tanks.
- iv. The current uses on land that is adjacent to the subject land.
- v. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road, or a right-of-way.
- vi. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- vii. The location and nature of any easement affecting the subject land.